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**City of Florence
City Council Work Session
Florence City Hall
250 Highway 101, Florence, Oregon
Final Action Minutes
November 16, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.
(In person)

Councilors Absent: none

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megam Messmer, Public Works Director Mike Miller, Police Chief John Pitcher, and Economic Development and Communications Analyst Chantelle Meyer.
(In person)

Guests Present: Mike McCann and Steve and Eddie Rockholtz

Handout: 11.16.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL – PLEDGE OF ALLEGIANCE

Meeting called to order at 8:30 a.m.

1. WORK SESSION TOPICS

- **AIRPORT MASTER PLAN:** Public Works Director Mike Miller will give a presentation on the history of the airport; projects completed since the 2010 Airport Master Plan was adopted; discuss the improvements within the Airport Master Plan and the 5-year Airport Capital Improvement Plan. There will also be a facilitated discussion regarding the on-field airport properties available for lease (for the development of aircraft hangars).

Start Time: 8:31 a.m.

Topic: The City Council participated in the introductions and agenda overview and held no additional discussions.

Start Time: 8:35 a.m.
Topic: Airport Master Plan
Discussion: PWD Miller presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding usage requirements and costs for an onsite airport manager.
- Increasing airport revenue.
- Marketing Pacific View Business Park lots.

Comments: All Councilors present.

Council took a break from 9:52 a.m. to 10: 00 a.m.

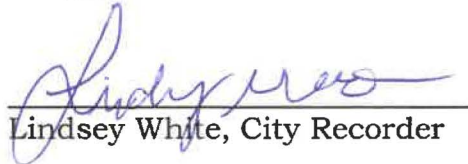
Start Time: 10:00 a.m.
Topic: Airport Master Plan
Discussion: PWD Miller continued presenting the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...


- Understanding grass landings.
- Appreciating airport volunteers.
- Usage of airport courtesy car.
- Advertising Florence Municipal Airport.

Comments: All Councilors present.

Meeting adjourned at 10:22 a.m.

ATTEST:


Lindsey White, City Recorder


Rob Ward, Mayor