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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
April 17, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Administrative Services Director Anne Baker, Assistant City Manager Megan Messmer, Finance Manager Lezlea Purcell, Economic Development & Communications Analyst Chantelle Meyer, Public Works Director Mike Miller, Police Chief John Pitcher, Planning Director Wendy FarleyCampbell, Human Resources Director Alex Ferguson and Management Analyst Peighton Allen.

Guests Present: Honor Flight Representative Jery Hernandez, RAIN Deputy Director Robert Killian, RAIN West Lane County Venture Catalyst & Pakistan Project Manager Aqsa Khan, Florence Senior and Activity Center Board President Norm Weeling, and EMAC Chairperson Lisa Walter-Sedlacek.

Handout: 4.17.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Start Time: 5:30 p.m.
- Employee Recognition – Eric Rines Retirement
- Discussion: PD FarleyCampbell and CM Reynolds honored Eric Rines for 30 years' service with the City of Florence.

- Honor Flight Day Proclamation
Discussion: Mayor Ward presented the Honor Flight Day Proclamation.
- Planning Commission Appointments
Discussion: Mayor Ward named Florence Planning Commission appointees Wendy Krause and Debbie Ubnoske.
- Regional Accelerator and Innovation Network (RAIN) Annual Report
Handout: RAIN West Lane County Venture Catalyst & Pakistan Project Manager Aqsa Khan presented RAIN's annual report.
Discussion: The City Council discussed...
 - Availability of sea salt product and location of business.
 Discussion: Hoagland Properties, Inc. President Ron Moore discussed...
 - RAIN's positive impact on the community.
- Florence Senior and Activity Center Annual Report
Handout: Florence Senior and Activity Center Board President Norm Weeling presented the Center's annual report.
Discussion: The City Council discussed...
 - Center logging in 11,000 volunteer hours for the year 2022.

1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:20 p.m.

Commenter 1: Chief Deputy Carl Wilkerson – Eugene, OR

Handout: Speaker's Card and Written Comments

Discussion: Chief Deputy Wilkerson discussed...

- Providing information regarding the proposed Lane County Jail Public Safety Levy – Measure 20-340.
- Inviting voters to attend open public information session to take place at the Siuslaw Library. On Saturday April 22, 2023 at 5:00 p.m.

PUBLIC HEARING & ACTION ITEMS

2. **RHODODENDRON FESTIVAL VENDOR FAIR STREET CLOSURE REQUEST**

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed closure of Maple Street from 1st Street to Bay Street in Old Town from Friday May 19, 2023 to Sunday May, 21, 2023 for the Rhododendron Festival Vendor Fair.

Start Time: 6:25 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Public Challenge: No challenges were presented.

Public Hearing: Opened at 6:26 p.m.

B. RHODODENDRON FESTIVAL STREET CLOSURE REQUEST

Consider approval of the street closure application as applied for by the Florence Area Chamber of Commerce.

Start Time: 6:26 p.m.

Discussion: FM Purcell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Reviewing vendor application.

Comments: Councilor Beaudreau

Public Hearing: Closed 6:31 p.m.

Action: Approve Street closure application as applied for by the Florence Area Chamber of Commerce.

Motion: Councilor Carp

Second: Councilor Meyer

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

3. RESTAURANT PARKING CAFÉ PERMIT PROGRAM

Start Time: 6:33 p.m.

Consider approval of **Ordinance No. 4, Series 2023**, an ordinance amending Florence City Code Section 8-2-4-1 to add a Restaurant Parking Café Permit Program.

Discussion: EDCA Meyer presented the staff presentation.

Handouts: Presentation

Discussion: The City Council discussed...

- Defining parking café area.

- Allowing canopies and/or umbrellas.
- Programs like this help local economy.
- Necessary to have waiver of fees language?
- Allowing only on one side of Bay Street?
- Any thoughts on increasing fee?
- Would like to see ever restaurant that is eligible to take advantage of program.

Comments: Councilors Meyer, Wantz, Beaudreau, and Carp.

Discussion:

Staff discussed...

- Parking café area is area in front of business.
- OLCC requirements.
- Many times, umbrellas are removed after lunch hour due to wind.
- Flexibility in code to allow City Manager to waive fees.
- Aspect of program is to allow businesses that do not have outdoor seating to have outdoor seating.
- Policy decision for City Council to change fee by Resolution.

Comments: EDCA Meyer and CM Reynolds

Action:

First reading of Ordinance No. 4, Series 2023

Motion:

Councilor Beaudreau

Second:

Councilor Wantz

Roll Call Vote:

Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'Unanimously'

Action:

Second reading of Ordinance No. 4, Series 2023

Motion:

Councilor Beaudreau

Second:

Councilor Carp

Roll Call Vote:

Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'

Motion passes Unanimously

Council took a break from 6:59 p.m. to 7:05 p.m.

4. NO MOW MAY INITIATIVE 2023

Consider approval of **Resolution No. 12, Series 2023**, a resolution supporting the No Mow May initiative for 2023.

Start Time: 7:05 p.m.

Discussion: CDD FarleyCampbell presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Love this concept and gratitude to citizens for bringing it to City Council.
- Creating problems with HOAs.

Comments: Councilors Wantz and Beaudreau

Discussion: Staff discussed...

- Clarification that approval is a recommendation.

Comments: CDD FarleyCampbell

Discussion: EMAC Chairperson Lisa Walter-Sedlacek discussed...

- Residential participation is voluntary.
- Promoting through social media.
- Requesting Council support.

Action: Adopt **Resolution No. 12, Series 2023**.
Motion: Councilor Wantz
Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

CONSENT AGENDA

- 5. FLORENCE MUNICIPAL AIRPORT PAVEMENT REHABILITATION PROJECT**
Consider accepting the bid proposal in the amount of \$947,902.70 as submitted by CR Contracting, LLC for the Florence Municipal Airport Rehabilitation Project, AIP No. 3-41-0019-019-2023.

Start Time: 7:19 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

REPORT & DISCUSSION ITEMS

6. GENERAL REPORTS

- March Committee, Commission and Volunteer Reports.

Start Time: 7:20 p.m.

Discussion: The City Council discussed...

- Gratitude to CD FarleyCampbell for spearing heading EMAC.
- Upcoming Recycling Modernization ACT.
- Upcoming Black and White recycling event.
- Suggesting committee members make presentations to City Council.

Comments: Councilors Wantz and Beaudreau

7. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:21 p.m.

Discussion: The Department Directors discussed...

- Upcoming Public Works projects including Miller Park Play structure update, Airport Pavement Rehabilitation, Siuslaw Estuary Trail, Rolling Dunes expansion, and Rhododendron Drive realignment.
- FloGro for sale on Tuesdays from 10:00 a.m. to 2:00 p.m. and on yard debris Saturdays 9:00 a.m. to 2:00 p.m.
- Upcoming Emergency Preparedness Expo in November.
- Upcoming events at the Florence Events Center.
- Upcoming budget training meeting.
- Upcoming Transportation Committee meeting.
- Upcoming Florence Transportation System Plan Stakeholder Advisory Committee meeting and Florence Transportation System Plan open house.

- Upcoming Planning Commission meeting.
- Recruiting for committee members vacancies.
- Hiring first employee of the year and upcoming interviews for open staff positions.

Comments: PWD Miller, ACM Messmer, ASD Baker, CDD FarleyCampbell, CR White, and HRD Ferguson.

8. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:59 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Sharing City information on social media.

Comments: All Councilors present

9. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 8:02 p.m.

Discussion: The City Council discussed...

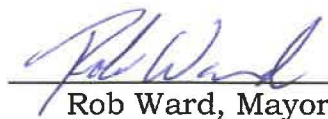
- Attending LaneACT (Lane Area Commission on Transportation) meeting.
- Upcoming First Impressions art show.
- April is Fair Housing month.
- Supporting Florence Chamber of Commerce with flower baskets.
- Letter of gratitude from Ron Hoagland.

Comments: All Councilors present

Meeting adjourned at 8:08 p.m.

ATTEST:


Lindsey White, City Recorder


Rob Ward, Mayor