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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
April 3, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.
(In person and video-conference)

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Administrative Services Director Anne Baker, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Police Chief John Pitcher, Planning Director Wendy FarleyCampbell, and Administrative Assistant Peighton Allen.
(In person)

Guests Present: EMAC Member Josh Haring and Oregon Dunes Chapter National Society Daughters of the American Revolution (DAR) Representatives Jacquie Beveridge, Lori Straley, and guests of the DAR.
(In person and video-conference)

Handout: 4.3.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:31 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Arbor Day Proclamation
 - Military Child Month Proclamation
- Start Time: 5:31 p.m.
Discussion: Mayor Ward presented the Arbor Day and Military Child Month Proclamations.

- Update to Transportation System Plan (TSP) Update Project (STAC) Committee Appointments
Start Time: 5:42 p.m.

CM Reynolds noted the following TSP STAC Committee amendments as follows:

- Florence Urban Renewal Agency – Mike Webb
- Lane County Public Works Transportation – Cassidy Mills
- Lane Transit District - Kathleen Flynn
- Florence Area Chamber of Commerce – vacant

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:45 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Appreciation for Military Child Month Proclamation.
- Arbor Day Proclamation 2023.

ACTION ITEMS

2. RIVER CITIES TAXI RATE ADJUSTMENT REQUEST

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed taxi rate adjustment request.

Start Time: 5:49 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Public Challenge: No challenges were presented.

Public Hearing: Opened at 5:50 p.m.

B. TAXI FEE ADJUSTMENT APPROVAL

Consider approval of the **Resolution No. 10, Series 2023**, a resolution repealing Resolution Nos. 8, Series 2022, No. 28, Series 2008, and No. 19, Series 2003, and adjusting the City of Florence's Taxi rates.

Start Time: 6:03 p.m.

Discussion: CDD FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Clarification on rate for travel to Eugene airport.

Comments: Councilor Wantz

Applicant: Mr. Haring discussed...

- Proposed rates are in-line with other rates.

Public Hearing: Closed 6:03 p.m.

Action: Approve Resolution No. 10, Series 2023.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

3. ANNUAL UPDATE TO CITY FEES

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed City of Florence Fee Schedule adjustment.

Start Time: 6:04 p.m.

Public Hearing: Opened at 6:04 p.m.

B. FEE SCHEDULE APPROVAL

Consider approval of the **Resolution No. 11, Series 2023**, a resolution repealing Resolution No. 8, Series 2022, and adjusting the City of Florence Fee Schedule.

Discussion: ASD Baker presented the staff presentation.

Handouts: Presentation

Discussion: The City Council discussed...

- Hangar fees and requesting to review copy of new lease agreement.
- Greentrees and Coast Village communities not showing a number in report.
- Sunsetting fees on ADUs in 2023 and requesting an extension on exemption date.

Comments: Councilors Wantz, Carp, and Beaudreau

Discussion: Staff discussed...

- Hangar fees are based on averages comparing fees to similar airports and subject to increase every three years.
- Greentrees and Coast Village are transitioning away from a special commodity rate.
- Staff will bring it forward to Council whether to continue exemption or let it sunset.
- Lane Transit District is provider for bus transportation. Rhody Express serves many who have limited transportation options. Accessible fares are important and fares have not increased since 2007.

Comments: PWD Miller, CDD FarleyCampbell and CM Reynolds

Public Hearing: Closed at 6:25 p.m.

Action: Approve Resolution No. 11, Series 2023.
Motion: Councilor Wantz
Second: Councilor Meyer

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Meyer, 'Aye'
Motion passes 'Unanimously'

4. ADOPT THE HOUSING IMPLEMENTATION PLAN

Consider adopting the City of Florence Housing Implementation Plan, February 2023, a Summary and Prioritization of Housing Strategies.

Start Time: 6:31 p.m.

Discussion: CDD FarleyCampbell presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Gratitude to HIP SAT Committee who put a lot of sweat equity into Plan.
- City considering contributing funding to rent or homebuyer programs directly.

Comments: Councilors Wantz and Carp

Council took a break from 6:53 p.m. to 6:59 p.m.

Discussion: The City Council discussed...

- Suggest adding a definition list for acronyms used in Plan.
- Supporting pre-approved designs.
- Recognizing that document is an aspirational document and not a detailed road map.

Discussion: Comments: Councilors Wantz, Carp, Beaudreau, and Meyer Staff discussed...

- Document is similar to mini-work plan.
- Programs generally involve drawing on resources from outside agencies or educators in these fields.
- City website will available on what programs have been created.
- Partners are listed in document.

Comments: CM Reynolds and CDD FarleyCampbell

Discussion: The City Council discussed...

- Suggest adding a definition list for acronyms used in Plan.
- Supporting pre-approved designs.
- Recognizing that document is an aspirational document and not a detailed road map.

Comments: Councilors Beaudreau and Meyer

Action: Adopt the City of Florence Housing Implementation Plan.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

5. 2023 COMMITTEE, COMMISSION, AND BOARD RECRUITMENT

Review and consider the recruitment process for the 2023 City Committee vacancies.

Start Time: 7:11 p.m.

Discussion: CR White presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Immediately begin recruiting for Budget Committee opening in order to make appointment on April 17 City Council meeting.

Comments: Mayor Ward

Action: Adopt the recruitment process for the 2023 City Committee vacancies as proposed and amended.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

REPORT & DISCUSSION ITEMS

6. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:21 p.m.

Discussion: The Department Directors discussed...

- Recognizing Communication Officer Laura Olson for her excellent work in relaying information to Lane County dispatch for a recent call outside of City limits.
- Upcoming Car Seat Clinic on Saturday April 8th at Siuslaw Middle School.
- Beginning planning for National Night Out.
- Successful bid opening for airport pavement project.
- Official rainfall for March was 8.95"; average is 7.99". 2021 March rainfall was 4.79" and 2022 March rainfall was 5.27".
- Budget Committee training is April 19th.
- Recruiting for Community Development Planner.
- Planning Commission recruitment has ended.
- Successful Indoor Yard Sale at Florence Events Center.
- Upcoming events at the Florence Events Center.
- Distribution of Florence Events Center newsletter.

Comments: Police Chief Pitcher, PWD Miller, ASD Baker, CDD FarleyCampbell, CR White, ACM Messmer.

7. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:38 p.m.
Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Releasing monthly City of Florence newsletter.

Comments: All Councilors present

8. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:41 p.m.
Discussion: The City Council discussed...

- 1000 community members attended yard sale at FEC.
- Gratitude to City staff.
- Upcoming First Impressions art show.
- Lane Art is recruiting board members.
- Upcoming solar eclipse on Saturday October 14th.
- Representative Boomer Wright wants to assist Florence with future grants.

Comments: All Councilors present

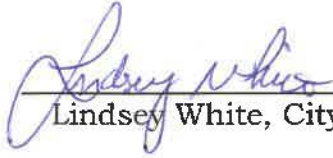
Action: City Council confirms current City policies related to annexations and City participation in extensions of public services as shown in Resolution No. 28, Series 2010. City Council directs staff to work with City Attorney to prepare a letter to Idylewood property owners outlining the policies, the Development Agreement in place, what that means for property owners, and the letter will be signed by all members of the City Council.

Motion: Councilor Carp
Second: Councilor Wantz

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

Meeting adjourned at 7:49 p.m.

ATTEST:


Lindsey White, City Recorder


Rob Ward, Mayor