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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
March 6, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present:
(In person) City Manager Erin Reynolds, City Recorder Lindsey White, Administrative Services Director Anne Baker, Finance Manager Lezlea Purcell, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Police Chief John Pitcher, Planning Director Wendy FarleyCampbell, Human Resources Director Alex Ferguson, and Administrative Assistant Peighton Allen.

Guests Present:
(In person and video-conference) Commander Bruce Andrade, VFW Post 3232, Florence, Oregon, Vice Commander Gary Covert, VFW Post 3232, Florence, Oregon, and Auditor Tonya Moffitt, Merina+Co.

Handout: 3.6.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Veterans of Foreign Wars (VFW) Awards
 - Oregon State Police – Senior Trooper Darrell Sheets
 - Florence Police Officer of the Year – Sergeant Brandon Ott, Sergeant Len Larson, and Sergeant Denton Tipler.
 - Siuslaw Valley Fire and Rescue – Don Quinn
 - Western Lane Ambulance District – Paramedic Thomas Kozlowski

Start Time: 5:31 p.m.

- Employee Recognition – Years of Service
 - Chief John Pitcher – 35 Years
 - Stephen Hatler – 20 Years
 - Angela Ott – 15 Years
 - Megan Messmer – 10 Years
 - Victoria Soran – 10 Years

Start Time: 5:43 p.m.

1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:56 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Giving well deserved thank you to Mayor Ward, Councilors Wantz and Beaudreau City Manager Reynolds and her staff for their decision to join Lane County as they implement their Climate Action Plan.
- Hoping that all Councilors will support the decision of the majority that will benefit the community from the influx of federal funds for badly needed infrastructure projects.

PUBLIC HEARING

2. **POLE-VAULT COMPETITION FOR STREET CLOSURE**

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed closure along Bay Street from Maple Street to Nopal Street on Wednesday March 29, 2023 from 6:00 a.m. to 5:00 p.m. for the Street Vault.

Start Time: Opened at 6:01 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Public Challenge: No challenges were presented.

Public Hearing: Opened at 6:02 p.m.

B. STREET CLOSURE APPROVAL

Consider approval of the street closure application as applied for by Chris Johnson, Siuslaw School District Athletic Director.

Start Time: 6:03 p.m.

Discussion: FM Purcell presented the staff presentation.
 Handouts: Staff Presentation
 Discussion: The City Council discussed...

- Have any complaints been received from neighboring businesses?
- Reason for change of location.

 Comments: Councilors Carp and Beaudreau

Applicant: Mr. Johnson discussed...

- Showing incorrect streets for closure on application.
- Good turnout of people watching event previous year.

Discussion: Staff discussed...

- No complaints received from neighboring businesses.
- Continuing hearing to March 20 City Council meeting.
- Re-publishing Notice of Public Hearing showing correction of streets from Laurel to Maple Streets on Bay Street.
- Keeping record open to March 20 City Council meeting.

 Comments: FM Purcell, CM Reynolds, and CR White

ACTION ITEMS

3. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2022

Consider acknowledging the receipt of the audited financial statement for the fiscal year ending June 30, 2022.

Start Time: 6:15 p.m.

Discussion: ASD Baker introduced Auditor Tonya Moffitt, Merina+Co.
 Handouts: Presentation

Discussion: The City Council discussed...

- Appreciating beginning comment “everything was good.”
- Congratulating staff for earning “A” grade and all their hard work.

 Comments: Mayor Ward

Discussion: Staff discussed...

- Echoing all comments of Mayor Ward of thanking staff led by ASD Baker and FM Purcell.
- Gratitude to Tonya and her staff from Merina+Co.

- Having lost two senior staff members during the last year from Finance Department, gratitude to FM Purcell for her hard work.

Comments: CM Reynolds and ASD Baker

Action: Acknowledge and accept the receipt of the audited financial statement for fiscal year ending June 30, 2022.

Motion: Councilor Meyer

Second: Councilor Wantz

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

REPORT & DISCUSSION ITEMS

4. QUARTERLY FINANCIAL STATEMENTS

Report on the City of Florence financials for period ending December 31, 2022.

Start Time: 6:26 p.m.

Discussion: ASD Baker presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Are extra allotments used to reduce debt or applied to General Fund?
- Breakout of separate properties within Urban Renewal District.
- Talking to other Mayors in the past few months, we have a very well-run city. City staff make the City Council's job easier.

Comments: Councilors Carp and Meyer, and Mayor Ward

Discussion: Staff discussion...

- Funds remain in General Fund for general operations.
- Funds are considered carry-forward and will be beginning fund balance for next biennium budget.
- Lane County issues report of Urban Renewal District properties.

Comments: ASD Baker and CM Reynolds

5. DEPARTMENT DIRECTOR UPDATES

Start Time: 6:40 p.m.

Discussion: The Department Directors discussed...

- Upcoming Florence Budget Committee training.
- Upcoming job recruitments.
- Sergeants Ott and Larson attending leadership training.
- Responding to major assault and arresting suspect.
- Receiving four-year Tree City USA stickers to be mounted on Tree City USA signs.
- Upcoming yard debris collection beginning March.
- Offering FloGro for purchase on Tuesdays.
- Upcoming EMAC meeting with Lane County in attendance remotely. Lane County will discuss the impact of yard debris at the Florence facility.
- Upcoming Transportation Committee meeting after a one year hiatus.
- Upcoming Homes for Good event at Florence Events Center.
- Upcoming events at the Florence Events Center.
- Thanking Coast Radio and Siuslaw News for sponsoring the Home and Garden Show at the Florence Events Center.
- Posting City Council quorum notice for Homes for Good event.

Comments: ASD Baker, HRD Ferguson, Police Chief Pitcher, PWD Miller, CDD FarleyCampbell, ACM Messmer

6. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:55 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Using social media for providing information.
- Releasing monthly City of Florence newsletter.
- Releasing Florence Four newsletter supporting Florence businesses and introducing Chantelle Meyer as Economic Development and Communications Analyst.
- Giving thanks to City staff for successful State of the City and City Expo event.

- Addressing concerns about participating with Lane County on their Climate Action Plan.

7. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:05 p.m.

Discussion: The City Council discussed...

- Attending Housing Implementation Plan meeting and making recommendations to change City Code.
- Attending Siuslaw Vision and Siuslaw Family Connections meeting with fellow Councilors.
- Discussing shortage of child care for ages newborn to six years.
- Sharing Port of Siuslaw vision for relocating placement of dredged material.
- Attending meeting of Board of First Step Florence.

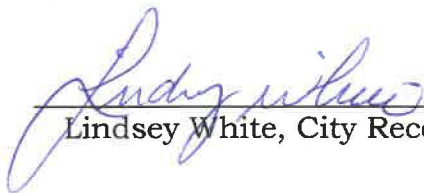
Comments: All Councilors present

Meeting adjourned at 7:13 p.m.

ATTEST:



Rob Ward, Mayor



Lindsey White, City Recorder