

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.

**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
February 6, 2023**

Councilors Present: Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: Mayor Ward.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Public Works Director Mike Miller, Police Chief John Pitcher, Community Development Director Wendy FarleyCampbell, Human Resources Manager Alex Ferguson, Finance Manager Lezlea Purcell, and Management Analyst Peighton Allen.

Guests Present: None.

Handout: 2.6.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m. Council President Wantz presided over the meeting.

PRESENTATIONS & ANNOUNCEMENTS

- New Employee Introductions

Start Time: 5:31 p.m.

Discussion: HR Manager Alex Ferguson introduced new employees...

- Dafydd Balston – Wastewater Treatment Operator
- Amber Oliver – Communications Officer
- Stephanie “Kit” Tompkins – GIS Analyst

- Chantelle Meyer – Economic Development / Communications Analyst
- Derek Lindenberg – Food and Beverage Manager/Chef

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 5:35 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker’s Card and Written Comments

Discussion: Mr. Allen discussed...

- County liaison report and establishing partnership with the City of Florence so they can coordinate efforts to secure Federal funding.
- Gratitude to Lisa Walter-Sedlacek and EMAC members for proposing a Climate Resiliency Plan.
- En-ROADS Climate Solutions Simulator.

Start Time: 5:39 p.m.

Commenter 2: Ms. Ivy Medow

Handout: Speaker’s Card and Written Comments

Discussion: Ms. Medow discussed...

- Precious Plastic program in Florence.

PUBLIC HEARING

2. PUBLIC CONTRACTING RULES

A. PUBLIC HEARING OF THE CITY COUNCIL / LOCAL CONTRACT REVIEW BOARD

Hear and consider verbal and written comments regarding the amendments to the City of Florence’s Local Government Public Contracting Rules.

Start Time: Opened at 5:44 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Public Hearing: Opened at 5:45 p.m.

B. CITY OF FLORENCE PURCHASING AND PUBLIC IMPROVEMENT CONTRACTS POLICIES

Consider approval of **Resolution No. 3, Series 2023**, a joint resolution of the City Council and Local Contract Review Board opting out of the Attorney

General's model of public contracting rules and amending public contracting rules for the City of Florence.

Start Time: 5:46 p.m.
Discussion: ASD Baker presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 5:48 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve Resolution No. 3, Series 2023 adopting the 2022 Public Contracting Rules
Motion: Councilor Meyer
Second: Councilor Carp
Roll Call Vote: Councilor Carp, 'Aye'
Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Motion passes Unanimously

ACTION ITEMS

3. LONG TERM DEBT ACCEPTANCE

Consider approving **Resolution No. 4, Series 2023**, accepting the \$13,634,000 financing proposal as submitted by Banner Bank for the funding of several budgeted capital projects and asset purchases.

Start Time: 5:50 p.m.

Discussion: ASD Baker presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Location of Rhododendron project.
- Typical rate for engaging Mesereau Shannon, LLP as City's Bond Counsel for financing.
- Clarification on moving banking services.

Comments: Councilors Carp and Beaudreau.

Discussion: Staff discussed...

- Rhododendron Drive project runs from approximately Wild Winds HOA to intersection of Rhododendron Drive and 35th Street.
- Amount quoted is the current going rate, also protects taxpayers.
- Checking accounts and credit card services would be moved to Banner Bank.

Comments: CM Reynolds and ASD Baker.

Action: Approve Resolution No. 4, Series 2023.

Motion: Councilor Meyer
 Second: Councilor Carp
 Roll Call Vote: Councilor Beaudreau, 'Aye'
 Councilor Carp, 'Aye'
 Councilor Meyer, 'Aye'
 Councilor Wantz, 'Aye'
 Mayor Ward, 'Aye'

CONSENT AGENDA

4. EATWELL ORGANIC NOODLE LIQUOR LICENSE

Consider recommendation of approval to Oregon Liquor Control Commission (OLCC) for a liquor license for Eatwell Organic Noodle located at 2465 Highway 101.

Start Time: 6:08 p.m.

Discussion: The City Council discussed...
 • Length of time for processing application from October to current.

Comments: Councilor Beaudreau

Discussion: Staff discussed...
 • Normal length of time.
 • City received application January 19th. Others dates are from State licensing departments

Comments: CM Reynolds and FM Purcell.

Action: Approve the consent agenda as presented.

Motion: Councilor Beaudreau
 Second: Councilor Carp
 Roll Call Vote: Councilor Carp, 'Aye'
 Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'
Councilor Wantz, 'Aye'
Motion passes 'unanimously'

REPORT & DISCUSSION ITEMS

5. DEPARTMENT DIRECTOR UPDATES

Start Time: 6:10 p.m.

Discussion: The Department Directors discussed...

- Starting up budget process for 2023-2025 biennial budget.
- Working with ODOT and towing companies for bridge crash on January 26th.
- Police officers working with schools for recent tragic death providing support.
- January rainfall 9.73" at the Wastewater Treatment Plant and 9.12" at Public Works on Kingwood Street.
- Offering Flo-Gro for purchase on Tuesdays from 10:00 a.m. to 12:00 p.m.
- First yard debris day will be Saturday March 18th.
- COAR Grant (Critical Oregon Airport Relief Fund Grant) has been awarded to City for slurry seal of runway, taxiway, taxi lanes and apron.
 - FAA covers \$1,080,000.
 - COAR grants covers 10% of remaining balance \$108,000.
 - City remaining balance of 1% is \$12,000.
- Upcoming Florence System Plan Stakeholder Advisory meeting and Florence Transportation Plan open house on February 8th.
- Listening session for LinkLane transportation on February 8th.
- Updates on recent Siuslaw Watershed Council meetings and activities.
- Accepting applications for Florence Urban Renewal Agency (FURA), Transportation Committees, and Citizen Budget Committee. Deadline for applications is Monday, February 13th.
- Upcoming events at the Florence Events Center.

Comments: ASD Baker, Police Chief John Pitcher, PWD Miller, CD Director FarleyCampbell, CR White and ACM Megan Messmer.

6. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:33 p.m.

Discussion: The City Council discussed...

- Upcoming 'State of the City' meeting.
- Reviewing the February 2023 City of Florence newsletter.
- Upcoming City Meetings and Events.
- Gratitude to Councilor Wantz for recognizing police support of recent tragic event.

7. CITY COUNCIL REPORT & DISCUSSION ITEMS

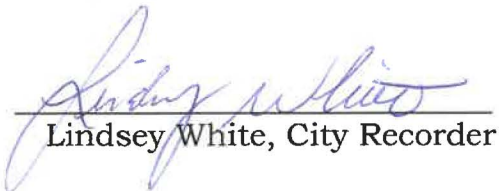
Start Time: 6:42 p.m.

Discussion: The City Council discussed...

- Volunteering for committees.
- Resource for Fire Department Mobile Crisis Support Team.
- Appreciation for all the Work Sessions.
- Gratitude to City staff for assistance with meeting in Mayor Ward's absence.

Meeting adjourned at 6:47 p.m.

ATTEST:


Lindsey White, City Recorder


Sally Wantz, Council President