



City of Florence
A City in Motion

City of Florence Council Regular Session

In Person & Videoconference
 250 Hwy 101
 Florence, OR 97439
 541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

February 6, 2023

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor
 Sally Wantz, Council President Bill Meyer, Council Vice-President
 Jo Beaudreau, Councilor Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

The Florence City Council meeting will be held in person at Florence City Hall.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/4148313764425796694>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- New Employee Introductions

Alex Ferguson
 HR Manager

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

City Council / Local Contract Review Board Meeting

The Florence City Council serves as the Local Contract Review Board. This agenda serves as notice that the City Council shall be acting as both the Local Contract Review Board and the City Council for Action Item #2.

PUBLIC HEARING

Please see the end of this agenda for methods to provide comments on action items.

2. PUBLIC CONTRACTING RULES

A. PUBLIC HEARING OF THE CITY COUNCIL / LOCAL CONTRACT REVIEW BOARD

Hear and consider verbal and written comments regarding the amendments to the City of Florence's Local Government Public Contracting Rules.

B. CITY OF FLORENCE PURCHASING & PUBLIC IMPROVEMENT CONTRACTS POLICIES

Consider approval of **Resolution No. 3, Series 2023**, a joint resolution of the City Council and Local Contract Review Board opting out of the attorney generals' model of public contracting rules and amending public contracting rules for the City of Florence.

Anne Baker
 Administrative
 Services Director

ACTION ITEMS

3. LONG TERM DEBT ACCEPTANCE

Consider approving **Resolution No. 4, Series 2023** accepting the \$13,634,000 financing proposal as submitted by Banner Bank for the funding of several budgeted capital projects and asset purchases.

Anne Baker
Administrative
Services Director

CONSENT AGENDA

4. EATWELL ORGANIC NOODLE LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a liquor license for Eatwell Organic Noodle located at 2465 Hwy 101.

Lezlea Purcell
Finance Manager

REPORT & DISCUSSION ITEMS

5. DEPARTMENT DIRECTOR UPDATES

Management
Team

6. CITY MANAGER REPORT & DISCUSSION ITEM

- State of the City & City Expo

Erin Reynolds
City Manager

7. CITY COUNCIL REPORTS & DISCUSSION ITEMS

- City Council Commitments and Sign Ups

City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
February 23, 2023	8:30 a.m.	City Council Work Session
February 23, 2023	5:00 p.m.	State of the City
February 27, 2023	5:30 p.m.	City Council Meeting
March 6, 2023	5:30 p.m.	City Council Meeting
March 9, 2023	8:30 a.m.	City Council Work Session
March 20, 2023	5:30 p.m.	City Council Meeting
March 23, 2023	8:30 a.m.	City Council Work Session

UPDATED PUBLIC MEETINGS PROCEDURES

The February 6, 2023 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:

- Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
- Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439

- c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (February 6, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (February 6, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.