



*City of Florence*  
**A City in Motion**

## City of Florence 2022 & 2023 Council Regular Sessions

Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

January 3, 2023

## RETIRING COUNCIL AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President  
Bill Meyer, Councilor

Sally Wantz, Council Vice-President  
Rob Ward, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be recorded for rebroadcast on Cable Channel 191 and the City of Florence Vimeo Site.

### **The Florence City Council meeting will be held in person at Florence City Hall.**

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/311414006902295637>

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

5:30 p.m.

### **ACTION ITEMS**

#### **1. FLORENCE CITY CODE TITLE 4 CHAPTER 1 BUILDING CODE UPDATES**

**Note: First Reading held at the December 12, 2022 City Council Meeting**

Consider approval of **Ordinance No. 13, Series 2022**, an ordinance amending Title 4 Chapter 1 of the Florence City Code regarding Building Codes, Implementing SB 866 and Oregon Building Codes Division Rule Changes.

Wendy  
FarleyCampbell  
Planning Director

#### **2. APPROVAL OF MINUTES**

Consider approval of the November 7, 2022 City Council Regular Session, December 5, 2022 City Council and Planning Commission Joint Work Session, and December 12, 2022 City Council Regular Session meeting minutes.

Lindsey White  
City Recorder

#### **3. CLOSING COMMENTS FROM CITY COUNCIL**

### **RECEPTION – FOLLOWING ADJOURNMENT**

Please join the City in a short reception, thanking our outgoing council for their dedicated service to our community and welcoming our incoming council to the new year. Refreshments will be served.

January 3, 2023

# INCOMING COUNCIL AGENDA

Approx.  
6:00 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Councilor  
Jo Beaudreau, Councilor

Bill Meyer, Councilor  
Robert Carp, Councilor

## 1. OATH OF OFFICES

- Mayor Rob Ward
- Councilor Jo Beaudreau
- Councilor Robert Carp

Lindsey White  
City Recorder

## CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

## 2. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council should complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

## ACTION ITEMS

The public will have an opportunity to offer comments on action items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

## 3. ELECTION OF COUNCIL POSITIONS

Election of a President and Vice-President to the Florence City Council.

City Council

## 4. RULES OF PROCEDURE

Consider approval of Resolution No. 1, Series 2023, a resolution amending the Council Rules of Procedure including change of Work Session start time to 8:30 a.m.

City Council

## 5. 2023 CITY COUNCIL MEETING CALENDAR

Review and consider approval of the 2023 City Council meeting calendar.

Lindsey White  
City Recorder

## REPORT & DISCUSSION ITEMS

## 6. CITY COUNCIL COMMITMENTS & SIGN-UPS

Consider updates to the City Council Commitments including Municipal Court Judge Supervision, City Committee Ex-Officio Assignments, etc. with the intent to adopt amendments at a future Council meeting.

City Council

## 7. DEPARTMENT DIRECTOR UPDATES

Management  
Team

## 8. CITY MANAGER REPORTS & DISCUSSION ITEMS

Erin Reynolds  
City Manager

## 9. CITY COUNCIL REPORTS & DISCUSSION ITEMS

Rob Ward  
Mayor

## COUNCIL CALENDAR

*All meetings are held in person with a virtual option unless otherwise indicated*

Date	Time	Description
January 5, 2023	8:30 a.m.	City Council Work Session
January 12, 2023	8:30 a.m.	City Council Work Session
January 23, 2023	8:30 a.m.	City Council Work Session (FEC)
January 23, 2023	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES

The January 3, 2023 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- \*\* Note:** Written comments received at least 2 hours prior to the meeting (January 3, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at the Florence Events Center or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (January 3, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.