



City of Florence
A City in Motion

**City of Florence Council
Regular Session**

Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

February 7, 2022

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor
Woody Woodbury, Council President Sally Wantz, Council Vice-President
Bill Meyer, Councilor Vacant

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

The Florence City Council meeting will be held virtually via GoToWebinar.

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/2305117752314586382>.

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING & ACTION ITEM

Please see the end of this agenda for methods to provide comments on hearing items.

2. LOFY PROPERTY ANNEXATION & ZONE ASSIGNMENT

A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT

Hear and consider written and oral testimony regarding the annexation and zone assignment for 1.98 acres of property described on Assessor's Map No. 18-12-11-33, Tax Lot 01300, located approximately 1870 feet NE of the intersection at Highway 101 and Munsel Lake Rd.

Roxanne Johnston
Senior Planner

B. LOFY ANNEXATION REQUEST

Consider approval of **Ordinance No. 2, Series 2022**, an ordinance approving the annexation of property discussed above as shown on Assessor's Map 18-12-11-13, Tax Lot 01300.

C. LOFY ZONING ASSIGNMENT

Consider approval of **Ordinance No.3, Series 2022**, an ordinance establishing Service Industrial to the property discussed above.

3. SUPPLEMENTAL BUDGET FOR ARPA FUNDS

A. PUBLIC HEARING ON 2021-2023 SUPPLEMENTAL BUDGET

Anne Baker
Administrative

Hear and consider written or oral testimony on the 2021-2023 supplemental budget.

Services Director

B. ADOPTION OF THE SUPPLEMENTAL BUDGET

Consider approval of Resolution No. 3, Series 2022, a resolution increasing appropriation \$231,500 in the American Rescue Plan Act (ARPA) Fund.

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

4. Stonefield Court Street Names Request

Consider approval of Resolution No. 4, Series 2022, a resolution denoting the street name for the Stonefield Court subdivision, per FCC 8-2-1-1.

Wendy FarleyCampbell
Planning Director

5. Council Filling Vacancy Process

Review and consider procedures for filling City Council vacancy.

Erin Reynolds
City Manager

6. Public Works Purchase of Two New 2023 Ford Maverick Vehicles

Consider approval of the purchase of two new 2023 Ford Maverick Crew Cab Gas Electric Hybrid vehicles for Public Works in the amount of 46,530.

Mike Miller
Public Works Director

CONSENT AGENDA

7. DAY 2 DAY MARKET & DELI LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for an owner change liquor license for Moe Joe, Inc. DBA Day 2 Day Market & Deli located at 1544 Hwy 101.

Lezlea Purcell
Finance Manager

REPORT & DISCUSSION ITEMS

8. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

9. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR

All meetings are held virtually via GoToWebinar unless otherwise indicated

Date	Time	Description
February 28, 2022	10:30 a.m.	
February 28, 2022	5:30 p.m.	City Council Work Session - Tentative
March 7, 2022	10:30 a.m.	City Council Meeting
March 7, 2022	5:30 p.m.	City Council Work Session
March 21, 2022	10:30 a.m.	City Council Meeting
March 21, 2022	5:30 p.m.	City Council Work Session
		City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (February 7, 2022 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (February 7, 2022 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.