

*This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.*

---

**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
February 28, 2022**

---

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, and Bill Meyer.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White,  
*(In person and Finance Manager Lezlea Purcell Assistant, Assistant City  
via Videoconference) Manager Megan Messmer, Administrative Services Director  
Anne Baker, Planning Director Wendy FarleyCampbell,  
Senior Planner Roxanne Johnston, Police Chief Tom Turner,  
and Public Works Director Mike Miller.*

Guests Present: Ross Williamson, City Attorney  
*(Videoconference)*

Handout: 2.28.22 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:31 p.m.

Comments: No Speaker's Cards were received. Written comments were provided to the City Council prior to the Council meeting.

## **PUBLIC HEARING & ACTION ITEMS**

### **2. LOFY PROPERTYANNEXATION & ZONE CHANGE**

*Note: Public Hearing held and closed during the February 7, 2022 City Council Meeting.*

#### **A. LOFY ANNEXATION REQUEST**

Consider approval of **Ordinance No. 2, Series 2022**, an ordinance approving the annexation of property discussed above as shown on Assessor's Map 18-12-11-13, Tax Lot 01300.

Start Time: 5:31 p.m.

Process Reading: City Recorder Lindsey White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Declarations: The City Council declared...

- Councilor Meyer
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Wantz
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry
  - No conflicts of interest were declared.
  - No biases were declared.

Public Challenge: No Challenges were presented.

Discussion: Senior Planner Roxanne Johnston presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Action: First Reading of Ordinance No. 2, Series 2022

Vote: Unanimous

Action: Second Reading of Ordinance No. 2, Series 2022

Motion: Mayor Henry

Second: Councilor Meyer

Roll Call Vote: Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 'Unanimously'

#### **B. LOFY ZONING ASSIGNMENT**

Consider approval of **Ordinance No. 3, Series 2022**, an ordinance establishing Service Industrial to the property discussed above.

Action: First Reading of Ordinance No. 3, Series 2022  
Vote: Unanimous

Action: Second Reading of Ordinance No. 3, Series 2022  
Motion: Mayor Henry  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 'Unanimously'

### **3. RHODODENDRON ARBOR PLANNED UNIT DEVELOPMENT APPEAL**

#### **A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE**

Hear and consider written and verbal testimony regarding the appeal of a Final Planned Unit Development (PUD) and Phase 1 Site Investigation Report (SIR) for Rhododendron Arbor, a residential PUD to be located near Rhododendron Drive and 35<sup>th</sup> Street.

Clarification from CM Reynolds on Resolution No. 5. Series 2022 Exhibit A. Resolution references Exhibit A which was omitted from City Council packet. Exhibit A was referred to as Findings of Fact and will be part of the formal record as part of this resolution should it be adopted.

Start Time: 5:44 p.m.  
Process Reading: City Recorder Lindsey White read the Public Hearing Script and officiated the procedures.  
Handouts: Public Hearing Script  
Staff Presentation  
  
Public Hearing: Opened at 6:53 p.m.  
  
Declarations: The City Council declared...

- Councilor Meyer
  - No conflicts of interest were declared.

- No biases were declared.
- Councilor Wantz
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry
  - No conflicts of interest were declared.
  - No biases were declared.

Public Challenge: No Challenges were presented.

Discussion: Senior Planner Roxanne Johnston presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Attorney Williamson discussed...

- Clarification on Staff Report, Condition 2, identifying wetlands. Regarding proposed findings, applicant will not have to submit additional confirmation of Army Corps of Engineers review. ACE review is included in records.
- Acknowledging Condition 2 has been satisfied.

Applicant: Ms. Elaine Albrich

Handout: Speaker's Card

Discussion: Ms. Albrich discussed...

- Appreciation to staff for working together and reaching a resolution.
- Agreeing to staff recommendation.

Discussion: The City Council discussed...

- Clarifying that all issues have been resolved with applicant.

Comments: Mayor Henry

Public Hearing: Closed at 6:11 p.m.

Discussion: The City Council discussed...

- No discussion.

#### **B. RHODODENDRON ARBOR PLANNED UNIT DEVELOPMENT APPEAL**

Consider approval of **Resolution No. 5, Series 2022**, a resolution adopting final decision regarding a recent Planning Commission decision to approve, with conditions Resolution PC 21 28 PUD 01 and AR 21 21 SIR 01, concerning Rhododendron Arbor, a residential PUD to be located near Rhododendron Drive and 35<sup>th</sup> Street.

Action: Approve Resolution No. 5, Series 2022  
Motion: Councilor Woodbury  
Second: Councilor Meyer  
Roll Call Vote: Councilor Woodbury, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 'Unanimously'

#### **4. POLE-VAULT COMPETITION STREET CLOSURE REQUEST**

##### **A. PUBLIC HEARING FOR STREET CLOSURE**

Hear and consider written and oral testimony regarding the proposed closure along Bay Street on from Maple Street to Laurel Street on Wednesday, March 23, 2022 from 7:00 a.m. to 5:00 p.m. for the Street Vault.

Start Time: 6:13 p.m.  
Process Reading: CR White read the Public Hearing Script and officiated the procedures.  
Handouts: Public Hearing Script  
Staff Presentation  
  
Public Hearing: Opened at 6:15 p.m.  
  
Discussion: Finance Manager Lezlea Purcell presented the staff presentation.  
Handout: Staff Presentation  
  
Discussion: The City Council discussed...  
Comments: Councilors Meyer, Wantz and Woodbury.

- Schedule of events will be all day or at specific times.
- Provisions for trash bins or trash removal.
- Preparing for weather.

  
Applicant: Mr. Chris Johnson  
Handout: Speaker's Card  
Discussion: Mr. Johnson discussed...

- Timing of events and competitions.

- Possibility of cancelling due to inclement weather.
- Appreciation to staff for assisting with application.

Discussion: Staff discussed...

- Previous events have partnered with Habitat for Humanity to participate with recycling.

Comments: CM Reynolds

Public Hearing: Closed at 6:17 p.m.

## **B. STREET CLOSURE APPROVAL**

Consider approval of the street closure application as applied for by Chris Johnson, Siuslaw School District Athletic Director.

Action: Approval of street closure application  
 Motion: Councilor Wantz  
 Second: Councilor Meyer  
 Roll Call Vote: Councilor Meyer, 'Aye'  
 Councilor Wantz, 'Aye'  
 Councilor Woodbury, 'Aye'  
 Mayor Henry, 'Aye'  
 Motion passes 'Unanimously'

## **CONSENT AGENDA**

### **5. HWY 101 WATER LINE ADJUSTMENT**

Ratify staff's decision to accept a proposal as submitted by Ray Wells, Inc. to adjust water lines on Hwy 101 for the amount of \$32,262.

### **6. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the November 1, 2021 Regular Session, November 15, 2021 City Council and Planning Commission Joint Work Session, November 15, 2021 Regular Session, November 29, 2021 Special Meeting, December 13, 2021 Work Session, December 13, 2021 Regular Session, January 10, 2022 Regular Session, and January 24, 2022 Regular Session.

Start Time: 6:27 p.m.  
 Discussion: The City Council discussed...

- Moving approval of City Council minutes to next City Council meeting to provide additional time for review.

Comments: Councilor Wantz

**NOTE:** City Council agreed to move approval of minutes to the next meeting

Action: Accept the Hwy 101 Water Line Adjustment proposal as presented.  
Motion: Councilor Woodbury  
Second: Councilor Wantz  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

## **REPORT & DISCUSSION ITEMS**

### **7. GENERAL REPORTS**

- January Committee, Commission and Volunteer Reports

Start Time: 6:29 p.m.

Discussion: The City Council discussed...

- Environmental Management Advisory Committee (EMAC) planning upcoming Arbor Day Celebration at Old Town Park.
- EMAC providing information on Flo Gro
- Upcoming Peace Tree Dedication

The Council took a break from 6:31-6:36 p.m.

### **8. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:36 p.m.

Discussion: Assistant City Manager Megan Messmer discussed...

- Working with Lane County Public Health providing drive-through Covid-19 vaccine clinics and testing.
- Upcoming events at the Florence Events Center including the Home and Garden Show, selling tickets for the Last Resort Players, and selling tickets for CROW performing 'Frozen Junior.'

Comments: All Councilors present

Discussion: Public Works Director Mike Miller discussed...

- Exciting news for Land Water Conservation grant. Project has been accepted including new restroom and picnic shelter at Rolling Dunes Park.
- Lighting display change in Old Town.

- Completion of bark dust application on Highway 101 and Highway 126 corridors and City Hall.

Comments: All Councilors present

Discussion:

Chief Tom Turner discussed...

- Display of statue named 'West Coast Overlook' mounted on south side of Justice Center.
- Appreciation to all City staff working together during car chase event through town on February 11th that began in Coos County and ended with an arrest and no injuries to anyone.

Comments: All Councilors present

Discussion:

Planning Director Wendy Farley Campbell discussed...

- Update on Planning Assistance grant for housing implementation plan.
- Housing Implementation Plan Project Stakeholder Advisory Team (SAT) Ad-Hoc Committee Member group to be appointed on March 7, 2022 City Council meeting.
- Upcoming Planning Commission Work Session reviewing vegetation clearing code with members from EMAC.

Comments: All Councilors present

Discussion:

Administrative Services Director Anne Baker discussed...

- New Managed Services Provider, StepUP IT Services will start April 1, 2022 providing IT technical support.
- Welcoming new Court Clerk Phae Latta who started February 1, 2022.

Comments: All Councilors present

## 9. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time:

6:53 p.m.

Discussion:

The City Council discussed...

- Upcoming City Meetings and Events
- City staff always available outside of normal operating hours, typically reaching a Communications Officer by calling the police non-emergency number.
- Reporting storm related issues.
- Update on Quince Street property across the street from the Florence Events Center.
- Commencing in-person meetings April 4, 2022 at the Florence Events Center.



## 10. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 6:58 p.m.

Discussion: The City Council discussed...

- Upcoming City meetings and activities of the City Council including reports on the City Committees

Comments: All Councilors present

Discussion: The City Council discussed...

- Formalizing for the record the top three candidates be selected to interview for the City Council vacancy.
- Councilor Wantz's belief that the Council does not represent the demographics of the residents of the City of Florence with nearly 50% of residents being between ages 21 and 64 years old and demographics of 54% female and 46% male residents;
- Honoring the diversity of our community without out looking at other perspectives;
- Receiving no support for adding a fourth candidate to interview who could bring a different expertise and likely relating to the under-represented.

Action: Conduct interviews with the top three candidates selected by the poll.

Motion: Mayor Henry

Second: Councilor Meyer

Roll Call Vote: Councilor Meyer, 'Aye'

Councilor Woodbury, 'Aye'


Councilor Wantz, 'Nay'


Mayor Henry, 'Aye'

Motion passes 3-1.

Meeting adjourned at 7:11 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Joe Henry, Mayor