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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
January 10, 2022**

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Senior Economic Development Analyst Sarah Moehrke, and Planning Director Wendy FarleyCampbell.  
*(In person and via Videoconference)*

Guests Present: DevNW Representative Luis Mendoza, Asset Building Manager, and Managing Partner for Merina and Co. Tonya Moffitt, CPA.  
*(Videoconference)*

Handout: 1.10.22 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:31 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Merina & CO Auditor Presentation on the Audited Financial Statements for Fiscal Year 2021 by Tonya Moffitt.
- Presentation about Airport Road Cluster Housing program and the Community Land Trust model of homeownership – Presented by Luis Mendoza, Asset Building Manager, for DevNW.

Start Time: 5:31 p.m.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:11 p.m.  
Handout: Written Comment  
Discussion: No discussion

**ACTION ITEMS**

**2. TRANSPORTATION SYSTEMS PLAN UPDATE PROJECT - AD-HOC COMMITTEE ESTABLISHMENT**

Consider approval of Resolution No. 1, Series 2022, a resolution to create a new Transportation Systems Plan Update Project Ad-Hoc Committee.

Start Time: 6:11 p.m.

Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Transportation Committee participation and diversity of Ad-Hoc Committee.

Comments: Councilor Wisniewski

Start Time: 6:24 p.m.

Action: Approval of **Resolution No. 1, Series 2022**, a resolution to create a new Transportation Systems Plan Update Project Ad-Hoc Committee.

Motion: Mayor Wantz

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes 5-0

**3. HOUSING IMPLEMENTATION PLAN PROJECT- AD-HOC COMMITTEE ESTABLISHMENT**

Consider approval of **Resolution No. 2, Series 2022**, a resolution to create a new Housing Implementation Plan Project Ad-Hoc Committee.

Start Time: 6:26 p.m.

Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Justification for the committee and related costs.
- Legal requirement surrounding the Housing Code Update.

Comments: Councilor Wisniewski

Start Time: 6:42 p.m.

Action: Approval of **Resolution No. 2, Series 2022**, a resolution to create a new Housing Implementation Plan Project Ad-Hoc Committee.

Motion: Mayor Henry  
Second: Councilor Wantz  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

#### **4. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2021**

Consider acknowledging the receipt of the audited financial statement for the fiscal year ending June 30, 2021.

Start Time: 6:47 p.m.

Action: Acknowledging the receipt of the audited financial statement fiscal year ending June 20, 2021.

Motion: Mayor Henry  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

## **CONSENT AGENDA**

### **5. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the May 17, 2021 Regular Session, June 7, 2021 Work Session, Session, June 7, 2021 Regular Session, and August 2, 2021 Regular Session.

Start Time: 6:48 p.m.

Action: Approve the consent agenda as presented.

Motion: Councilor Woodbury

Second: Councilor Meyer

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Councilor Meyer, 'Aye'

Mayor Henry, 'Aye'

Motion passes 5-0

## **REPORT & DISCUSSION ITEMS**

### **8. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 6:49 p.m.

Discussion: The City Council discussed...

- FEMA Mobile Covid-19 vaccine clinic update
- Reporting and communicating storm related issues
- Communicating through the City of Florence newsletter
- Volunteering for the Transportation and Housing Ad-Hoc Committees
- Upcoming City Meetings and Events

### **9. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 6:57 p.m.

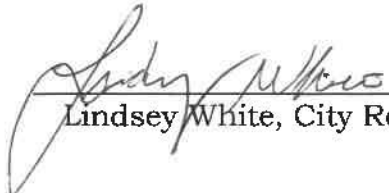
Discussion: The City Council discussed...


- Appearing in court for viewing court performance
- Appreciating Councilors and City Staff
- Appreciating Mayor Henry for his leadership
- Invitation to prayer meeting to pray for government and city leaders
- Upcoming State of the City presentation

Comments: All Councilors present

Meeting adjourned at 7:05 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Joe Henry, Mayor