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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
February 7, 2022**

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury,
(Videoconference) Sally Wantz, and Bill Meyer.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds. Assistant City Manager Megan
(In person and Messmer, Senior Planner Roxanne Johnston, Administrative
via Videoconference) Services Director Anne Baker. Planning Director Wendy
FarleyCampbell, Public Works Director Mike Miller, Senior
Economic Development Analyst Sarah Moehrke, and
Administrative Assistant Peighton Allen.

Guests Present: City Attorney Ross Williamson.
(Videoconference)

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

Handout: February 7, 2022 City Council Meeting Base Presentation

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:31 p.m.

Handout: Speaker's Card & Written Comments

Commenter 1: Mr. Michael Allen – Florence, OR

Discussion: Mr. Allen discussed...

- Requesting City Council to invite two Lane County representatives responsible for creating a Climate

Action Plan to a workshop on what Lane County is doing to address climate change and to explore how the City of Florence can become a collaborative partner.

PUBLIC HEARING & ACTION ITEMS

2. LOFY PROPERTY ANNEXATION & ZONE ASSIGNMENT

A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE

Hear and consider written and oral testimony regarding the annexation and zone assignment for 1.98 acres of property described as Assessor's Map No. 18-12-11-33, Tax Lot 01300, located approximately 1870 feet NE of the intersection at Highway 101 and Munsel Lake Rd.

Start Time: 5:36 p.m.

Process Reading: City Attorney Williamson read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Public Hearing: Opened at 5:46 p.m.

Declarations: The City Council declared...

- Councilor Meyer
 - No conflicts of interest were declared.
 - No biases were declared.
- Councilor Wantz
 - No conflicts of interest were declared.
 - No biases were declared.
- Councilor Woodbury
 - No conflicts of interest were declared.
 - No biases were declared.
- Mayor Henry
 - No conflicts of interest were declared.
 - No biases were declared.
 - Acquainted with applicants.

Public Challenge: No Challenges were presented.

Discussion: Senior Planner Roxanne Johnston presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Current residents are allowed to construct ADU
Comments: Councilors Wantz

Public Hearing: Closed at 6:02 p.m.

B. LOFY ANNEXATION REQUEST

Consider approval of Ordinance No. 2, Series 2022, an ordinance approving the annexation of property discussed above as shown on Assessor’s Map 18-12-11-13, Tax Lot 01300.

Action: Continued to the February 28, 2022 City Council meeting due to Applicant not being available to either submit final written argument within seven days or waive final written argument.

Discussion: City Attorney Williamson discussed...

- Council will resume deliberations at the February 22, 2022 meeting on this matter.

C. LOFY ZONING REQUEST

Consider approval of Ordinance No. 3, Series 2022, an ordinance establishing Service Industrial to the property discussed above.

Action: Continued to February 28, 2022 City Council meeting.

3. SUPPLEMENTAL BUDGET FOR ARPA FUNDS

A. PUBLIC HEARING ON 2021-2023 SUPPLEMENTAL BUDGET

Hear and consider written or oral testimony on the 2021-2023 supplemental budget.

Start Time: 6:04 p.m.

Discussion: Administrative Services Director Anne Baker presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion

B. ADOPTION OF THE SUPPLEMENTAL BUDGET

Consider approval of Resolution No. 3, Series 2022, a resolution increasing appropriation of \$231,500 in the American Rescue Plan Act (ARPA) Fund.

Action: Approval of Resolution No.3, Series 2022
Motion: Mayor Henry
Second: Councilor Woodbury
Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

Clarification on Public Hearing for Supplemental Budget Agenda Item 3.
Consulting with City Attorney Williamson who was present for meeting, in essence a Public Hearing was held, had a Staff Presentation, and will proceed with Action Item as presented.

ACTION ITEMS

4. STONEFIELD COURT STREET NAMES REQUEST

Consider approval of Resolution No. 4, Series 2022, a resolution denoting the street name for Stonefield Court subdivision, per FCC 8-2-1-1.

Start Time: 6:09 p.m.

Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion

Action: Approve Resolution No. 4, Series 2022
Motion: Councilor Wantz
Second: Councilor Meyer
Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

5. COUNCIL FILLING VACANCY PROCESS

Review and consider procedures for filling City Council vacancy.

Start Time: 6:18 p.m.

Discussion: City Manager Erin Reynolds presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Conducting interviews by videoconference.

Comments: Councilor Wantz

Action: Approve Process to fill City Council vacancy

Motion: Councilor Meyer

Second: Councilor Woodbury

Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

6. PUBLIC WORKS PURCHASE OF TWO NEW 2023 FORD MAVERICK VEHICLES

Consider approval of the purchase of two new 2023 Ford Maverick Crew Cab Gas Electric Hybrid vehicles for Public Works in the amount of 46,530.

Start Time: 6:30 p.m.

Discussion: Public Works Director Mike Miller presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Great vehicle choice and low cost
- Projected delivery date

Comments: Councilors Meyer and Woodbury.

Action: Approve Public Works Purchase of Two New 2023 Ford Maverick Vehicles

Motion: Councilor Meyer

Second: Councilor Woodbury

Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

CONSENT AGENDA

7. DAY 2 DAY MARKET & DELI LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for an owner change liquor license for Moe Joe, Inc. DBA Day 2 Day Market & Deli located at 1544 Hwy. 101.

Start Time: 6:24 p.m.
Discussion: The City Council discussed...

- No discussion.

Action: Approve Day 2 Day Market & Deli Liquor License
Motion: Councilor Meyer
Second: Councilor Woodbury
Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

REPORT & DISCUSSION ITEMS

8. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:41 p.m.
Discussion: The City Council discussed...

- Applications due for City Council vacancy are due February 23, 2022.
- Application for Lofy annexation will be moved to February 28, 2022 City Council meeting.
- Oregon Health Authority announced they will be lifting mask requirement no later than March 31, 2022.

9. CITY COUNCIL REPORTS & DISCUSSION ITEMS

Start Time: 6:47 p.m.
Discussion: The City Council discussed...

- Update on EMAC and Master Recycling program.


Comments: Councilor Wantz

- Face masks are available free of charge for businesses.

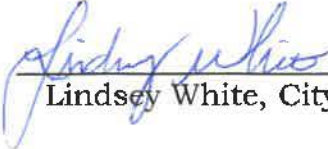
Comments: SEDC Moehrke

Meeting adjourned at 6:52 p.m.

ATTEST:



Joe Henry, Mayor



Lindsey White, City Recorder