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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
September 12, 2022**

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer, and Rob Ward.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Police Chief John Pitcher, and Planning Director Wendy FarleyCampbell.
(In person)

Guests Present: Oregon Dunes Chapter Daughters of the American Revolution Representative Jacquie Beveridge and ODOT Senior Planner, TGM Grant Manager Michael Duncan.
(In Person & Videoconference)

Handout: 9.12.22 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Constitution Week Proclamation
- Housing Implementation Plan Project Stakeholder Advisory Team (SAT) Ad-Hoc Committee Member Appointments, 2022 Transportation Systems Plan (TSP) Project Stakeholder Transportation Advisory Committee (STAC) Ad-Hoc Committee, and Planning Commission Member Appointments by Mayor Joe Henry.
 - Mayor Henry appointed...
 - Florence Ministerial Association – Paul Strike
 - Siuslaw Public Library – Meg Spencer
 - Title VI – Nancy Rickard
 - Local Freight – David and/or Lynn Twombly

- City Planning Commission – Kevin Harris

Start Time: 5:30 p.m.

1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:39 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Climate Petition on the occasion of Strike #156 with 1,317 signatories.

ACTION ITEMS

2. **FAA BIPARTISAN INFRASTRUCTURE LAW GRANT ACCEPTANCE**

Consider approving **Resolution No. 28, Series 2022**, a resolution authorizing the City of Florence to accept a Bipartisan Infrastructure Law (BIL) Grant in the amount of \$119,196 from the Federal Aviation Administration for Pavement Rehabilitation at Florence Municipal Airport.

Start Time: 5:43 p.m.

Discussion: Public Works Director Mike Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Action: Approve **Resolution No. 28, Series 2022** as presented.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call Vote: Councilor Ward, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes Unanimously

3. **AIRPORT ENGINEERING SERVICES FEE PROPOSAL ACCEPTANCE**

Consider accepting the fee proposal from Century West Engineering of \$127,440.65 to perform professional engineering and related professional services for the Florence Airport Pavement Rehabilitation Project.

Start Time: 5:50 p.m.

Discussion: Public Works Director Mike Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Service is used to check on validity of bid?

 Comments: Councilor Meyer

Discussion: Staff discussed...

- Confirmed used to check on validity of bid.

 Comments: PW Director Mike Miller.

Discussion: The City Council discussed...

- No discussion.

Action: Accepting fee proposal from Century West Engineering of \$127,440.65 to perform professional and engineering services for the Pavement Rehabilitation at Florence Municipal Airport.

Motion: Mayor Henry

Second: Councilor Woodbury

Roll Call Vote: Councilor Meyer, 'Aye'
 Councilor Woodbury, 'Aye'
 Councilor Wantz, 'Aye'
 Councilor Ward, 'Aye'
 Mayor Henry, 'Aye'
 Motion passes Unanimously

CONSENT AGENDA

4. HOMEGROWN PUBLIC HOUSE & BREWERY LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a liquor license for Homegrown Public House & Brewery located at 1458 1st Street.

5. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the July 18, 2022 Regular Session, August 1, 2022 Regular Session, and August 15, 2022 Regular Session.

Start Time: 5:56 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Meyer
Second: Councilor Ward
Roll Call Vote: Councilor Ward, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Councilor Meyer, 'Aye'
Mayor Henry, 'Aye'
Motion unanimously

REPORT & DISCUSSION ITEMS

6. TRANSPORTATION SYSTEM PLAN UPDATE PROJECT

Start Time: 5:57 p.m.

Discussion: Planning Director Wendy FarleyCampbell presented an introduction to the Transportation System Update Project, City staff involved in process, and introduced ODOT Senior Planner, TMG Grant Manager Michael Duncan.

Discussion: ODOT Senior Planner, TMG Grant Manager Michael Duncan presented the Transportation System Plan update presentation.

Handouts: ODOT Presentation

Discussion: The City Council discussed...

- No discussion.

7. DEPARTMENT DIRECTOR UPDATES

Start Time: 6:26 p.m.

Discussion: The Department Directors discussed...

- Introduction of new Florence Events Center staff.
- Upcoming events at the Florence Events Center.
- Upcoming vaccination clinics for the next three weeks.
- Signing up for newsletter for the Florence Events Center.
- Gratitude for support of Back-to-School barbecue.
- Donating remaining food to Florence Food Share and Athletics Department at Siuslaw High School.
- Gratitude to EMAC members who assisted with the Black and White Event on August 20, 2022.

- Black and White event saved community residents \$1,220 in recycling fees.
- Items recycled included 96 tires, 29 propane tanks, and 7 refrigerators.
- Upcoming Florence Housing Implementation Plan Open House at Florence Events Center on September 29, 2022.
- Receiving pre-applications for housing developments.
- Busy Labor Day week-end for police officers.
- School Resource Officer and Police Chief meeting with School District Superintendent to discuss expectations for upcoming school year.
- Update on crack sealing and pavement maintenance project at Florence Municipal Airport.
- Fire event and response at Florence Municipal Airport on August 16, 2022.
- Gratitude to Western Lane Fire EMS Authority, Siuslaw Valley Fire and Rescue, and Oregon Department of Forestry for their assistance with this event.
- Update on recent and pending grant awards for City projects.

Comments: ACM Megan Messmer, Planning Director Wendy FarleyCampbell, Police Chief John Pitcher, and PW Director Mike Miller.

8. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:59 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Upcoming Yard Debris Disposal Day.
- Installing Art Exposed selections in the vicinity of Bay Street and City Hall.
- Preparations for heat event and fire danger awareness.

9. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:05 p.m.

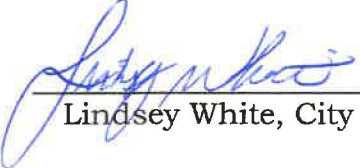
Discussion: The City Council discussed...

- Participating in Back-to-School barbeque.
- Concerns about individuals camping in woods and possible fire danger.
- Hosting Lane County Mayors Roundtable at Florence Events Center.

- Gratitude to ACM Megan Messmer for managing and hiring new staff at the Florence Events Center.
- Comments: All Councilors present

Meeting adjourned at 7:10 p.m.

ATTEST:



Lindsey White, City Recorder



Joe Henry, Mayor