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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
July 18, 2022**

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer, and Rob Ward.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Human Resources Director Alex Ferguson, Administrative Services Director Anne Baker, Public Works Director Mike Miller, Police Chief John Pitcher, and Planning Director Wendy FarleyCampbell.  
*(In person)*

Guests Present: Lane County Sheriff Clifton Harrold.  
*(In Person & Videoconference)*

Handout: 7.18.22 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Police Chief Appointment Recognition by City Manager Erin Reynolds

City Manager Reynolds appointed John Pitcher as Police Chief.

- Recognition and thank you to Assistant City Manager Megan Messmer for hosting the Italian National Athletics Team who participated in the World Athletics Championship Oregon22 in Eugene, producing the Block Party, and running the scavenger hunt.

- Wright Brother Master Pilot Ward to Terry Tomeny – Federal Aviation Administration.  
Mayor Henry presented the Wright Brother Master Pilot Award to Terry Tomeny on behalf of the FAA.

- New Employees Recognition

Human Resources Director Alex Ferguson introduced new employees Police Officer Chris Snyder, Communications Officer Ashley Dickson, Office Assistant Marissa Davis, and Management Analyst Shirley Gray.

Start Time: 5:30 p.m.

## 1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:57 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Climate Petition

Start Time: 6:01 p.m.

Commenter 2: Ms. Anika Miller – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. Miller discussed...

- Gratitude to City of Florence for hosting family friendly events.

Start Time: 6:05 p.m.

Commenter 2: Mr. Mark Levy – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Levy discussed...

- Lane County Climate Resiliency Workshop

## **ACTION ITEMS**

### 2. **LEAGUE OF OREGON CITIES LEGISLATIVE PRIORITIES**

Consider recommending policy positions and issues for the League of Oregon Cities to focus on during the 2023 legislative session.

Start Time: Opened at 6:06 p.m.

Handouts: Staff Presentation  
Discussion: The City Council discussed...

- Submitting priorities from provided list to City Recorder for tabulation.
- Review slides and vote individually.
- Want discussion amongst Councilors to select priorities to submit to League of Oregon Cities. Important to cast our vote.
- Suggesting Work Session to discuss priorities from different perspectives.
- Not willing to participate in a Work Session.
- Opportunity to come together as a Council to talk about the things that the League of Oregon Cities may or may not be able to do for Florence.
- Placing discussion on the August 1, 2022 agenda.

Comments: All Councilors Present

### 3. **EMERGENCY FUEL STATION GRANT ACCEPTANCE**

Consider approving **Resolution No. 24, Series 2022**, a resolution authorizing the City of Florence, Oregon to accept a grant from the Oregon Department of Administrative Services (DAS HB 5202) in the amount of \$250,000 for construction of an emergency fuel station.

Start Time: Opened at 6:17 p.m.

Discussion: Public Works Director Mike Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Location of fuel station on three lots.
- Used for standard fueling or strictly emergency fueling.
- Operating costs for sale of fuel.
- Requirement for completion by June 23, 2023.

Comments: Councilors Wantz, Ward and Meyer and Mayor Henry.

Action: Approve Resolution No. 24, Series 2022  
Motion: Councilor Meyer  
Second: Councilor Ward  
Roll Call Vote: Councilor Meyer, 'Aye'  
Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 'Unanimously'

## **CONSENT AGENDA**

### **4. UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) GRANT APPLICATION FOR PATROL CARS**

Consider approving **Resolution No. 25, 2022**, to apply for a United States Department of Agriculture grant of \$50,000 for the purchase of patrol cars.

### **5. PUBLIC WORKS EXPANSION MEMORANDUM OF UNDERSTANDING**

Consider authorizing a memorandum of understanding (MOU) for the new Fueling Facility, future expansion of Public Works yard area, and City records and storage facility to occupy Airport property for a yearly fee.

### **6. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the May 2, 2022 Regular Session, May 9, 2022 Special Work Session, May 16, 2022 Regular Session and June 20, 2022 Regular Session.

Start Time: 6:34 p.m.

Discussion: The City Council discussed...

- Removal of Agenda Item 4 from Consent Agenda due to additional questions.

Comments: All Councilors Present

Action: Approve the Consent Agenda as presented on Agenda Items 5 and 6.

Motion: Councilor Wantz  
Second: Councilor Meyer  
Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion unanimously

## **ACTION ITEMS**

### **4. UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) GRANT APPLICATION FOR PATROL CARS**

Consider approving **Resolution No. 25, 2022**, to apply for a United States Department of Agriculture grant of \$50,000 for the purchase of patrol cars.

Start Time: 6:35 p.m.

Discussion: The City Council discussed...

- Where in Work Plan and budget showing allowance to purchase vehicles.
- Residual value from vehicles being replaced.

Comments: Councilors Wantz and Meyer.

Discussion: Staff discussed...

- Work Plan addresses Public Safety maintaining vehicles on a prescribed schedule which includes replacing vehicles as needed.
- Budget on page 55 shows Public Safety Budget with capital outlay line of \$70,000 per year to purchase two vehicles.
- Grant allows purchase of third vehicle.

Comments: Police Chief Pitcher and ASD Anne Baker.

Action: Approve Resolution No. 25, Series 2022  
Motion: Councilor Meyer  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wantz, 'Aye'  
Councilor Ward, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 'Unanimously'

## **REPORT & DISCUSSION ITEMS**

### **7. GENERAL REPORTS**

Start Time: 6:41 p.m.

- June Committee, Commission and Volunteer Reports

Comments: All Councilors present

### **8. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:41 p.m.

Discussion: The Department Directors discussed...

- Completion of mainline on 9<sup>th</sup> Street. Side streets will be paved today. Striping of 9<sup>th</sup> Street scheduled for August 7, 2022.
- Chip sealing project for 12<sup>th</sup> Street from Hwy. 101 to Maple Street, Maple Street between 12<sup>th</sup> and 10<sup>th</sup>

Streets, Nopal Street between 12<sup>th</sup> and 10<sup>th</sup> Streets, and 10<sup>th</sup> Street from Hwy. 101 to Maple Street schedules for July 20, 2022. 'Liquid Road' will be applied over the rock chips starting July 25, 2022. 'Liquid Road' will also be applied to Spruce Street between 42<sup>nd</sup> and 37<sup>th</sup> Streets starting July 25, 2022.

- Lane County striping project has been cancelled this year due to supply issues.
- Update and sharing photos of the Italian Federation of Athletics visit.
- Florence Events Center Upcoming Shows and Events.
- Staff Recruitment and Retention Changes in 2022.
- US Marshalls contacted Police Department looking for a person with an outstanding warrant who was arrested by two Florence police officers.
- Upcoming National Night Out event.

Updates: Public Works Director Mike Miller, Assistant City Manager Megan Messmer, Human Resources Director Alex Ferguson, and Police Chief John Pitcher.

## **9. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:09 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Update on Chip Sealing project.

## **10. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 7:12 p.m.

Discussion: The City Council discussed...

- Volunteers from EMAC attending and helping at the Block Party.
- Appreciation to Judge Brissenden for his compassion to court attendees.
- Appreciation to PD Wendy FarleyCampbell and her staff for assisting with the City Code update for the Housing Implementation Plan Stakeholder Advisory Team (HIP SAT).
- Demolition event of derelict vessel located at the Port of Siuslaw.

Comments: All Councilors present

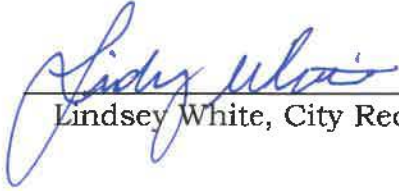
Meeting adjourned at 7:17 p.m.



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Joe Henry, Mayor

**ATTEST:**



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Lindsey White, City Recorder