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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
May 2, 2022**

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, and Rob Ward.

Councilors Absent: Bill Meyer.

Staff Present:
(In person) City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Senior Economic Development Analyst Sarah Moehrke, Public Works Director Mike Miller, Commander John Pitcher, Senior Planner Roxanne Johnston, Superintendent August Murphy, Utility Worker Matt Hiatt, and Utility Worker Rob Optiz.

Guests Present:
(In Person & Videoconference) Rhododendron Court Representatives Jennifer Waggoner and Kim Erickson, Senior Rhododendron Court Members Alexia Clark, Alizabeth Clark, Haylee Cole Cameron Kentta, James Smith, Joseph Shepard, Chad Hughes, Jason Garcia, and Alex Fuller, Junior Rhododendron Court Members Katelyn Riddle, Giavanna Flosi, Chanel Chatham, and Lily Lewis, Florence Senior Center Representatives Norman Leeling and Sue Jones, Dean of LCC Branch Russ Pierson, Central Coast Visitors Association Representative Jesse Dolin.

Handout: 5.2.22 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- 2022 Rhododendron Festival Month Proclamation and Introduction of 2022 Rhododendron Court
- Senior Center Report
- National Drinking Water Week Proclamation
- Economic Development Week Proclamation and Annual Report Presentation

Start Time: 5:30 p.m.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:01 p.m.
Handout: Written Comment
Discussion: No discussion

Start Time: 6:02 p.m.
Commenter 1: Ms. Ivy Medow– Florence, OR
Handout: Speaker's Card and Written Comments
Discussion: Ms. Medow discussed...

- Increase of Propane Tanks
- Water Shortages through the world

Start Time: 6:05 p.m.
Commenter 1: Mr. Melvin Smith– Florence, OR
Handout: Speaker's Card and Written Comments
Discussion: Mr. Smith discussed...

- Running for City Council

PUBLIC HEARING & ACTION ITEMS

2. AMENDMENTS TO FLORENCE CITY CODE AND FISCAL POLICIES

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding moving and increasing the City Manager and Department Director's contractual limits from Florence City Code Section 1-8-3 to Florence Fiscal Policies and removing Section 1-14-2.

Start Time: Opened at 6:07 p.m.
Process Reading: CR White read the Public Hearing Script and officiated the procedures.
Handouts: Public Hearing Script

Staff Presentation

Public Hearing: Opened at 6:08 p.m.

B. FLORENCE CITY CODE AMENDMENTS

Consider approval of **Ordinance No. 4, Series 2022**, an Ordinance moving the contractual limits of the City Manager's and Department Director's from Florence City Code Section 1-8-3 to the Florence Fiscal Policies and removing Section 1-14-2.

Start Time: 6:08 p.m.

Discussion: Administrative Services Direct Anne Baker presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 6:13 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: First Reading of Ordinance No. 4, Series 2022

Vote: Unanimous

Action: Approve Ordinance No. 4, Series 2022

Motion: Mayor Henry

Second: Councilor Woodbury

Roll Call Vote: Councilor Ward, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes 'Unanimously'

C. FISCAL POLICIES AMENDMENTS

Consider approval of **Resolution No. 15, Series 2022**, a Resolution adding the contractual limits of the City Manager and Department Directors to the Florence Fiscal Policies and increasing the limits of the City Manager and Department Directors from \$30,000 to \$75,000 and \$10,000 to \$25,000, respectively.

Start Time: 6:15 p.m.

Discussion: Administrative Services Direct Anne Baker presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Number of instances and compelling need to increase limits.

Comments: Councilor Wantz.

Discussion: Staff discussed...

- One-two items are placed on consent agenda for City Council meetings requiring staff time to write Agenda Item Summary and details of staff presentation.
- City has to follow State guidelines and City policy. City policy is stricter than State guidelines.

Comments: CM Reynolds and ASD Baker.

Action: Adopt Resolution No. 15, Series 2022

Motion: Councilor Woodbury

Second: Councilor Ward

Roll Call Vote: Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Councilor Ward 'Aye'

Mayor Henry, 'Aye'

Motion passes unanimously

3. CITY MANAGER EMPLOYMENT AGREEMENT AMENDMENTS

Discuss and consider amendments to the City Manager employment contract.

Start Time: 6:26 p.m.

Discussion: Discussed at Executive Session to remove or modify restriction requiring City Manager to reside within the city limits of Florence.

Discussion: The City Council discussed...

- No discussion.

Action: Approve the proposed amendments to the City Manager employment contract.

Motion: Councilor Woodbury

Second: Councilor Ward

Roll Call Vote: Councilor Woodbury, 'Aye'

Councilor Ward, 'Aye'

Councilor Wantz, 'Aye'

Mayor Henry, 'Aye'

Motion unanimously

CONSENT AGENDA

4. OREGON PARKS AND RECREATION DEPARTMENT'S RECREATIONAL TRAILS PROGRAM (RTP) GRANT ACCEPTANCE FOR CONSTRUCTION OF THE SIUSLAW ESTUARY TRAIL PHASE 1

Consider approval of **Resolution No. 16, Series 2022**, a Resolution authorizing the City of Florence, Oregon to accept a Recreational Trails Program Grant from the Oregon Parks and Recreation Department in the amount of \$115,00 for the Siuslaw Estuary Trail, Phase 1 Project.

Start Time: 6:27 p.m.

Action:	Approve Resolution No. 16, Series 2022
Motion:	Councilor Wantz
Second:	Councilor Ward
Roll Call Vote:	Councilor Ward, 'Aye' Councilor Wantz, 'Aye' Councilor Woodbury, 'Aye' Mayor Henry, 'Aye' Motion unanimously

REPORT & DISCUSSION ITEMS

5. DEPARTMENT DIRECTOR UPDATES

Start Time: 6:28 p.m.

Discussion: The Department Directors discussed...

- 9th Street Roadway and Waterline Improvement Project
- Sprucing up Old Town in preparation for upcoming Rhododendron Days Festival
- Preparing softball fields at Miller Park for softball season
- Processing applications for outdoor restaurant seating
- Public Art Committee working on Art Quest scavenger hunt
- Planning Commission passed Resolution for Change of Use for property on 1st Street for Homegrown Brewery
- Housing Implementation Program Advisory Team Meeting
- Fully onboarded with StepUp IT Services
- Lodging Tax collection by State has been extended to October due to Lane County issues
- Update on case of 'missing mermaid'
- Apprehension of drivers under the influence
- Continuation of vaccination clinics at Florence Events Center
- Florence Events Center Upcoming Shows and Events

- Continuing to work with hotel developer
- Upcoming Block Party
- Emergency alert system test

Updates: Public Works Director Mike Miller, Economic Development Analyst Assistant Sarah Moehrke, Senior Planner Roxanne Johnston, Administrative Services Director Anne Baker, Commander John Pitcher, and Assistant City Manager Megan Messmer.

6. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:46 p.m.

Discussion: The City Council discussed...

- May 2nd City Council meeting and Work Session tour of the Public Works department
- Review of applications for Committee, Commission, and Board vacancies
- May Newsletter
- Housing efforts and Housing Implementation Plan efforts posted on City website
- Upcoming City Meetings and Events

7. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 6:51 p.m.

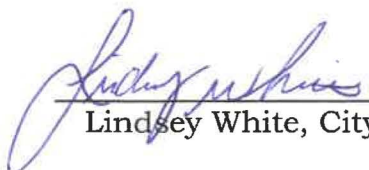
Discussion: The City Council discussed...


- EMAC Arbor Day Celebration
- Appreciation to Public Works staff for assistance with Arbor Day celebration and donation of Flo-Gro
- Working with Housing Implementation Plan members
- Meeting with Florence Makerspace and Precious Plastics Florence for recycling plastics
- Attending LCOG meeting where they adopted budget
- Arbor Day tree presentation at Chamber of Commerce and comments by Steve Olienyk.

Comments: All Councilors present

Meeting adjourned at 6:59 p.m.

ATTEST:


Lindsey White, City Recorder


Joe Henry, Mayor