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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
January 24, 2022**

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, and Bill Meyer.

Councilors Absent: Councilor Maggie Wisniewski resigned (*see below*)

Staff Present: City Manager Erin Reynolds, Assistant City Manager Megan Messmer, Senior Economic Development Analyst Sarah Moehrke, Administrative Services Director Anne Baker, Planning Director Wendy FarleyCampbell, and Administrative Assistant Peighton Allen.
(*In person and via Videoconference*)

Guests Present: None.
(*Videoconference*)

Handout: 1.24.22 City Council Meeting Base Presentation

Mayor Henry read the letter of resignation from Councilor Maggie Wisniewski citing Ms. Wisniewski's no longer living within the city limits.

Action: Accept the resignation of Councilor Maggie Wisniewski and declare the position vacant.

Motion: Councilor Meyer
Second: Councilor Woodbury
Roll Call Vote: Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes '4-0'

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:33 p.m.

Commenter 1: No Speaker's Cards were received.

PUBLIC HEARING & ACTION ITEM

2. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FINAL PUBLIC HEARING

Hold the second and final Public Hearing in order to make the final draw and close out the grant and review the results of the City's Environmental Services Aide Program funded by the CDBG COVID-19 Emergency Assistance Program grant.

Start Time: 5:34 p.m.

Process Reading: AA Allen read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Public Hearing: Opened at 5:36 p.m.

Discussion: Senior Economic Development Analyst Sarah Moehrke presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 5:47 p.m.

ACTION ITEMS

3. AMENDMENT TO BOARD OF APPEALS MEMBERSHIP

Consider approval of **Ordinance No. 1, Series 2022**. An ordinance amending Title 4, Chapter 1 of the Florence City Code (FCC) regarding the appeal of building official decisions and standardizing the membership to be used for appellants of a discretionary decision of a contract building official.

Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.

Handout: Public Hearing Script
Staff Presentation

Start Time: 5:47 p.m.

Public Hearing: Opened at 5:47 p.m.

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 5:58 p.m.

Action: First Reading of Ordinance No. 1, Series 2022

Vote: Unanimous

Action: Second Reading of Ordinance No. 1, Series 2022

Motion: Mayor Henry

Second: Councilor Wantz

Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Councilor Meyer, 'Aye'
Mayor Henry, 'Aye'
Motion passes 4-0

CONSENT AGENDA

4. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the August 16, 2021 Regular Session, August 23, 2021 Special Session, September 20, 2021 Work Session, September 20, 2021 Regular Session, October 11, 2021 Work Session, and October 11, 2021 Regular Session.

Start Time: 6:00 p.m.

Discussion: The City Council discussed...

- No discussion.

Start Time: 6:00 p.m.

Action: Approve the consent agenda as presented

Motion: Councilor Meyer

Second: Councilor Wantz

Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'

Councilor Meyer, 'Aye'
Mayor Henry, 'Aye'
Motion passes 4-0

REPORT & DISCUSSION ITEMS

5. GENERAL REPORTS

December Committee, Commission and Volunteer Reports.

Start Time: 6:01 p.m.

Discussion: The City Council discussed...

- Environmental Management Advisory Committee (EMAC) proceeding with Arbor Day activities, promoting Flo-Gro program, and considering the addition of 35th Street to the Adopt-A-Street program.

6. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:03 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Thanking Councilor Maggie Wisniewski for her time and service to the City of Florence.
- Thanking all Councilors for their time and service to the City of Florence
- Status updates on the Oak Street and 9th Street projects.
- ACM Megan Messmer will speak on an upcoming "Our Town" radio program talking about emergency management and emergency preparedness.
- Florence Area Food Share applying for a grant with the USDA, requesting a letter of support from the City to include with their application.
- Process for filling vacant council position.

7. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 6:16 p.m.

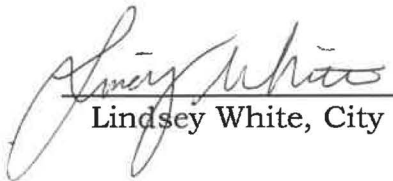
Discussion: The City Council discussed...


- Appreciation from the Port of Siuslaw to the City of Florence for support with the tsunami advisory.

- Acknowledging the passing of Craig McMicken known for his service to Rotary.
 - Attending classes for the Master Recycling program.
 - Attending Florence criminal court proceedings.
 - Extending thanks to Councilor Wisniewski for her service.
 - Appreciation to AA Peighton Allen SEDA Sarah Moehrke for assisting in the absence of CR White.
- Comments: All Councilors present

Meeting adjourned at 6:22 p.m.

ATTEST:


Lindsey White, City Recorder


Joe Henry, Mayor