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**City of Florence
City Council Meeting
250 Hwy 101, Florence, Oregon
Final Action Minutes
December 5, 2016**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Interim Finance Director Andy Parks and Florence Events Center Director Kevin Rhodes.

INTRODUCTION

- Stephanie Shepard – Management Analyst

Start Time: 6:00 p.m.

Action: Ms. Shepard was introduced to the City Council.

PROCLAMATION

- Certification of Election

Start Time: 6:02 p.m.

Action: Mayor Henry read the certification of election proclamation.

1. APPROVAL OF AGENDA

Start Time: 6:04 p.m.
Action: Approve agenda as presented.
Vote: Unanimous

2. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 6:04 p.m.
Comments: None

ACTION ITEMS

The Mayor will provide opportunity for the public to offer comments on action items after staff has given their report and if there is an applicant, after they have had an opportunity to speak.

3. MARIJUANA TAX CODE AMENDMENTS

Consider approval of **Ordinance No. 17, Series 2016**, an Ordinance updating procedures for collecting the voter approved retail tax on marijuana items and amending Title 3, Chapter 11 of the Florence City Code.

Start Time: 6:04 p.m.
Discussion: The City Council discussed...

- Allowance for the City to collect the tax
- Clarification of revenue received vs. expenditures to implement the tax collection
- How the tax would be collected

Comments: Mayor Henry and Councilor Greene

Action: First reading of Ordinance No. 17, Series 2016
Vote: Unanimous

Action: Second reading of Ordinance No. 17, Series 2016
Motion: Mayor Henry
Second: Councilor Preisler
Roll Call Vote: Councilor Lyddon – Aye
Councilor Preisler - Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance Passes 5-0

4. ARCHITECTURAL SERVICES CONTRACT FOR CITY HALL

Consider awarding the contract to for the City Hall remodel and expansion to HE, Inc. and authorizing the City Manager and City Project Manager to negotiate a contract.

Start Time: 6:15 p.m.

Discussion: The City Council discussed...

- Clarification on implementation process
- Clarification on design vs. engineering
- Budget estimates for project

Comments: Mayor Henry and Councilor Greene

Action: Accept the architectural qualifications from HGE, Inc. and authorize the City Manager and City Project Manager to negotiate a contract.

Motion: Councilor Lyddon

Second: Councilor Greene

Vote: Unanimous

5. HWY 101 & 8TH STREET CROSSING

Consider awarding the contract to Johnson Rock Products, Inc. in the amount of \$59,032 in order to complete an 8-inch waterline crossing of Hwy 101 and 8th Street.

Start Time: 6:24 p.m.

Discussion: The City Council discussed...

- Time of day for improvements
- Cutting open the street vs. boring underneath
- ODOT Permit process
- Starting and ending date for work

Comments: Mayor Henry and Councilor Preisler

Action: Accept the proposal from Johnson Rock Products, Inc. and authorize the City Manager to proceed with a construction contract.

Motion: Councilor Lacer

Second: Councilor Preisler

Vote: Unanimous

REPORT ITEMS

6. CITY MANAGER REPORT

Start Time: 6:30 p.m.
Discussion: The City Council discussed...

- Upcoming capital improvement projects
- Florence Christmas Banners
- Revision Florence and Urban Renewal
- Upcoming Events
- Planning and Building Codes Overview

7. CITY COUNCIL REPORTS

Start Time: 6:50 p.m.
Discussion: The City Council discussed...

- City Councilor Activities
- Christmas lights and festival
- Upcoming meetings and events
- Upcoming budget planning
- Letter of support for electric vehicles


Comments: All Councilors present

Action: Authorize the Mayor to sign a letter on behalf of the City Council to request Governor Brown consider Zero Emission Vehicle policies

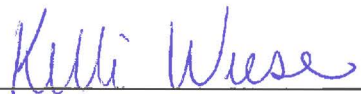
Consensus Vote: Unanimous

Meeting adjourned at 7:01 p.m.

ATTEST:



Joe Henry, Mayor



Kelli Weese, City Recorder