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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
November 15, 2021**

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Planning Director Wendy FarleyCampbell, Police Chief Tom Turner, and Public Works Director Mike Miller.
(In person and via Videoconference)

Guests Present: Pat Burke, Florence Emergency Cold Weather Shelter Director
(Videoconference)

Handout: 11.15.21 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:31 p.m.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:31 p.m.
Handout: Speaker's Card and Written Comments
Discussion: No discussion

ACTION ITEMS

2. 2022 CITY COUNCIL MEETING CALENDAR

Review and consider approval of the 2022 City Council meeting calendar.

Start Time: 5:32 p.m.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Moving the January 3rd City Council meeting to January 10th.

Comments: Councilor Wisniewski

Action: Approve the 2022 City Council Meeting Calendar as presented with the January 3rd meeting moving to January 10th.

Motion: Mayor Henry

Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes Unanimously

3. FLORENCE EMERGENCY COLD WEATHER SHELTER PALLET SHELTER PROGRAM

A. FLORENCE EMERGENCY COLD WEATHER SHELTER SITE REQUEST

Consider approving the temporary site location 5300 Hwy 101 as requested by the Florence Emergency Cold Weather Shelter nonprofit agency in accordance with Florence City Code Title 10, Chapter 2(9), Siting Emergency Housing.

Start Time: 5:43 p.m.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Clarification on what happens to the pallet shelters after 2023.
- Electricity cost
- Transportation plan to and from the pallet shelters
- Occupancy for previous year

Comments: Councilor Wisniewski

B. FLORENCE EMERGENCY COLD WEATHER SHELTER GRANT

Consider approval of grant fund expenditures by the City to the Florence Emergency Cold Weather Shelter to provide temporary electrical service to the site not to exceed \$20,000

Discussion: The City Council discussed...

- Concerns regarding phased approvals over many years and potential amendment to ordinance to ensure it only applies to plans that have been approved
- Examples of recent land use approvals which were approved for a phased approach

Comments: Councilor Wisniewski, Mayor Henry and PD FarleyCampbell

Action: 1) Approve the use of the 5300 Hwy 101 site location and manner as proposed and requested by FECWS in accordance with FCC 10-2-9-B allowing an emergency shelter when low temperatures and adverse weather conditions endanger human life for the 2021-22 and 2021-23 Winter seasons.
2) Authorize the City Manager to update the Memorandum of Understanding with FECWS to continue the leasing of the pallet shelters for the next two winter seasons and to authorize the City to provide grant funds not to exceed \$20,000 to install temporary electrical facilities to each pallet shelter.

Motion: Councilor Wantz
Second: Councilor Woodbury
Roll Call Vote: Councilor Wisniewski, 'Nay'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Councilor Meyer, 'Aye'
Motion passes 4-1

CONSENT AGENDA

4. PURCHASE OF FORD UTILITY VEHICLE

Consider approving the purchase of a 2022 Ford F150 Gas Electric Hybrid vehicle for Wastewater in the amount of \$41,983.02.

5. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the February 4, 2021 Special Work Session, February 10, 2021 Special Work Session, February 18, 2021 Special Work Session, March 1, 2021 City Council Meeting, March 4, 2021 City Council Work Session, March 15, 2021 City Council Meeting, and April 12, 2021 Special Work Session.

6. SINVI LLC LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Sinvi, LLC DBA Florence Market and Deli located at 1544 Hwy 101.

Start Time: 6:06 p.m.
Action: Approve the consent agenda as presented
Motion: Councilor Meyer
Second: Councilor Wisniewski
Roll Call Vote: Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Councilor Wisniewski, 'Aye'.
Councilor Meyer, 'Aye'
Mayor Henry, 'Aye'
Motion passes Unanimously

REPORT & DISCUSSION ITEMS

7. GENERAL REPORTS

- October Committee, Commission & Volunteer Reports

Start Time: 6:06 p.m.
Handouts: October Commission, Committee & Volunteers Report
Discussion: No Discussion

8. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:07 p.m.
Discussion: The City Council discussed...

- Siuslaw Vikings Football Update
- Thanksgiving Message- City offices closed
- City of Florence and the Chamber of Commerce's "Making Seasons Bright" event
- City of Florence Christmas Tree Lighting Announcement- December 4th, 2021
- Upcoming City Meetings and Events
- FEMA Mobile COVID-19 Vaccine Bus Update
- Introducing new employee Peighton Allen as Office Assistant

9. CITY COUNCIL REPORT & DISCUSSION ITEMS

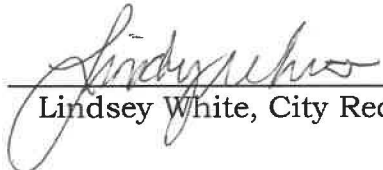
Start Time: 6:13 p.m.
Discussion: The City Council discussed...


- Addition to Meeting Calendar: Special City Council Meeting- November, 29th at 5:30pm
- Upcoming FURA Meeting- November 17th at 4:00pm
- WLAD/ SVFR Meeting on long term plan
- Public Art Committee (PAC) Update
- Environmental Management Advisory Committee (EMAC) Update
- Fireworks in the City limits discussion
- League of Oregon Cities (LOC) Legislative concept homelessness pilot program
- Recruitment for Planning Commission and Florence Urban Renewal Agency vacancies
- Military Appreciation assembly at Siuslaw High School
- Encouraging community support for organizations such as Cold Water Shelter, Florence Food Share, Food Pounding at Grocery Outlet and other organizations

Comments: All Councilors present

Meeting adjourned at 6:37 p.m.

ATTEST:


Lindsey White, City Recorder


Joe Henry, Mayor