



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

**November 15, 2021**

## **AGENDA**

**5:30 p.m.**

City Council:

Joe Henry, Mayor

Woody Woodbury, Council President    Sally Wantz, Council Vice-President  
Bill Meyer, Councilor    Maggie Wisniewski, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at  
[www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### **COVID-19 UPDATE**

**The Florence City Council meeting will be held virtually via GotoWebinar.**

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/5663880582263179023>.

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at  
[www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

#### **1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### **ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

#### **2. 2022 CITY COUNCIL MEETING CALENDAR**

Review and consider approval of the 2022 City Council meeting calendar.

Erin Reynolds  
City Manager

#### **3. FLORENCE EMERGENCY COLD WEATHER SHELTER PALLET SHELTER PROGRAM**

##### **A. FLORENCE EMERGENCY COLD WEATHER SHELTER SITE REQUEST**

Consider approving the temporary site location 5300 Hwy 101 as requested by the Florence Emergency Cold Weather Shelter nonprofit agency in accordance with Florence City Code Title 10, Chapter 2(9), Siting Emergency Housing.

Erin Reynolds  
City Manager

##### **B. FLORENCE EMERGENCY COLD WEATHER SHELTER GRANT**

Consider approval of grant fund expenditures by the City to the Florence Emergency Cold Weather Shelter to provide temporary electrical service to the site not to exceed \$20,000.

## **CONSENT AGENDA**

**4. PURCHASE OF FORD UTILITY VEHICLE**

Consider approving the purchase of a 2022 Ford F150 Gas Electric Hybrid vehicle for Wastewater in the amount of \$41,983.02.

Mike Miller  
Public Works  
Director

**5. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the February 4, 2021 Special Work Session, February 10, 2021 Special Work Session, February 18, 2021 Special Work Session, March 1, 2021 City Council Meeting, March 4, 2021 City Council Work Session, March 15, 2021 City Council Meeting, and April 12, 2021 Special Work Session.

Lindsey White  
City Recorder

**6. SINVI LLC LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Sinvi, LLC DBA Florence Market and Deli located at 1544 Hwy 101.

Lezlea Purcell  
Finance Manager

## **REPORT & DISCUSSION ITEMS**

**7. GENERAL REPORTS– Council Question & Answer Only – No Presentations**

- October Committee, Commission & Volunteer Reports

Erin Reynolds  
City Manager

**8. CITY MANAGER REPORT & DISCUSSION ITEM**

**9. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

- Addition to Meeting Calendar: Special City Council Meeting- November, 29<sup>th</sup> at 5:30pm

City Council

---

## **COUNCIL CALENDAR**

*All meetings are held virtually via GotoWebinar unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
November 25-26, 2021	- - -	Thanksgiving Holiday <i>City Offices Closed</i>
November 29, 2021	5:30 p.m.	Special City Council Meeting <i>Tentative</i>
December 13, 2021	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
December 24-25, 2021	- - -	Christmas Holiday <i>City Offices Closed</i>
December 31, 2021- January 1, 2022	- - -	New Year's Day Holiday <i>City Offices Closed</i>

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. to Noon and 1 p.m. to 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (November 15, 2021 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GotoWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (November 15, 2021 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**