



City of Florence
A City in Motion

City of Florence Council Regular Session

Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 20, 2021

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President Sally Wantz, Council Vice-President
Bill Meyer, Councilor Maggie Wisniewski, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at
www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

The Florence City Council meeting will be held virtually via GotoWebinar.

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/7322964462367839243>.

Meetings are also shown live on Cable Channel 191 and online at
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at
www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- Domestic Violence Awareness Month Proclamation – October 2021

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

2. JURISDICTIONAL TRANSFER OF LANE COUNTY ROADS

Consider approval of **Resolution No. 34, Series 2021**, a resolution requesting the surrender of jurisdiction of the remaining portion of Rhododendron Drive and a Portion of 4th Avenue.

Mike Miller
Public Works
Director

CONSENT AGENDA

3. PURCHASE OF POLICE GAS/ELECTRIC HYBRID INTERCEPTOR

Consider approving the purchase of a 2022 Ford Explorer Police Interceptor in the amount of \$64,993.96.

Mike Miller
Public Works
Director

4. AUTHORIZATION TO SUBMIT A LAND WATER CONSERVATION FUND GRANT APPLICATION

Consider approval of **Resolution No. 35, Series 2021**, a resolution authorizing staff to submit a grant application to Oregon Parks and Recreation Department for improvements at Rolling Dunes Park.

Mike Miller
Public Works
Director

5. LANGUAGE ACCESS PLAN

Consider approval of **Resolution No. 36, Series 2021**, a resolution to adopt the Limited English Proficiency (LEP) Policy and Language Access Plan (LAP) in accordance with the CDBG First-Draw Requirements.

Sarah Moehrke
AIC Senior Ec. Dev.
Analyst

6. CIRCLE K LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Circle K located at 951 Hwy 101.

Lezlea Purcell
Finance Manager

REPORT & DISCUSSION ITEMS

7. QUARTERLY FINANCIAL STATEMENTS

Report on the City of Florence financials for the period ending June 30th, 2021.

Anne Baker
Administrative Serv.
Director

8. GENERAL REPORTS– Council Question & Answer Only – No Presentations

- August Committee, Commission & Volunteer Reports

9. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

10. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR

All meetings are held virtually via GotoWebinar unless otherwise indicated

Date	Time	Description
October 4, 2021	- - -	City Council Work Session <i>Rescheduled to October 11, 2021</i>
	- - -	City Council Meeting <i>Rescheduled to October 11, 2021</i>
October 11, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
October 25, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting <i>Tentative</i>
November 8, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- ** Note:** Written comments received at least 2 hours prior to the meeting (September 20, 2021 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GotoWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (September 20, 2021 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.