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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
July 19, 2021**

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\*The July 19<sup>th</sup> City Council meeting was held in person at City Hall and available online via GoToWebinar.

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Councilors Present: Mayor Joe Henry, Councilors  
Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: Councilor Woody Woodbury

Staff Present: City Manager Erin Reynolds, City Recorder / Economic  
(In person and Development Coordinator Kelli Weese, Commander John  
via Videoconference) Pitcher, Economic Development Catalyst Sarah Moehrke,  
Human Resources Manager Alex Ferguson, and Public  
Works Director Mike Miller.

Guests Present: United Way of Lane County Director of Education Bess  
(Videoconference) Jayme

Handout: 7.19.21 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- 2021 City Committee & Florence Urban Renewal Agency Mid-Year Appointments

Start Time: 5:31 p.m.

Discussion: Mayor Henry announced the 2021 City Committee & Florence Urban Renewal Agency Mid-Year Appointments.

## 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:32 p.m.

Commenter 1: Mr. Bruce Jarvis – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Jarvis discussed...

- Requesting City Council to adopt a Stand for Freedom Resolution.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

Submitting a petition for the third time requesting the City Council produce a resolution that pledges to join forces with community, state and federal entities to address our climate change and requesting the City Council designate a commission to develop a comprehensive Climate Action Plan for the City of Florence.

Commenter 1: Mr. Frank Smith – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Smith discussed...

- Former President of the United States withdrew us from the Paris Climate Agreement and the Oregon State Legislature failed to pass a climate bill.

Commenter 1: Mr. Sam Spayd – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Spayd discussed...

- City Council has spent much time discussing creating a comprehensive Climate Plan. Establishing a plan with short and long term targets and a procedure for regularly reporting progress.

## **PUBLIC HEARING & ACTION ITEMS**

### 2. PACIFIC VIEW BUSINESS PARK LOT #20 SALE

#### A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed sale of a portion of Lot #20 within the Pacific View Business Park.

Start Time: 5:46 p.m.  
Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.  
Handouts: Public Hearing Script  
Staff Presentation  
  
Public Hearing: Opened at 5:47 p.m.  
  
Discussion: None  
  
Public Hearing: Closed at 5:52 p.m.

**B. SALE OF PORTION OF LOT #20**

Consider authorizing the sale of a portion of Lot #20 within the Pacific View Business Park in the amount of approximately \$19,000, based upon the final determination of surveyed square footage, and authorize the City Manager to sign and execute the transaction on behalf of the City.

Discussion: None

Action: Authorization of the sale of a portion of Lot #20 within the Pacific View Business Park in the amount of approximately \$19,000, based upon final determination of surveyed square footage, and authorize the City Manager to sign and execute the transaction on behalf of the City.

Motion: Councilor Meyer

Second: Councilor Wisniewski

Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes '4-0'  
Councilor Woodbury, 'Absent'

**ACTION ITEMS**

**5. FLORENCE CHILDCARE EFFORTS & GRANT APPROVAL**

**A. CASCADE WEST ECONOMIC DEVELOPMENT DISTRICT GRANT**

Consider accepting the grant from the Cascade West Economic Development District (CWEDD) in the amount of \$10,000 to partner with United Way of Lane County to support local childcare programs.

Start Time: 5:53 p.m.  
Staff Presentation

Discussion: The City Council discussed...

- Recipient of 15% Administrative Fee.
- Licensing requirements for after school care.

Comments: Mayor Henry, Councilor Wisniewski

Action: Move to combine the two initiatives to one motion.

Motion: Mayor Henry

Vote: Consensus

#### **B. AGREEMENT WITH UNITED WAY OF LANE COUNTY**

Consider authorizing the City Manager to enter into an agreement with United Way of Lane County for the administration of the Florence Childcare mini-grant program in conjunction with the CWEDD grant.

Start Time: 6:11 p.m.

Discussion: None

Action: Accept the grant from the Cascade West Economic Development District in the amount of \$10,000 to partner with United Way of Lane County to support local childcare programs and authorize the City Manager to enter into an agreement with United Way of Lane County for the administration of the Florence Childcare mini-grant program.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Mayor Henry, 'Aye'

Councilor Woodbury, 'Absent'

Motion passes 4-0

#### **CONSENT AGENDA**

##### **4. VOLUNTEER INSURANCE**

Consider approval of **Resolution No. 24, Series 2021**, a resolution extending the City of Florence's worker's compensation coverage to volunteers of the City of Florence for the policy year

##### **5. FLORENCE POLICE EMPLOYEES' ASSOCIATION AGREEMENT**

Consider ratification of the three-year Collective Bargaining Agreement through a Memorandum of Understanding (MOU) for July 1, 2021 – June 30, 2023.

**6. MESSAGE READER BOARD PURCHASES**

Consider the purchase of two portable message reader boards in the amount of \$33,870 from United Rentals for deployment at community events, construction projects and emergency situations.

**7. FEDERAL AVIATION ADMINISTRATION GRANT ACCEPTANCE**

Consider accepting the American Rescue Grant from the Federal Aviation Administration (FAA) in the amount of \$32,000 for costs related to operations, personnel, cleaning, sanitization and janitorial services in efforts to combat the spread of pathogens.

**8. CITY PLANNING COMMISSION RECRUITMENT**

Review and consider the recruitment process for the vacancy on the City of Florence Planning Commission.

**9. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the January 25, 2021 City Council Special Work Session, January 25, 2021 City Council meeting and June 21, 2021 Florence City Council meeting.

Start Time: 6:12 p.m.

Action: Approve the consent agenda as presented  
Motion: Councilor Meyer  
Second: Councilor Wisniewski  
Roll Call Vote: Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wisniewski, 'Aye'  
Mayor Henry, 'Aye'  
Councilor Woodbury, 'Absent'  
Motion passes 4-0

**REPORT & DISCUSSION ITEMS**

**10. GENERAL REPORTS**

- June Committee, Commission & Volunteer Reports

Start Time: 6:14 p.m.

Discussion: The City Council discussed...

- One Transportation Committee member suggests dropping the Adopt-A-Street program
- Costs of Adopt-A-Street program

**11. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 6:17 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events including the National Night Out on August 3, 2021 at Miller Park and the Florence Events Center celebrating the 25<sup>th</sup> Anniversary.
- Upcoming chip seal project starting July 22, 2021
- Current COVID-19 regulations and location of current case counts within Lane County
- Upcoming departure of CR Weese

## **12. CITY COUNCIL REPORT & DISCUSSION ITEMS**

- Municipal Court Judge Annual Review

Start Time: 6:23 p.m.

Discussion: The City Council discussed...

- Update of Port of Siuslaw campground with improvements of full-service hookups of power and water with 100% occupancy

Comments: All Councilors present

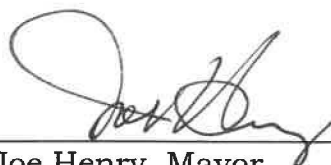
Action: Appoint Mayor Henry and Councilor Woodbury to perform the annual municipal court judge review

Vote: Consensus

Meeting adjourned at 6:28 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Joe Henry, Mayor