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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
June 21, 2021**

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**COVID-19 UPDATE**

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference and shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz and Maggie Wisniewski. Councilor Bill Meyer participated via phone.  
*(Videoconference)*

Councilors Absent: Councilor Bill Meyer left at 6:33 p.m.

Staff Present: City Manager Erin Reynolds, City Recorder / Economic Development Coordinator Kelli Weese, Planning Director Wendy FarleyCampbell, Administrative Services Director Anne Baker, and Public Works Director Mike Miller.  
*(In person and via Videoconference)*

Guests Present: Bureau of Ocean Energy Management Representative Whitney Hauer, Oregon Department of Conservation and Development Representative Andy Lanier, Oregon Regional Accelerator & Innovation Network (RAIN) representative Ariel Rubin and Merina & Co Representative Tonya Moffitt.  
*(Videoconference)*

Handout: 6.21.21 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

## **PRESENTATIONS & ANNOUNCEMENTS**

- Oregon Offshore Wind Planning Efforts – *Whitney Hauer, Bureau of Ocean Energy Management and Andy Lanier, OR Department of Land Conservation & Development*

Start Time: 5:31 p.m.

Discussion: Bureau of Ocean Energy Management Representative Whitney Hauer and Oregon Department of Conservation and Development Representative Andy Lanier presented a report regarding the Bureau of Ocean Energy Management and State of Oregon Off-Shore Wind Energy Planning.

The City Council discussed...

- Economic Impacts for the City of Florence
- Examples of similar facilities in other locations

### **1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:57 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Lane County Comprehensive Climate Action plan outlining goals / strategies to reduce greenhouse gas emissions and request for participation in public outreach process

## **PUBLIC HEARING & ACTION ITEMS**

### **2. EXTENSION OF DEVELOPMENT TIMELINES FOR PLANNING APPLICATIONS**

#### **A. PUBLIC HEARING ON PROPOSED TIMELINE EXTENSIONS**

Hear and consider written and oral testimony regarding the proposed extension of development timelines for planning applications.

Start Time: 6:02 p.m.

Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Public Hearing: Opened at 6:04 p.m.

Discussion: The City Council discussed...

- Clarification whether or not amended plans would be allowed and how phases would be included in the extension

Comments: Councilor Wisniewski

Public Hearing: Closed at 6:17 p.m.

## **B. PLANNING APPLICATION EXTENSIONS**

Consider approval of **Ordinance No. 11, Series 2021**, an ordinance relating to extending approved land use decisions, and declaring an emergency.

Discussion: Staff discussed...

- Clarification on the amendments to the Ordinance as recommended by staff to remove the references to the Emergency Clause including...

- Remove the statement ‘and declaring an emergency’ from the Ordinance title
- Delete recital 6 discussing the appropriation of the emergency
- Delete section 4, under ‘The City Council Ordains as follows’ noting the declaration of the emergency and replace the language with our standard language stating that the ordinance would become effective in 30 days

Comments: PD FarleyCampbell and CR / Eco. Devo Weese

Discussion: The City Council discussed...

- Concerns regarding phased approvals over many years and potential amendment to ordinance to ensure it only applies to plans that have been approved

- Examples of recent land use approvals which were approved for a phased approach

Comments: Councilor Wisniewski, Mayor Henry and PD FarleyCampbell

Action: Request to modify the ordinance to exclude plans that include phased approvals

Motion: Councilor Wisniewski

Result: Motion fails due to lack of a second

- Discussion: The City Council discussed...
- Clarification regarding the language under section 3a, stating the decisions would be extended by an additional calendar year, and potential amendment to remove that language so that the extensions would be extended for one year from the expiration date of their approval
- Comments: Councilor Wantz and Mayor Henry
- Action: First Reading of Ordinance No. 11, Series 2021 with the following amendments...
- Remove references to declaring an emergency including...
    - Remove the statement ‘and declaring an emergency’ from the Ordinance title
    - Delete recital 6 discussing the appropriation of the emergency
    - Delete section 4, under ‘The City Council Ordains as follows’ noting the declaration of the emergency and replace the language with our standard language stating that the ordinance would become effective in 30 days
  - Remove the word ‘calendar’ from section 3a such that the statement reads, ‘The effective period of any approved land use decision is extended one additional year’.
- Vote: Unanimous
- Action: Second Reading of Ordinance No. 11, Series 2021
- Motion: Mayor Henry
- Second: Councilor Woodbury
- Roll Call Vote: Councilor Wisniewski, ‘Nay’  
 Councilor Meyer, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Councilor Woodbury, ‘Aye’  
 Mayor Henry, ‘Aye’  
 Motion passes ‘4-1’

**ACTION ITEMS**

- 3. REGIONAL ACCELERATOR & INNOVATION NETWORK (RAIN)**  
 Consider approving the memorandum of understanding between RAIN and the City of Florence in the amount of \$40,000 over the course of FY 2021-2023, to assist in efforts to promote entrepreneurial support programs in Florence, and authorizing the City Manager to proceed with the agreement.

Start Time: 6:25 p.m.  
Handout: Staff Presentation

Councilor Meyer left the meeting at approximately 6:33 p.m.

Discussion: The City Council discussed...

- Clarification of recent party interested in establishing a coworking space

Comments: Councilor Wantz

Action: Approval of the memorandum of understanding between RAIN and the City of Florence in the amount of \$40,000 for FY 2021-2023.

Motion: Councilor Wantz  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Councilor Meyer, 'Absent'  
Motion passes 4-0

The Council took a break from 6:52 p.m. to 6:59 p.m.

#### **4. AUDITED FINANCIAL STATEMENTS**

Consider acknowledging the receipt of the audited financial statements for the fiscal year ending June 30, 2020.

Start Time: 6:59 p.m.  
Discussion: None

Action: Acknowledgement of the financial statements ending June 30, 2020.

Motion: Councilor Wisniewski  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Councilor Meyer, 'Absent'  
Motion passes 4-0

**5. FY 2020-2021 SUPPLEMENTAL BUDGET**

Consider approval of **Resolution No. 22, Series 2021**, a resolution adopting biennium 2019-2021 supplemental budget appropriations.

Start Time: 7:06 p.m.  
Handout: Staff Presentation  
Discussion: None

Action: Approval of Resolution No. 22, Series 2021  
Motion: Councilor Wantz  
Second: Mayor Henry  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Councilor Meyer, 'Absent'  
Motion passes 4-0

**6. FLORENCE ENTERPRISE ZONE**

Consider approval of **Resolution No. 23, Series 2021**, a resolution authorizing the submission of the application for redesignation of the Florence Enterprise Zone to the Oregon Business Development Department to support business activity within the Florence Community.

Start Time: 7:12 p.m.  
Handout: Staff Presentation

Discussion: The City Council discussed...

- Clarification of the timeline parties would be allowed to receive property tax abatement

Action: Approval of Resolution No. 23, Series 2021  
Motion: Mayor Henry  
Second: Councilor Wisniewski  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Councilor Meyer, 'Absent'  
Motion passes 4-0

**CONSENT AGENDA**

- 7. AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS) BID AWARD**  
Consider accepting the proposal from Kunert Electric, LLC in the amount of \$360,303 for replacement of the AWOS system at the Florence Municipal Airport as funded by the Critical Oregon Airport Relief (COAR) grant.
- 8. TOURISM MARKETING & VISITOR PROMOTION SERVICES AGREEMENT**  
Consider authorizing the City Manager to enter into a third renewal agreement with the Florence Area Chamber of Commerce for tourism marketing, visitor promotion, visitor center management / administration, events management and Florence tourism coordination.
- 9. COAST GUARD CITY RECERTIFICATION APPLICATION**  
Consider approval of **Resolution No. 24, Series 2021**, a resolution supporting the City of Florence’s Coast Guard City recertification application.
- 10. 2021 ANNUAL CHIP / LIQUID ROAD SEAL PROGRAM**  
Consider accepting the proposal from Siera Santa Fe Corporation in the amount of \$134,832 for completion of the annual chip / liquid road seal program and polymer seal of the Florence Events Center south parking lot.
- 11. CITY COUNCIL MEETING MINUTES**  
Consider approval of the meeting minutes from the February 1, 2021, February 22, 2021 and April 5, 2021 Florence City Council meetings.
- 12. THE LAUGHING CRAB LIQUOR LICENSE**  
Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for The Laughing Crab, LLC located at 1341 Bay Street, Unit F.

Start Time: 7:18 p.m.

Action: Approve the consent agenda as presented  
Motion: Councilor Wantz  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wantz, ‘Aye’  
Councilor Woodbury, ‘Aye’  
Councilor Wisniewski, ‘Aye’.  
Mayor Henry, ‘Aye’  
Councilor Meyer, ‘Absent’  
Motion passes 4-0

**REPORT & DISCUSSION ITEMS**

**13. GENERAL REPORTS**

- May Committee, Commission & Volunteer Reports

Start Time: 7:20 p.m.  
Discussion: None

**14. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:21 p.m.  
Discussion: The City Council discussed...

- Recruitment for City Committees and Florence Urban Renewal Agency vacancies
- Considerations for next steps for COVID-19 recovery
- Upcoming City Meetings and Events
- Current COVID-19 regulations and location of current case counts within Lane County

**15. CITY COUNCIL REPORT & DISCUSSION ITEMS**

- Municipal Court Judge Annual Review

Start Time: 7:25 p.m.  
Discussion: The City Council discussed...

- Upcoming City meetings and activities of the City Council including reports on the City Committees
- Recent press release regarding City water and wastewater regarding chlorine shortage


Comments: All Councilors present


Action: Appoint Mayor Henry and Councilor Woodbury to perform the annual municipal court judge review

Vote: Consensus

Meeting adjourned at 7:35 p.m.

**ATTEST:**

  
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Joe Henry, Mayor

  
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Kelli Weese, City Recorder