



City of Florence
A City in Motion

City of Florence Council Regular Session

Videoconference &
Florence City Hall
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

June 21, 2021

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President	Sally Wantz, Council Vice-President
Bill Meyer, Councilor	Maggie Wisniewski, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/1762892488365273612>.

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

In person attendance is not allowed at City Council meetings.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- Oregon Offshore Wind Planning Efforts – *Whitney Hauer, Bureau of Ocean Energy Management and Andy Lanier, OR Department of Land Conservation and Development*

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING & ACTION ITEMS

Please see the end of this agenda for methods to provide comments on hearing items.

2. EXTENSION OF DEVELOPMENT TIMELINES FOR LAND USE DECISIONS

A. PUBLIC HEARING ON PROPOSED TIMELINE EXTENSIONS

Hear and consider written and oral testimony regarding the proposed extension of development timelines for land use applications.

B. PLANNING APPLICATION EXTENSIONS

Consider approval of **Ordinance No. 11, Series 2021**, an ordinance relating to extending approved land use decisions, and declaring an emergency.

Wendy
FarleyCampbell
Planning Director

ACTION ITEMS

Please see end of this agenda for methods to provide comments on action items.

- 3. REGIONAL ACCELERATOR & INNOVATION NETWORK (RAIN)**
Consider approving the memorandum of understanding between RAIN and the City of Florence in the amount of \$40,000 over the course of FY 2021-2023, to assist in efforts to promote entrepreneurial support programs in Florence, and authorizing the City Manager to proceed with the agreement.

Kelli Weese
*City Recorder /
Economic
Development
Coordinator*
- 4. AUDITED FINANCIAL STATEMENTS**
Consider acknowledging the receipt of the audited financial statement for the fiscal year ending June 30, 2020.

Anne Baker
*Administrative
Services Director*
- 5. FY 2020-2021 SUPPLEMENTAL BUDGET**
Consider approval of **Resolution No. 22, Series 2021**, a resolution adopting biennium 2019-2021 supplemental budget appropriations.

Anne Baker
*Administrative
Services Director*
- 6. FLORENCE ENTERPRISE ZONE**
Consider approval of **Resolution No. 23, Series 2021**, a resolution authorizing the submission of the application for the redesignation of the Florence Enterprise Zone to the Oregon Business Development Department to support business activity within the Florence Community.

Kelli Weese
*City Recorder /
Economic
Development
Coordinator*

CONSENT AGENDA

- 7. AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS) BID AWARD**
Consider accepting the proposal from Kunert Electric, LLC in the amount of \$360,303 for replacement of the AWOS system at the Florence Municipal Airport as funded by the Critical Oregon Airport Relief (COAR) grant.

Mike Miller
*Public Works
Director*
- 8. TOURISM MARKETING & VISITOR PROMOTION SERVICES AGREEMENT**
Consider authorizing the City Manager to enter into a third renewal agreement with the Florence Area Chamber of Commerce for tourism marketing, visitor promotion, visitor center management / administration, events management and Florence tourism coordination.

Kelli Weese
*City Recorder /
Economic
Development
Coordinator*
- 9. COAST GUARD CITY RECERTIFICATION APPLICATION**
Consider approval of **Resolution No. 24, Series 2021**, a resolution supporting the City of Florence's Coast Guard City recertification application.

Megan
Messmer
*Assistant City
Manager*
- 10. 2021 ANNUAL CHIP / LIQUID ROAD SEAL PROGRAM**
Consider accepting the proposal from Sierra Santa Fe Corporation in the amount of \$134,832 for completion of the annual chip / liquid road seal program and polymer seal of Florence Events Center south parking lot.

Mike Miller
*Public Works
Director*
- 11. CITY COUNCIL MEETING MINUTES**
Consider approval of the meeting minutes from the February 1, 2021, February 22, 2021, and April 5, 2021 Florence City Council meetings.

Kelli Weese
City Recorder
- 12. THE LAUGHING CRAB LIQUOR LICENSE**
Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for The Laughing Crab, LLC located at 1341 Bay Street, Unit F.

Lezlea Purcell
Finance Manager

REPORT & DISCUSSION ITEMS

- 13. **GENERAL REPORTS – Council Question & Answer Only – No Presentations**
 - May Committee, Commission & Volunteer Reports

- 14. **CITY MANAGER REPORT & DISCUSSION ITEM**

- 15. **CITY COUNCIL REPORTS & DISCUSSION ITEMS**
 - Municipal Court Judge Annual Review

Anne Baker
Admin. Services
Director

Erin Reynolds
City Manager

City Council

COUNCIL CALENDAR

All meetings are held Virtually via GotoWebinar unless otherwise indicated

Date	Time	Description
July 5, 2021	---	Independence Day Holiday Observed City Offices Closed
	---	City Council Work Session Canceled
	---	City Council Meeting Canceled
July 19, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
August 2, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
August 16, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
September 6, 2021	---	Labor Day Holiday City Offices Closed
	---	City Council Work Session Canceled
	---	City Council Meeting Canceled
September 20, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

In person attendance is not allowed at City Council meetings.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at kelli.weese@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (June 21, 2021 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (June 21, 2021 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.