



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Videoconference &  
Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

May 17, 2021

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President    Sally Wantz, Council Vice-President  
Bill Meyer, Councilor    Maggie Wisniewski, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at  
[www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/3236257860022011917>

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

**In person attendance is not allowed at City Council meetings.**

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at  
[www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### PRESENTATIONS & ANNOUNCEMENTS

- Public Works Week Proclamation – May 16-23, 2021
- Building Safety Month Proclamation – May, 2021
- Safe Boating Week Proclamation – May 22-28, 2021

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### PUBLIC HEARING & ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on hearing items.*

#### 2. STONEFIELD INVESTMENTS ANNEXATION & ZONE ASSIGNMENT

##### A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT

Hear and consider written and oral testimony regarding the annexation and zone assignment of 4.53 acres of property located approximately 410 feet northeast of the intersection of Rhododendron Drive and Sebastian Street.

Roxanne  
Johnston  
Senior Planner

- 2c. **B. STONEFIELD INVESTMENTS ANNEXATION REQUEST**  
Consider approval of **Ordinance No. 5, Series 2021**, an ordinance approving the annexation of Assessor's Map 18-12-04-44 Tax Lot 03800.
- C. STONEFIELD INVESTMENTS ZONING ASSIGNMENT**  
Consider approval of **Ordinance No. 6, Series 2021**, an ordinance establishing Medium Density Residential Zoning to Assessor's Map 18-12-04-44 Tax Lot 03800 as part of the proposed annexation.

Roxanne  
Johnston  
Senior Planner

**3. HALE ANNEXATION & ZONE ASSIGNMENT**

- A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT**  
Hear and consider written and oral testimony regarding the annexation and zone assignment of 7.87 acres of property located approximately 1,260 feet northeast of the intersection of Hwy 101 and Munsel Lake Road.
- B. HALE ANNEXATION REQUEST**  
Consider approval of **Ordinance No. 7, Series 2021**, an ordinance approving the annexation of Assessor's Map 18-12-11-33 Tax Lots 01900 & 01800.
- C. HALE ZONING ASSIGNMENT**  
Consider approval of **Ordinance No. 8, Series 2021**, an ordinance establishing Service Industrial Zoning as part of the proposed annexation.

Wendy  
FarleyCampbell  
Planning Director

**4. SOLID WASTE RATES**

- A. PUBLIC HEARING**  
Hear and consider written and oral testimony concerning an adjustment for the rate for Florence garbage haulers.
- B. SOLID WASTE RATE ADJUSTMENT**  
Consider approval of **Resolution No. 15, Series 2021**, a resolution authorizing a solid waste rate adjustment.

Wendy  
FarleyCampbell  
Planning Director

**5. PACIFIC VIEW BUSINESS PARK LOT #38 SALE**

- A. PUBLIC HEARING**  
Hear and consider written and oral testimony regarding the proposed sale of Lot #38 within the Pacific View Business Park.
- B. SALE OF LOT #38 WITHIN THE PACIFIC VIEW BUSINESS PARK**  
Consider authorizing the sale of Lot #38 within the Pacific View Business Park in the amount of \$205,000 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Kelli Weese  
City Recorder /  
Economic  
Development  
Coordinator

**ACTION ITEMS**

*Please see end of this agenda for methods to provide comments on action items.*

**6. BANNERS ALONG HWY 101, HWY 126 AND IN OLD TOWN FLORENCE**

- A. PLACEMENT OF BANNERS IN RIGHT-OF-WAY**  
Consider authorizing the Florence Area Chamber of Commerce to place banners within the right-of-way along Highway 101, Highway 126 and in Old Town Florence.
- B. CENTRAL LINCOLN PUD AGREEMENT**  
Consider authorizing the City Manager to enter into an agreement with Central Lincoln People's Utility District (PUD) for the installation and maintenance of banners on the Central Lincoln PUD Poles.

Kelli Weese  
City Recorder /  
Economic  
Development  
Coordinator

- 6c. **C. FLORENCE AREA CHAMBER OF COMMERCE AGREEMENT**  
Consider authorizing the City Manager to enter into an intergovernmental agreement with the Florence Area Chamber of Commerce to perform the installation and maintenance of banners on the Central Lincoln PUD Poles.

Kelli Weese  
City Recorder /  
Economic  
Development  
Coordinator

## **CONSENT AGENDA**

7. **RECREATIONAL TRAILS PROGRAM GRANT FOR SIUSLAW ESTUARY TRAIL**  
Consider approval of **Resolution No. 16, Series 2021**, a resolution authorizing staff to apply for the Oregon Parks and Recreation Department Recreational Trails Program Grant for development of the Siuslaw Estuary Trail.
8. **CITY COMMITTEES MID-YEAR RECRUITMENT**  
Review and consider the recruitment process for the 2021 City Committee Mid-Year vacancies.

Mike Miller  
Public Works  
Director

Kelli Weese  
City Recorder /  
Economic Dev.

## **REPORT & DISCUSSION ITEMS**

9. **GENERAL REPORTS – Council Question & Answer Only – No Presentations**  
  - April Committee, Commission & Volunteer Reports
10. **CITY MANAGER REPORT & DISCUSSION ITEM**
11. **CITY COUNCIL REPORTS & DISCUSSION ITEMS**

Erin Reynolds  
City Manager

City Council

## **COUNCIL CALENDAR**

*All meetings are held Virtually via GotoWebinar unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
May 31, 2021	- - -	Memorial Day Holiday <i>City Offices Closed</i>
June 7, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
June 21, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
July 5, 2021	- - -	Independence Day Holiday Observed <b>City Offices Closed</b>
	- - -	City Council Work Session <b>Canceled</b>
	- - -	City Council Meeting <b>Canceled</b>
July 19, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

### **In person attendance is not allowed at City Council meetings.**

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (May 17, 2021 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (May 17, 2021 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**