



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Videoconference &  
Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

April 5, 2021

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President    Sally Wantz, Council Vice-President  
Bill Meyer, Councilor    Maggie Wisniewski, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at  
[www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/451065163389273871>.

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

**In person attendance is not allowed at City Council meetings.**

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at  
[www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### PRESENTATIONS & ANNOUNCEMENTS

- Child Abuse Prevention Month Proclamation
- 2021 City & Florence Urban Renewal Agency Budget Committee Appointments

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### ACTION ITEM

*Please see the end of this agenda for methods to provide comments on action items.*

#### 2. BENEDICK HOLDINGS, LLC ANNEXATION & ZONE ASSIGNMENT

*Continued from February 1 & 22, 2021 City Council Meetings*

##### A. BENEDICK ANNEXATION REQUEST

Consider approval of **Ordinance No. 1, Series 2021**, an ordinance approving the annexation of approximately 48.82 acres of property and right-of-way, including Assessor's Map 18-21-10-40 Tax Lots 400 & 401, 18-12-10-34 Tax Lot 801, as well as Oceana Drive, from the City Limits in Rhododendron Drive East to Tax Lot 400.

Wendy  
FarleyCampbell  
Planning Director

2c. **B. BENEDICK ZONING ASSIGNMENT**

Consider approval of **Ordinance No. 2, Series 2021**, an ordinance establishing Low Density Residential with a Prime Wildlife Shorelands Management Unit Overlay zoning district to the properties applied for by Benedick Holdings, LLC. as part of the proposed annexation. The application was applied for by Michael Farthing, on behalf of Benedick Holdings, LLC.

Wendy  
FarleyCampbell  
Planning Director

**CONSENT AGENDA**

3. **COVID-19 EMERGENCY DECLARATION**

Consider approval of **Resolution No. 13, Series 2021**, a resolution ratifying the City Manager's decision to extend the COVID-19 Emergency Declaration, declaring a temporary state of emergency within the boundaries of the City and delegating authority to the City Manager, and repealing Resolution No. 2, Series 2021.

Erin Reynolds  
City Manager

4. **NOVELLI'S CRAB AND SEAFOOD LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Novelli's Crab and Seafood, LLC located at 100 Harbor Street.

Lezlea Purcell  
Finance Manager

**REPORT & DISCUSSION ITEMS**

5. **CITY MANAGER REPORT & DISCUSSION ITEMS**

Erin Reynolds  
City Manager

6. **CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

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**COUNCIL CALENDAR**

*All meetings are held at the Virtually via GotoWebinar unless otherwise indicated*

Date	Time	Description
April 19, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
May 3, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
May 17, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
May 31, 2021	- - -	Memorial Day Holiday <i>City Offices Closed</i>
June 7, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
June 21, 2021	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

### **In person attendance is not allowed at City Council meetings.**

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

***\*\* NOTE regarding Benedick Annexation Agenda Item:** The Benedick Annexation & Zone Assignment (Ordinances No. 1 & 2, Series 2021) public hearing and record was closed on February 22, 2021. The City Council is no longer taking testimony (written or verbal) regarding this agenda item. In order to avoid ex-officio contacts, any comments related to this agenda item will not be forwarded to the City Council.*

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:

- a. Submit written comments via email to City Recorder at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us);
- b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
- c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (April 5, 2021 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (April 5, 2021 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.

- a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
- b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
- c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**