



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Florence City Hall &  
Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

June 8, 2020

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President   Ron Preisler, Council Vice-President  
Joshua Greene, Councilor   Geraldine Lucio, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at  
[www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/334123299310647054>.

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

### **In person attendance is not allowed at City Council meetings.**

In accordance with Oregon Governor's Office Executive Order No. 20-16, to protect safety and ensure social distancing, members of the public will not be allowed to attend the City Council meeting.

Citizens wishing to express their views may submit comments in writing. For more information, please see the end of this agenda or visit the City of Florence website at  
[www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL

5:30 p.m.

### **PUBLIC HEARING & ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on public hearing items.*

#### **1. STATE SHARED REVENUES**

##### **A. PUBLIC HEARING ON STATE SHARED REVENUES**

Hear and consider verbal and written comments regarding state shared revenues.

##### **B. ELECTION TO RECEIVE STATE SHARED REVENUES**

Consider approval of **Resolution No. 11, Series 2020**, a resolution declaring the City's election to receive state shared revenues.

Anne Baker  
Administrative  
Services Director

##### **C. ELIGIBILITY TO RECEIVE STATE SHARED REVENUES**

Consider approval of **Resolution No. 12, Series 2020**, a resolution certifying the City's eligibility to receive state-shared revenues.

## **ACTION ITEMS**

2. **ALCOHOL CONSUMPTION ON PRIVATE PROPERTY OPEN TO PUBLIC USE**  
Consider approval of **Ordinance No. 7, Series 2020**, an ordinance amending Florence City Code Title 6, Chapter 1, drinking in public, related to alcohol consumption on private property open to public use. Tom Turner  
*Chief of Police*
3. **COVID-19 EMERGENCY DECLARATION**  
Consider approval of **Resolution No. 13, Series 2020**, a resolution declaring a temporary state of emergency within the Boundaries of the City and delegating authority to the City Manager, and repealing Resolution No. 6, Series 2020. Erin Reynolds  
*City Manager*

## **CONSENT AGENDA**

4. **WELL REHABILITATION SINGLE SOURCE PURCHASE**  
Consider approval of **Resolution No. 14, Series 2020**, a resolution authorizing the City to enter into a single source agreement with Schneider Water Services in the amount of \$45,000 for the rehabilitation of wells 5 and 6 and the Miller Park irrigation well. Mike Miller  
*Public Works Director*
5. **IMPOSING AND CATEGORIZING AD VALOREM TAXES**  
Consider approval of **Resolution No. 15, Series 2020**, a resolution imposing and categorizing ad valorem taxes Anne Baker  
*Administrative Services Director*
6. **VOLUNTEER INSURANCE**  
Consider approval of **Resolution No. 16, Series 2020**, a resolution extending the City of Florence's workers' compensation coverage to volunteers of the City of Florence for the policy year 2020-2021. Megan Messmer  
*Project Manager*
7. **FLORENCE POLICE EMPLOYEES' ASSOCIATION AGREEMENT**  
Consider ratification of a one-year 'roll-over' of the current Collective Bargaining Agreement through a Memorandum of Understanding (MOU) for July 1, 2020 – June 30, 2021. Erin Reynolds  
*City Manager*
8. **HWY 101 MIDBLOCK CROSSING BETWEEN 25<sup>TH</sup> AND 26<sup>TH</sup> STREETS**  
Consider accepting the low bid from Cascade Civil Corporation in the amount of \$166,735 for Safe Routes to School Pedestrian Mid-Block Crossing of a Rectangular Rapid Flash Beacon. Mike Miller  
*Public Works Director*
9. **CHIP SEAL PROGRAM**  
Consider accepting the proposal from Santa Fe Corporation in the amount of \$129,978 to perform a chip / fog seal on Kingwood Street from 10<sup>th</sup> to 35<sup>th</sup> Streets and authorizing the City Manager to proceed with a contract. Mike Miller  
*Public Works Director*
10. **TGM GRANT LETTER OF SUPPORT FOR LINKLANE**  
Consider approval of a letter of support for the Transportation Growth Management Program grant for the LinkLane Public Transportation program. Wendy FarleyCampbell  
*Planning Director*
11. **COMMUNITY DEVELOPMENT BLOCK GRANT FOR COVID-19 RESPONSE**  
Consider authorizing the City of Florence to submit a pre-application to Business Oregon for the Emergency COVID-19 Response Assistance Program Community Development Block Grant to partner with Lane Community College to further develop the Environmental Services Aide program for additional industries in light of the COVID-19 crisis. In addition, Staff will provide a report regarding work toward other funding sources for business assistance. Kelli Weese  
*City Recorder / Eco Devo Coord*

**12. COPS GRANT ACCEPTANCE**

Consider accepting the Community Oriented Policing Services (COPS) grant from the U.S. Department of Justice for a school resource officer.

Tom Turner  
Chief of Police

**REPORT & DISCUSSION ITEMS****13. FINANCIAL & BUDGET FORECAST**

Overview of the financial and budget forecast in response to the COVID-19 crisis.

Anne Baker  
Administrative  
Services Director

**14. GENERAL REPORTS - Council Question & Answer Only – No Presentations**

- 2020 Census Information

**15. REPORT & DISCUSSION ITEMS**

- Municipal Court Judge Annual Review
- City Manager Reports & Discussion Items
- City Council Reports & Discussion Items

**COUNCIL CALENDAR**

*All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

Date	Time	Description
June 15, 2020	---	City Council Work Session <b>Canceled</b>
		City Council Meeting <b>Canceled</b>
July 3, 2020	---	Independence Day Holiday Observed <b>City Offices Closed</b>
July 6, 2020	---	City Council Work Session <b>Canceled</b>
		City Council Meeting <b>Canceled</b>
July 20, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
August 3, 2020	---	City Council Work Session <b>Canceled</b>
		City Council Meeting <b>Canceled</b>
August 17, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

City Council meetings shall not allow for verbal public comments on any item other than a mandatory public hearing. **In person attendance is not allowed at City Council meetings.** Citizens wishing to express their views to the City Council may do so by submitting written communications in one of the following ways:

1. Submit written comments via email to City Recorder at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us).
2. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
3. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**Public Hearing Testimony:** Those interested in providing testimony in a public hearing may do so via one of the following methods:

1. **Written Testimony:** Citizens are encouraged to provide testimony in writing prior to the meeting through one of the methods listed above. All written testimony received at least 2 hours prior to the Council meeting (June 8, 2020 at 3:30 p.m.) will be distributed to the City Council, posted on the City of Florence website, and made part of the record.
2. **Participation via GoToWebinar:** Should it be necessary to provide verbal testimony, interested citizens may participate in the meeting via the GoToWebinar platform. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (June 8, 2020 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.

**Comments on Agenda Items:** Written comments received regarding items on an upcoming City Council agenda item will be distributed to the City Council and made available to the public on the City of Florence's website either on the Thursday prior to the meeting, or at 4 p.m. on the meeting date, as long as they are received at least 2 hours prior to the meeting start time. In this way, comments received shall be considered by the City Council during their decision-making process.

**Comments on Items not on an Agenda:** Comments on items that are not on an upcoming City Council agenda will be forwarded to the City Council for their consideration.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**