



City of Florence
A City in Motion

City of Florence Council Regular Session

Florence City Hall &
Teleconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

May 4, 2020

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President Ron Preisler, Council Vice-President
Joshua Greene, Councilor Geraldine Lucio, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at
www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via teleconference and shown live on Cable Channel 191 and online at
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

In person attendance is not allowed at City Council meetings.

In accordance with Oregon Governor's Office Executive Order No. 20-16, to protect safety and ensure social distancing, members of the public will not be allowed to attend the City Council meeting.

Citizens wishing to express their views may submit comments in writing. For more information, please see the end of this agenda or visit the City of Florence website at
www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL

5:30 p.m.

PUBLIC HEARING & ACTION ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

1. ELKS LODGE ZONE CHANGE

A. PUBLIC HEARING

Hear and consider written and verbal testimony regarding the re-zone of the properties on which the Florence Elks Lodge is located, at 1686 12th Street (2 acres total; Map #18-12-26-32, Tax Lots 2100, 2200, and 2900), from High Density Residential to Commercial.

Roxanne
Johnston
Senior Planner

B. APPROVAL OF ZONE ASSIGNMENT

Consider approval of **Ordinance No. 5, Series 2020**, an ordinance establishing Commercial zoning district to 1686 12th Street, in conformance with the Florence Realization 2020 Comprehensive Plan map designation of 'Commercial' for these properties.

CONSENT AGENDA

2. INVESTMENT POLICY

Consider approval of **Resolution No. 8, Series 2020**, a resolution establishing an investment policy for the City of Florence.

Anne Baker
Administrative
Services Director

3. SAFE ROUTES TO SCHOOLS IMPROVEMENTS

Consider accepting the proposal from Cascade Civil Corporation in the amount of \$299,647 for all labor, equipment and materials necessary for the Safe Routes to School improvement project on 27th Street and 26th Street, including ADA ramps at Oak Street and the development of a path on Pine Street between 27th and 28th Streets.

Mike Miller
Public Works
Director

4. FINANCIAL STATEMENT AUDIT ENGAGEMENT LETTER & CONTRACT

Consider authorizing the City Manager to sign letters of engagement representing a contract for services for the audit and preparation of the City of Florence's financial statements for the 2019-20, 2020-21, and 2021-22 fiscal years.

Anne Baker
Administrative
Services Director

REPORT & DISCUSSION ITEMS

5. GENERAL REPORTS - Council Question & Answer Only – No Presentations

- Report on CARES Act Grant to Airport
- 2020 Census Information
- 2020 Rhododendron Court Profiles
- Drinking Water Week Proclamation

6. REPORT & DISCUSSION ITEMS

- City Manager Reports & Discussion Items
- City Council Reports & Discussion Items

COUNCIL CALENDAR

All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated

Date	Time	Description
May 18, 2020	10:30 a.m.	City Council Work Session Tentative
May 18, 2020	5:30 p.m.	City Council Meeting
May 25, 2020	- - -	Memorial Day Holiday City Offices Closed
June 1, 2020	10:30 a.m.	City Council Work Session Tentative
June 1, 2020	5:30 p.m.	City Council Meeting
June 15, 2020	10:30 a.m.	City Council Work Session Tentative
June 15, 2020	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

City Council meetings shall not allow for verbal public comments on any item other than a mandatory public hearing. **In person attendance is not allowed at City Council meetings.** Citizens wishing to express their views to the City Council may do so by submitting written communications in one of the following ways:

1. Submit written comments via email to City Recorder at kelli.weese@ci.florence.or.us.
2. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
3. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

PUBLIC HEARING TESTIMONY

Those interested in providing testimony in a public hearing may do so via one of the following methods:

1. **Written Testimony:** In person attendance is not allowed at City Council meetings. It is **STRONGLY** encouraged that interested parties provide testimony in writing prior the meeting through one of the methods listed above. All written testimony received at least 2 hours prior to the Council meeting (April 20, 2020 at 3:30 p.m.) will be distributed to the City Council and made part of the record.
2. **Participation via Conference Call:** Should it be necessary to provide verbal testimony; interested parties are able to participate via a conference call line. To do so please complete a speaker's card available online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the start of the meeting (April 20, 2020 at 4:30 p.m.). Speaker's cards must include the speaker's name and phone number they seek to call into the meeting from. City staff will then contact the speaker to let them know the conference call line number and protocols.