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**City of Florence  
City Council and Planning Commission  
Joint Work Session  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
September 4, 2019**

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**CALL TO ORDER - ROLL CALL**

The City Council and Planning Commission Joint Work Session called to order at 1:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Ron Preisler and Joshua Greene. Councilor Woody Woodbury arrived at 1:58 p.m.

Councilors Absent: Councilor Geraldine Lucio

Commissioners Present: Chairperson John Murphey, Commissioners Eric Hauptman, Brian Jagoe, Andrew Miller, Sandi Young, Ron Miller, and Phil Tarvin.

Commissioners Absent: None

Florence Staff Present: City Manager Erin Reynolds, Planning Director Wendy FarleyCampbell, City Recorder/Economic Development Coordinator Kelli Weese.

**1. WORK SESSION DISCUSSION TOPICS**

- Residential Housing Code Update Project: Review the potential Land Use Code Amendments as part of the Residential Housing Code Update project, including a review of public outreach performed, amendments proposed, and next steps.
- Review of Upcoming Agenda Items

Start Time: 10:31 a.m.

Topic: Residential Housing Code Update project

Handout: Planning Commission Consolidated Input Table  
Staff Presentation

Discussion: The City Council and Planning Commission discussed...

- Review of preliminary decisions from prior work session.
- Clarification on side yard setbacks on corner lots.
- Research completed by staff comparing residential care facilities parking requirements.
- Multi-Family density including comparison of current developments, clarification on exception process for increases in density if necessary.
- Process for allowance of buildability on historic undersized lots including,
  - its ability to allow for tiny homes and affordable housing,
  - setback requirements.
- Transitional Housing including...
  - Liability insurance requirements,
  - Types of transitional housing including temporary and more permanent structures,
  - Types of properties that could be utilized for transitional housing,
  - Need review and not simply tailor their work on the City's of Eugene or Portland, and consider the specific needs of Florence,
  - Methods for community input.
  - Need to table the discussion to allow for more community input, while continuing to move forward with housing code updates,
  - Types of transitional housing currently allowed.
- Preliminary decision to split the project and move to initiate the code amendments for the housing project.
- Preliminary decision to allow for the Planning Commission to initiate the code amendments and hold a joint public hearing for the final decision.

Start Time: 2:33 p.m.  
 Topic: Upcoming Agenda Items  
 Discussion: The City Council discussed...

- Upcoming executive session scheduling.

Florence City Council and Planning Commission meeting as adjourned at 2:35 p.m.

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Joe Henry, Mayor

**ATTEST:**

*Kelli Weese*

Kelli Weese  
City Recorder