

# City of Florence

## Utility Account Set Up Form

**\*A 20.00 processing fee will be applied to all new customers (applied to first bill)\***

Date Requested \_\_\_\\_\_\_\\_\_\_

Effective Date \_\_\_\\_\_\_\\_\_\_

Start Service  Stop Service  Owner  Renter  Landlord/Property Manager

**Occupant(s) Name(s)** \_\_\_\_\_  
(as it will appear on account)

Service Address	Mailing Address
Phone Number(S)	

**Email:** \_\_\_\_\_

**If you are a renter, you must submit the owner/landlord information below. Owner information is required for service to be set up.**

Owner/Landlord Name	Owner/Landlord Address
Owner/Landlord Phone Number	

*I understand that if I do not pay my utility bill in a timely manner, the owner of the property will be notified. I also understand that my services may be terminated until payment in full (including any fees) is received. As consideration for utility services provided by the City of Florence, I agree to comply with all applicable ordinances, resolutions and policies of the City of Florence.*

**Account Holder Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Office Use Only**  
 Account Number \_\_\_\_\_ Date Order Received \_\_\_\_\_ By \_\_\_\_\_ Service Order # \_\_\_\_\_