



CITY OF FLORENCE FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION
FISCAL YEAR ENDED JUNE 30, 2013
WITH
INDEPENDENT AUDITOR'S REPORT

CITY OF FLORENCE, OREGON
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 Financial Statements and Supplemental Information
 For the Fiscal Year Ended June 30, 2013

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INTRODUCTORY SECTION



CITY OF FLORENCE, OREGON

Principal City Officials

June 30, 2013

ELECTED OFFICIALS

Mayor

Nola Xavier,
250 Hwy. 101
Florence, OR 97439

Term Expiration

2015

Council Members

Sue Roberts, President
250 Hwy. 101
Florence, OR 97439

2015

Brian Jagoe, Vice President
250 Hwy. 101
Florence, OR 97439

2015

Joshua Greene
250 Hwy. 101
Florence, OR 97439

2017

Joe Henry
250 Hwy. 101
Florence, OR 97439

2017

ADMINISTRATIVE OFFICIALS

Jacque Betz

City Manager

Erin Reynolds

Finance Director



FINANCIAL SECTION





An Independently Owned Member
McGLADREY ALLIANCE



INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and City Council
City of Florence, Oregon

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Florence, Oregon ("City") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgeted comparison schedules for the General Fund, Street Fund, and Florence Urban Renewal Agency be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the management discussion and analysis because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison schedules for the General Fund, Street Fund, and Florence Urban Renewal Agency have been subjected to the auditing procedures applied to the audit of the basic financial statements and, in our opinion, are fairly stated in relation to the basic financial statements taken as a whole.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and budget and actual schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statement and budget and actual schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Isler CPA



By: Paul Nielson, CPA, a member of the firm

Eugene, Oregon
December 9, 2013

Management's Discussion and Analysis
(amounts rounded to thousands of dollars)

The management of the City of Florence offers readers of the City of Florence's financial statements this narrative overview and analysis of the financial activities of the City of Florence for the fiscal year ended June 30, 2013.

Financial Highlights

Net Position - The assets of the City of Florence exceeded its liabilities at the close of the most recent fiscal year by \$32,511.

Change in Net Position - The City's total net position increased by \$3,133 due to several large grant-funded construction projects that were completed in 2012-13. The projects were capitalized near the end of the fiscal year with little to no depreciation expense incurred. Additionally, because the assets were grant-funded there was no debt incurred, causing an increase in assets with no off-setting debt.

The City's governmental activities reported total net position of \$13,933, which is an increase of \$631. As explained in the previous paragraph assets were constructed with grant funding. Specifically in the governmental activities \$442 were capitalized in 2012-13 without offsetting depreciation expense or long-term debt. The remaining \$189 increase can be attributed to marginally higher than expected revenues and less than expected expenses and transfers in from Business-Type Activities of \$1,031.

The City's business-type activities reported total net position of \$18,577, which is an increase of \$2,502. The business-type activities experienced the same phenomenon as the governmental activities. In 2012-13 business-type activities capitalized \$2,309 in 2012-13 without offsetting depreciation expense or long-term debt. The remaining \$193 increase can be attributed to marginally higher than expected revenues and less than expected expenses.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City of Florence's basic financial statements. The City of Florence's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the City of Florence's finances in a manner similar to a private-sector business.

The statement of net position presents information on all of the City of Florence's assets, and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Florence is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Florence that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City of Florence include general government, public safety, highways and streets, culture and recreation, and economic development. The business-type activities include an events center, airport, water, wastewater and stormwater services.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Florence, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Florence can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and change in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Florence maintains ten individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Street Fund, Florence Urban Renewal Agency Fund, and the Florence Debt Service Fund.

Data for the remaining funds are combined into a single aggregate presentation. Individual fund data for each of the remaining funds is provided in the form of combining schedules in the other supplemental information.

Proprietary Funds. The City of Florence maintains two types of proprietary funds. Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City of Florence uses five enterprise funds to account for its water, wastewater, stormwater, events center, and airport activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

Fiduciary funds. Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments. Agency funds are custodial in nature and do not involve measurement of results of operations.

Notes to the Basic Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information including financial information and disclosures that are required by the GASB, but are not considered a part of the basic financial statements. Budgetary comparison schedule for major governmental funds are presented immediately following the notes to the basic financial statements.

Other Supplementary Information. The combining statements referred to earlier in connection with non-major governmental funds and budgetary comparison schedules for both the non-major governmental funds and the proprietary funds are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 38 - 71 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Florence, assets exceeded liabilities by \$32,510 at the close of the most recent fiscal year.

The City of Florence's net investment in capital assets reflects its investment in capital assets (e.g., land, buildings, infrastructure, and equipment), less any related debt used to acquire those assets that is still outstanding. The City of Florence uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Florence's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF FLORENCE
Net Position
As of June 30,
(amounts in thousands)

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 6,818	\$ 7,261	\$ 3,518	\$ 3,285	\$ 10,336	\$ 10,546
Capital assets	13,360	12,588	30,827	28,669	44,187	41,257
Total Assets	<u>20,178</u>	<u>19,849</u>	<u>34,345</u>	<u>31,954</u>	<u>54,523</u>	<u>51,803</u>
Long-term liabilities	5,590	6,068	15,305	15,575	20,895	21,643
Other liabilities	655	479	463	304	1,118	783
Total Liabilities	<u>6,245</u>	<u>6,547</u>	<u>15,768</u>	<u>15,879</u>	<u>22,013</u>	<u>22,426</u>
Net Position:						
Net investment in capital assets	7,770	6,520	15,900	13,094	23,670	19,614
Restricted	1,074	2,945	688	-	1,762	2,945
Unrestricted	5,089	3,837	1,989	2,981	7,078	6,818
Total Net Position	<u>\$ 13,933</u>	<u>\$ 13,302</u>	<u>\$ 18,577</u>	<u>\$ 16,075</u>	<u>\$ 32,510</u>	<u>\$ 29,377</u>

At the end of the current fiscal year, the City of Florence is able to report positive balances of net position in the government as a whole.

Governmental activities. Governmental activities increased the City of Florence's net position by \$631. Key elements of this increase are as follows:

- Transfers from business-type activities of \$1,031.
- Capital grant revenue for the year was \$1,265.
- Expenses increased over prior year by \$352.

CITY OF FLORENCE
Changes in Net Position
For the year ended June 30,
(amounts in thousands)

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Revenues						
Program revenues						
Charges for services	\$ 1,006	\$ 1,704	\$ 5,609	\$ 5,598	\$ 6,615	\$ 7,302
Operating grants and contributions	447	443	-	-	447	443
Capital grants and contributions	1,265	1,324	1,555	910	2,820	2,234
General revenues						
Property taxes	2,535	3,479	-	-	2,535	3,479
Franchise and lodging tax	731	-	-	-	731	-
Unrestricted Interest and investment earnings	54	47	27	23	81	70
Other revenue	-	-	10	49	10	49
Total revenues	<u>6,038</u>	<u>6,997</u>	<u>7,201</u>	<u>6,580</u>	<u>13,239</u>	<u>13,577</u>
Expenses						
Governmental activities						
General government	900	1,410	-	-	900	1,410
Public safety	2,470	2,328	-	-	2,470	2,328
Economic development	1,468	1,127	-	-	1,468	1,127
Highways and streets	1,110	779	-	-	1,110	779
Culture and recreation	145	188	-	-	145	188
Interest on long-term debt	345	254	-	-	345	254
Business type activities						
Water operations	-	-	1,114	1,455	1,114	1,455
Wastewater operations	-	-	1,644	1,861	1,644	1,861
Stormwater operations	-	-	144	176	144	176
Events Center operations	-	-	531	631	531	631
Airport operations	-	-	224	173	224	173
Total expenses	<u>6,438</u>	<u>6,086</u>	<u>3,657</u>	<u>4,296</u>	<u>10,095</u>	<u>10,382</u>
Change in net position before transfers	(400)	911	3,544	2,284	3,144	3,195
Transfers	1,031	410	(1,031)	(410)	-	-
Gain/(loss) on disposal of assets	-	-	(11)	-	(11)	-
Change in net position	631	1,321	2,502	1,874	3,133	3,195
Net position, beginning	<u>13,302</u>	<u>11,981</u>	<u>16,075</u>	<u>14,201</u>	<u>29,377</u>	<u>26,182</u>
Net position, ending	<u>\$ 13,933</u>	<u>\$ 13,302</u>	<u>\$ 18,577</u>	<u>\$ 16,075</u>	<u>\$ 32,510</u>	<u>\$ 29,377</u>

Financial Analysis of the Government's Funds

As noted earlier, the City of Florence uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Florence's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Florence's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Florence's governmental funds reported combined ending fund balances of \$4,418 a decrease of \$1,185 in comparison with the prior year.

The general fund is the chief operating fund of the City of Florence. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$2,032.

The fund balance of the City of Florence's general fund increased by \$384 during the current fiscal year. The fund balance of the Street Fund decreased by \$120, The Florence Urban Renewal fund, fund balance decreased by \$1,441.

Proprietary funds. The City of Florence's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Water Enterprise at the end of year amounted to \$331, those for the Wastewater Enterprise at the end of year amounted to \$915, and those for the Stormwater Enterprise at the end of year amounted to \$381.

General Fund Budgetary Highlights

The General Fund budget for revenues was right on target with \$3,384 in actual revenues in 2012-13. However, for expenditures the General Fund budget was underspent in all program category expenditures by \$576 when compared to the budget. The primary program in which under spending occurred was in the Administrative Program which spent \$340 less than budgeted. The \$576 in under spending can be attributed to \$163 in capital outlay expenditures that were deferred to the following budget year. In addition, all General Fund Programs experienced less than desirable amount of staffing levels throughout the fiscal year due to various factors. Due to this, the City spent \$413 less than budgeted in personnel (\$307) and materials & services (\$106) expenditures, respectively.

Capital Asset and Debt Administration

Capital assets. The City of Florence's investment in capital assets for its governmental and business-type activities as of June 30, 2013, amounts to \$44,187 (net of accumulated depreciation). This investment in capital assets included land, buildings and systems, improvements, infrastructure and equipment, park facilities, and roads. .

The following table summarizes the City of Florence's capital assets as of June 30, 2013:

	Governmental Activities		Business Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Land	\$ 492	\$ 492	\$ 1,687	\$ 1,687	\$ 2,179	\$ 2,179
Construction in progress	55	914	20	4,742	75	5,656
Buildings	5,971	4,726	17,134	17,859	23,105	22,585
Equipment and vehicles	621	507	911	313	1,532	820
Utility systems	-	-	3,783	3,755	3,783	3,755
Infrastructure	6,221	5,938	7,292	312	13,513	6,250
	<u>\$ 13,360</u>	<u>\$ 12,577</u>	<u>\$ 30,827</u>	<u>\$ 28,668</u>	<u>\$ 44,187</u>	<u>\$ 41,245</u>

Additional information on the City of Florence's capital assets can be found in note 4.

Long-term debt. At the end of the fiscal year, the City of Florence had total long-term liabilities outstanding of \$21,223. The significant changes in long-term debt include a note from Siuslaw Bank for \$595, a general obligation refunding bond of \$1,460, and a loan from U.S. Bank for debt defeasance of \$1,476.

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Bonds payable	\$ 3,056	\$ 3,425	\$ 7,660	\$ 8,516	\$ 10,716	\$ 11,941
Notes payable	2,533	2,446	6,123	5,279	8,656	7,725
Special assessments	-	-	1,477	1,590	1,477	1,590
Capital lease	-	-	44	71	44	71
Compensated absences	206	196	125	120	331	316
	<u>\$ 5,795</u>	<u>\$ 6,067</u>	<u>\$ 15,429</u>	<u>\$ 15,576</u>	<u>\$ 21,224</u>	<u>\$ 21,643</u>

State statutes limit the amount of general obligation debt a city may issue to 3% of total real market value of all taxable property within its boundary. The current debt limitation for the City of Florence is \$24,532. Only \$2,066 of the outstanding debt is counted within the statutory limitation as the remaining debt is either wholly or partially financed by revenues other than a general tax levy.

Additional information on the City of Florence's long-term debt can be found in note 6.

Economic Factors and Next Year's Budgets and Rates

The City, as well as the nation, continues to suffer from the effects of the great recession. The budget for 2013-14 reflects still a conservative approach to spending and assumed for the second year in a row no growth in property taxes and other construction/growth related fee revenues. The Water and Wastewater utility rates were budgeted at a modest 3% increase to keep in pace with the cost of providing the services. The City's capital projects budget was drastically scaled back by \$5,100 in comparison to the 2012-13 budget. Various capital projects were carried over from the prior year amounting to \$638 with another \$2,467 budgeted for new projects in order to maintain and improve the City's existing assets.

Requests for information

This financial report is designed to provide a general overview of the City of Florence's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, 250 Highway 101. Florence, 97439.



BASIC FINANCIAL STATEMENTS



CITY OF FLORENCE, OREGON

Statement of Net Position

June 30, 2013

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Assets			
Cash and cash equivalents	\$ 4,436,481	\$ 2,456,851	\$ 6,893,332
Due from other governments	5,425	-	5,425
Accounts receivable, net	450,945	717,426	1,168,371
Taxes receivable	196,842	-	196,842
Inventories	-	115,177	115,177
Internal balances	(32,000)	32,000	-
Prepays	74,102	-	74,102
Notes receivable	99,046	196,541	295,587
Special assessments receivable	1,587,697	-	1,587,697
Capital assets not being depreciated	547,477	1,707,405	2,254,882
Capital assets net of accumulated depreciation	<u>12,812,168</u>	<u>29,119,680</u>	<u>41,931,848</u>
Total Assets	<u>20,178,183</u>	<u>34,345,080</u>	<u>54,523,263</u>
Liabilities			
Current liabilities:			
Accounts payable and accrued expenses	281,564	268,384	549,948
Payroll and relate payables	85,274	17,949	103,223
Deposits payable	20,000	-	20,000
Interest payable	62,821	52,291	115,112
Compensated absences	205,402	124,432	329,834
Noncurrent liabilities:			
Due within one year	706,791	1,539,316	2,246,107
Due in more than one year	<u>4,882,876</u>	<u>13,765,605</u>	<u>18,648,481</u>
Total Liabilities	<u>6,244,728</u>	<u>15,767,977</u>	<u>22,012,705</u>
Net Position			
Net invested in Capital Assets	7,769,978	15,900,226	23,670,204
Restricted for:			
Debt service	960,070	-	960,070
System development	338,543	687,974	1,026,517
Endowment	79,741	-	79,741
Culture and recreation	362,207	-	362,207
Unrestricted	<u>4,422,916</u>	<u>1,988,903</u>	<u>6,411,819</u>
Total Net Position	<u>\$ 13,933,455</u>	<u>\$ 18,577,103</u>	<u>\$ 32,510,558</u>

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Statement of Activities

Year ended June 30, 2013

Functions/Programs	Program Revenues			Net (Expense) Revenue and Change in Net Position		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities						
General government	\$ 900,195	\$ 433,492	\$ -	\$ 72,232	\$ -	\$ 72,232
Public safety	2,469,971	13,708	-	(2,290,889)	-	(2,290,889)
Economic development	1,468,096	-	-	(1,468,096)	-	(1,468,096)
Highways and streets	1,109,846	-	1,264,454	456,588	-	456,588
Culture and recreation	144,573	-	-	(144,573)	-	(144,573)
Interest on long-term debt	345,360	-	-	(345,360)	-	(345,360)
Total Governmental Activities	6,438,041	447,200	1,264,454	(3,720,098)	-	(3,720,098)
Business-Type Activities						
Water	1,114,454	-	1,006,649	1,867,578	-	1,867,578
Wastewater	1,643,715	-	261,736	1,416,418	-	1,416,418
Stormwater	144,002	-	-	375,683	-	375,683
Events Center	533,230	-	286,738	-	(15,162)	(15,162)
Airport	222,962	-	-	(127,268)	-	(127,268)
Total Business-Type Activities	3,658,363	-	1,555,123	3,517,249	-	3,517,249
Total Government	\$ 10,096,404	\$ 447,200	\$ 2,819,577	(3,720,098)	3,517,249	(202,849)
General revenues:						
Property taxes				2,534,509	-	2,534,509
Franchise and lodging tax				731,280	-	731,280
Gain (loss) on disposition of capital assets				-	(10,469)	(10,469)
Unrestricted interest and investment earnings				54,099	26,895	80,994
Transfers in (out)				1,031,422	(1,031,422)	-
Total general revenues and transfers				4,351,310	(1,014,996)	3,336,314
Change in net position				631,212	2,502,253	3,133,465
Net position, beginning, restated				13,302,243	16,074,850	29,377,093
Net position, ending				\$ 13,933,455	\$ 18,577,103	\$ 32,510,558

**CITY OF FLORENCE, OREGON
GOVERNMENTAL FUNDS**

Combining Balance Sheet

June 30, 2013

	General Fund (001)	Street Fund (002)	Florence Urban Renewal Agency (980)	Florence Debt Service Fund	Total Nonmajor Governmental Funds	Total
Assets						
Cash and cash equivalents	\$ 1,992,968	\$ 330,071	\$ 446,611	\$ 275,145	\$ 1,382,734	\$ 4,427,529
Accounts receivable	322,237	67,791	-	-	60,917	450,945
Property taxes receivable	152,567	-	19,438	-	24,837	196,842
Assessments receivable	-	28,202	-	1,559,495	-	1,587,697
Due from other governmental entity	4,882	-	543	-	-	5,425
Due from other funds	49,073	-	-	-	-	49,073
Prepays	48,048	26,054	-	-	-	74,102
Notes receivable	-	-	-	-	99,046	99,046
Interfund loan receivable	-	-	-	-	280,000	280,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 2,569,775</u>	<u>\$ 452,118</u>	<u>\$ 466,592</u>	<u>\$ 1,834,640</u>	<u>\$ 1,847,534</u>	<u>\$ 7,170,659</u>
Liabilities						
Accounts payable and accrued expenses	\$ 87,032	\$ 107,561	\$ 85,932	\$ -	\$ -	\$ 280,525
Accrued payroll liabilities	76,511	850	-	-	-	77,361
Deposits payable	-	20,000	-	-	-	20,000
Interfund loan payable	-	312,000	-	-	-	312,000
Due to other funds	-	-	-	-	49,073	49,073
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total liabilities	163,543	440,411	85,932	-	49,073	738,959
Deferred Inflows of Resources						
Unavailable revenue - property taxes	144,822	-	18,453	-	23,576	186,851
Unavailable revenue - special assessments	140,065	28,202	-	1,559,118	-	1,727,385
Unavailable revenue - note receivable	-	-	-	-	99,046	99,046
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Deferred Inflows of Resources	284,887	28,202	18,453	1,559,118	122,622	2,013,282
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities and Deferred Inflows of Resources	<u>448,430</u>	<u>468,613</u>	<u>104,385</u>	<u>1,559,118</u>	<u>171,695</u>	<u>2,752,241</u>
Fund Balance						
Nonspendable:						
Prepaid items	48,048	-	-	-	-	48,048
Endowments	-	-	-	-	79,741	79,741
Advances to other funds	-	-	-	-	280,000	280,000
Restricted for:						
Capital projects	41,000	-	-	-	-	41,000
Urban renewal projects	-	-	362,207	-	-	362,207
Tourism	-	-	-	-	8	8
911 operations	-	-	-	-	12,999	12,999
System development	-	-	-	-	338,543	338,543
Assigned to:						
Debt service payments	-	-	-	275,522	684,548	960,070
Unassigned	2,032,297	(16,495)	-	-	280,000	2,295,802
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total fund balance	2,121,345	(16,495)	362,207	275,522	1,675,839	4,418,418
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 2,569,775</u>	<u>\$ 452,118</u>	<u>\$ 466,592</u>	<u>\$ 1,834,640</u>	<u>\$ 1,847,534</u>	<u>\$ 7,170,659</u>

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Governmental Funds

Reconciliation of the Balance Sheet to the Statement of Net Position

June 30, 2013

Total Government Fund Balances \$ 4,418,418

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources in governmental funds but are reported in the statement of net position at their net depreciated value:

Capital assets not being depreciated	547,477	
Capital assets being depreciated	20,872,763	
Accumulated depreciation	<u>(8,060,595)</u>	13,359,645

Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the governmental funds:

Deferred inflow of resources	-	2,013,282
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Some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the governmental funds:

Accrued interest payable	(62,821)	
Compensated absences	(205,402)	
Long-term debt	<u>(5,589,667)</u>	<u>(5,857,890)</u>

Net Position of Governmental Activities in the Statement of Net Position \$ 13,933,455

**CITY OF FLORENCE, OREGON
GOVERNMENTAL FUNDS**

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2013

	General Fund (001)	Street Fund (002)	Florence Urban Renewal Agency (980)	Florence Debt Service Fund	Total Nonmajor Governmental Funds	Total Governmental Funds
Revenues:						
Charges for services	\$ 27,529	\$ -	\$ -	\$ -	\$ 179,331	\$ 206,860
Taxes	1,892,694	-	247,868	-	568,739	2,709,301
Franchise taxes	487,205	-	-	-	-	487,205
Intergovernmental	334,568	1,203,747	-	-	58,635	1,596,950
Grants and contributions	112,632	2,072	-	-	-	114,704
Licenses and fees	252,392	280,379	-	-	-	532,771
Fines and forfeits	245,659	-	-	-	-	245,659
Assessments	-	7,158	-	22,664	-	29,822
Investment earnings	17,765	2,186	7,438	12,798	13,930	54,117
Other revenue	13,355	7,644	321	-	-	21,320
Total Revenues	3,383,799	1,503,186	255,627	35,462	820,635	5,998,709
Expenditures:						
Personal services	2,836,482	53,422	-	-	-	2,889,904
Materials and services	1,067,367	227,456	50,451	-	-	1,345,274
Capital Outlay	233,314	1,365,387	1,336,657	-	-	2,935,358
Debt service:						
Principal	21,988	80,429	-	780,000	457,731	1,340,148
Interest expense	3,286	10,711	-	309,611	161,035	484,643
Total Expenses	4,162,437	1,737,405	1,387,108	1,089,611	618,766	8,995,327
Excess (deficiency) of revenues over expenditures	(778,638)	(234,219)	(1,131,481)	(1,054,149)	201,869	(2,996,618)
Other Financing Sources (Uses):						
Transfers in	1,148,545	-	-	1,000,332	310,003	2,458,880
Transfers out	(76,126)	(135,370)	(310,003)	-	(465,691)	(987,190)
Loan proceeds	90,000	250,000	-	-	-	340,000
Total other financing sources (uses)	1,162,419	114,630	(310,003)	1,000,332	(155,688)	1,811,690
Change in fund balance	383,781	(119,589)	(1,441,484)	(53,817)	46,181	(1,184,928)
Beginning Fund Balance, as restated	1,737,564	103,094	1,803,691	329,339	1,629,658	5,603,346
Ending Fund Balance	\$ 2,121,345	\$ (16,495)	\$ 362,207	\$ 275,522	\$ 1,675,839	\$ 4,418,418

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Governmental Funds

Reconciliation of Statement of Revenues,
Expenditures and Changes in Fund Balances to the Statement of Activities

For the Year Ended June 30, 2013

Amounts reported for governmental activities in the statement of activities are different because of the following:

Net Change in Fund Balances - Total Governmental Funds

\$ (1,184,928)

The statement of revenues, expenditures, and changes in fund balances report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.

Current year depreciation \$ (769,056)

Expenditures for capital assets 1,551,905 782,849

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds as follows:

Change in deferred inflows of resources 39,122

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest 3,030

Change in accrued compensated absences (9,009)

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This is the amount by which proceeds exceeds repayments.

Proceeds of long-term debt (340,000)

Debt service principal payments 1,340,148 1,000,148

Change in Net Position of Governmental Activities

\$ 631,212

CITY OF FLORENCE, OREGON

Proprietary Funds

Balance Sheet

June 30, 2013

	Business-Type Activities - Enterprise Fund					
	Water Operations	Wastewater Operations	Stormwater Operations	Nonmajor Enterprise Funds	Total	Internal Service Fund
Assets						
Current assets:						
Cash and cash equivalents	\$ 746,786	\$ 834,186	\$ 496,462	\$ 379,417	\$ 2,456,851	\$ 8,952
Accounts receivable	274,593	397,467	44,426	940	717,426	-
Notes receivable	13,040	141,947	32,676	8,878	196,541	-
Inventories	74,519	22,410	-	18,248	115,177	-
Total current assets	<u>1,108,938</u>	<u>1,396,010</u>	<u>573,564</u>	<u>407,483</u>	<u>3,485,995</u>	<u>8,952</u>
Noncurrent assets:						
Interfund loan receivable	140,000	-	-	-	140,000	-
Capital assets net of accumulated depreciation	<u>6,897,088</u>	<u>17,663,111</u>	<u>1,055,159</u>	<u>5,211,727</u>	<u>30,827,085</u>	<u>-</u>
Total noncurrent assets	<u>7,037,088</u>	<u>17,663,111</u>	<u>1,055,159</u>	<u>5,211,727</u>	<u>30,967,085</u>	<u>-</u>
Total assets	<u>\$ 8,146,026</u>	<u>\$ 19,059,121</u>	<u>\$ 1,628,723</u>	<u>\$ 5,619,210</u>	<u>\$ 34,453,080</u>	<u>\$ 8,952</u>
Liabilities and Net Position						
Liabilities						
Current liabilities:						
Accounts payable and accrued expenses	\$ 203,806	\$ 53,851	\$ 6,542	\$ 4,185	\$ 268,384	\$ 1,039
Payroll and related payables	5,555	7,586	1,049	3,759	17,949	7,913
Interest payable	11,395	27,028	1,536	12,332	52,291	-
Compensated absences	38,166	47,124	14,338	24,804	124,432	-
Interfund loan payable	-	-	108,000	-	108,000	-
Current portion of long-term debt	<u>342,606</u>	<u>982,034</u>	<u>37,461</u>	<u>177,215</u>	<u>1,539,316</u>	<u>-</u>
Total current liabilities	601,528	1,117,623	168,926	222,295	2,110,372	8,952
Noncurrent liabilities:						
Noncurrent portion of long-term debt	<u>1,995,379</u>	<u>11,017,735</u>	<u>323,378</u>	<u>429,113</u>	<u>13,765,605</u>	<u>-</u>
Total liabilities	<u>2,596,907</u>	<u>12,135,358</u>	<u>492,304</u>	<u>651,408</u>	<u>15,875,977</u>	<u>8,952</u>
Net Position						
Net investment in capital assets	4,937,165	5,663,342	694,320	4,605,399	15,900,226	-
Restricted for:						
System development	280,653	345,799	61,522	-	687,974	-
Unrestricted	<u>331,301</u>	<u>914,622</u>	<u>380,577</u>	<u>362,403</u>	<u>1,988,903</u>	<u>-</u>
Total Net Position	<u>5,549,119</u>	<u>6,923,763</u>	<u>1,136,419</u>	<u>4,967,802</u>	<u>18,577,103</u>	<u>-</u>
Total Liabilities and Net Position	<u>\$ 8,146,026</u>	<u>\$ 19,059,121</u>	<u>\$ 1,628,723</u>	<u>\$ 5,619,210</u>	<u>\$ 34,453,080</u>	<u>\$ 8,952</u>

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Proprietary Funds

Statement of Revenues, Expenses, and Changes in Net Position

For the Year Ended June 30, 2013

	<u>Business-Type Activities - Enterprise Fund</u>					
	<u>Water Operations</u>	<u>Wastewater Operations</u>	<u>Stormwater Operations</u>	<u>Nonmajor Enterprise Funds</u>	<u>Total</u>	<u>Internal Service Fund</u>
Operating Revenues						
Charges for Services	\$ 1,967,964	\$ 2,798,068	\$ 519,685	\$ 323,372	\$ 5,609,089	\$ -
Other revenue	7,419	329	-	3,652	11,400	-
Total Operating Revenues	<u>1,975,383</u>	<u>2,798,397</u>	<u>519,685</u>	<u>327,024</u>	<u>5,620,489</u>	<u>-</u>
Operating Expenses						
Personal Services	330,020	402,075	61,659	215,501	1,009,255	419,500
Materials and services	265,933	427,741	49,013	309,015	1,051,702	70,138
Depreciation	416,182	574,739	31,414	203,479	1,225,814	-
Total Operating Expenses	<u>1,012,135</u>	<u>1,404,555</u>	<u>142,086</u>	<u>727,995</u>	<u>3,286,771</u>	<u>489,638</u>
Operating Income (Loss)	<u>963,248</u>	<u>1,393,842</u>	<u>377,599</u>	<u>(400,971)</u>	<u>2,333,718</u>	<u>(489,638)</u>
Nonoperating revenues (expenses)						
Grants and contributions	1,006,649	261,736	-	286,738	1,555,123	-
Interest income	3,428	18,637	2,173	2,657	26,895	-
Loss on disposed capital assets	-	(5,119)	(5,350)	-	(10,469)	-
Interest expense	(102,319)	(239,160)	(1,916)	(28,197)	(371,592)	-
Total nonoperating revenues (expenses)	<u>907,758</u>	<u>36,094</u>	<u>(5,093)</u>	<u>261,198</u>	<u>1,199,957</u>	<u>-</u>
Income (loss) before transfers	1,871,006	1,429,936	372,506	(139,773)	3,533,675	(489,638)
Transfers in	-	-	-	231,403	231,403	489,479
Transfers out	(462,438)	(666,214)	(84,839)	(49,334)	(1,262,825)	-
Change in Net Position	1,408,568	763,722	287,667	42,296	2,502,253	(159)
Beginning Net Position, as restated	<u>4,140,551</u>	<u>6,160,041</u>	<u>848,752</u>	<u>4,925,506</u>	<u>16,074,850</u>	<u>159</u>
Ending Net Position	<u>\$ 5,549,119</u>	<u>\$ 6,923,763</u>	<u>\$ 1,136,419</u>	<u>\$ 4,967,802</u>	<u>\$ 18,577,103</u>	<u>\$ -</u>

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Proprietary Funds

Statement of Cash Flows

For the Year Ended June 30, 2013

	Business-Type Activities - Enterprise Funds				Total	Internal Service Fund
	Water Operations	Wastewater Operations	Storm Drain Operations	Nonmajor Enterprise Funds		
CASH FLOWS FROM OPERATING ACTIVITIES						
Cash received from customers	\$ 1,956,208	\$ 2,763,843	\$ 518,585	\$ 327,024	\$ 5,565,660	\$ 15,732
Other operating cash receipts	7,419	329	-	2,252	10,000	-
Cash payments to employees	(327,457)	(399,748)	(61,200)	(210,908)	(999,313)	(418,351)
Cash payments to suppliers for good and services	<u>(191,767)</u>	<u>(474,022)</u>	<u>(45,406)</u>	<u>(328,964)</u>	<u>(1,040,159)</u>	<u>(77,908)</u>
Net cash provided (used) by operating activities	<u>1,444,403</u>	<u>1,890,402</u>	<u>411,979</u>	<u>(210,596)</u>	<u>3,536,188</u>	<u>(480,527)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Transfers in	-	-	-	231,403	231,403	489,479
Transfers out	(462,438)	(666,214)	(84,839)	(49,334)	(1,262,825)	-
Receipt (repayment) on interfund loan	<u>(99,000)</u>	<u>99,000</u>	<u>(54,000)</u>	<u>-</u>	<u>(54,000)</u>	<u>-</u>
Net cash provided (used) by noncapital financing activities	<u>(561,438)</u>	<u>(567,214)</u>	<u>(138,839)</u>	<u>182,069</u>	<u>(1,085,422)</u>	<u>489,479</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Acquisition of capital assets	(1,530,702)	(1,585,032)	(125,029)	(31,055)	(3,271,818)	-
Principal paid on capital debt	(1,897,657)	(588,037)	(34,143)	(178,311)	(2,698,148)	-
Interest paid on capital debt	(107,042)	(334,209)	(6,622)	(33,075)	(480,948)	-
Proceeds of capital debt	1,681,848	865,662	-	-	2,547,510	-
Grants received	<u>1,378,896</u>	<u>261,736</u>	<u>-</u>	<u>286,738</u>	<u>1,927,370</u>	<u>-</u>
Net cash provided (used) by capital and related financing activities	<u>(474,657)</u>	<u>(1,379,880)</u>	<u>(165,794)</u>	<u>44,297</u>	<u>(1,976,034)</u>	<u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest received	4,515	18,637	4,308	2,657	30,117	-
Principal received on installment note	<u>58,000</u>	<u>8,422</u>	<u>-</u>	<u>5,197</u>	<u>71,619</u>	<u>-</u>
Net cash provided (used) by investing activities	<u>62,515</u>	<u>27,059</u>	<u>4,308</u>	<u>7,854</u>	<u>101,736</u>	<u>-</u>
Net change in cash and cash equivalents	470,823	(29,633)	111,654	23,624	576,468	8,952
Cash and cash equivalents:						
Beginning of year	<u>275,963</u>	<u>863,819</u>	<u>384,808</u>	<u>355,793</u>	<u>1,880,383</u>	<u>-</u>
End of year	<u>\$ 746,786</u>	<u>\$ 834,186</u>	<u>\$ 496,462</u>	<u>\$ 379,417</u>	<u>\$ 2,456,851</u>	<u>\$ 8,952</u>

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Proprietary Funds

Statement of Cash Flows, continued

For the Year Ended June 30, 2013

	Business-Type Activities - Enterprise Funds					
	Water Operations	Wastewater Operations	Storm Drain Operations	Nonmajor Enterprise Funds	Total	Internal Service Fund
Reconciliation of operating income to net cash provided (used) by operating activities						
Operating income (loss)	\$ 963,248	\$ 1,393,842	\$ 377,599	\$ (400,971)	\$ 2,333,718	\$ (489,638)
Adjustments to reconcile operating income to net cash provided by (used in) operating activities:						
Depreciation and amortization	416,182	574,739	31,414	203,479	1,225,814	-
(Increase) decrease in assets:						
Accounts receivable	(11,756)	(34,224)	(1,099)	2,252	(44,827)	15,732
Inventories	(5,522)	(1,917)	-	3,386	(4,053)	-
Increase (decrease) in liabilities:						
Accounts payable and accrued expenses	55,859	(44,364)	3,607	(23,335)	(8,233)	(7,770)
Payroll and related expenses	<u>26,392</u>	<u>2,326</u>	<u>458</u>	<u>4,593</u>	<u>33,769</u>	<u>1,149</u>
Net cash provided (used) by operating activities	<u>\$ 1,444,403</u>	<u>\$ 1,890,402</u>	<u>\$ 411,979</u>	<u>\$ (210,596)</u>	<u>\$ 3,536,188</u>	<u>\$ (480,527)</u>

See accompanying notes to financial statements.

CITY OF FLORENCE
FIDUCIARY FUNDS
Statement of Fiduciary Net Position
For the Year Ended June 30, 2013

Agency Fund

Assets

Cash and cash equivalents

\$ 36,176

Liabilities

Amount held for others

\$ 36,176

See accompanying notes to financial statements.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies

A. Reporting Entity

The City is a municipal corporation governed by an elected mayor and four-member council. As required by Generally Accepted Accounting Principles these financial statements present the government and its component unit, Florence Urban Renewal Agency, a separate legal entity for which the City is considered to be financially accountable.

Blended component unit Florence Urban Renewal Agency was formed to plan, direct, and manage certain projects within Florence. Pursuant to ORS 457.055 and under Lane County's order No. 86-8-27-1H, the City Council has appointed a nine member board as governing body of the Agency. The Agency was formed by the City as a separate legal entity to implement these programs in the revitalization plan of the City. Upon completion, all projects constructed become assets of the City. The Urban Renewal Agency General Fund and Urban Renewal Agency Debt Service Fund are reported as governmental fund types.

B. Government-wide and fund financial statements

The government-wide financial statements display information about the City a whole. For the most part, the effect of interfund activity has been removed from these statements. These statements focus on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the statement of net position and the statement of activities.

The statement of activities demonstrates the degree to which the direct and allocated indirect expenses of a given function or program are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or program. *Indirect expenses* are those costs, usually administrative in nature, that support all City functions and programs and enable direct services to be provided. *Program revenues* include 1) fees, fines, and charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide and proprietary funds financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies, continued

The City reports the following major governmental funds:

- *General Fund.* This is the government's primary operating fund. It accounts for all of the financial operations of the City except those required to be accounted for in another fund. Principal sources of revenue are property taxes, franchise taxes, and state shared revenues. Primary expenditures are for general government and public safety.
- *Street Fund.* This fund was established as a requirement of ORS 366.815. Monies received from the State of Oregon (gasoline tax apportionment) and Lane County are major sources of revenue. These monies are to be used exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets, and roadside rest areas in this state.
- *Florence Urban Renewal Agency.* This fund is used to account for the revenue and expenditures under the Urban Renewal Plan. The primary source of revenue is taxes.
- *Florence Debt Service Fund.* This fund is used to account for revenues and expenditures related to the servicing of general long-term debt. The funds combined into the fund for reporting purposes are as follows:

Spruce Street LID Bond Fund. This fund is used to account for special assessment revenue from a local improvement district (LID) and the servicing of related bonded debt incurred for the improvement of Spruce Street.

FFC 2010B Bond Fund. This fund is used to account for the full-faith and credit bonds that were issued in November of 2010. Bond proceeds were used to finance new projects for the Justice Center and Stormwater and Wastewater operations as well as retire the Clean Water State Revolving Loan Fund Debt.

Debt Service Fund. This fund is used to account for the LOCAP program series 2011 note.

Bancroft Bond Fund. This fund is used to account for special assessment revenue from local improvement districts.

Additionally, the City reports the following nonmajor governmental funds within the governmental fund type:

- *Special Revenue Funds.* These funds account for revenues derived from specific taxes or other earmarked revenue sources, including state gas tax and state revenue sharing entitlements, which are legally restricted to expenditures for specified purposes.
- *Debt Service Fund.* These funds are used to retire general obligation bonds and urban renewal bond principal and interest from property taxes.
- *Permanent Fund.* This fund is used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

The City reports three proprietary funds as major enterprise funds. Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing the services to the general public on a continuing basis will be financed primarily through user charges. These funds represent three segments of operations – Water, Wastewater, and Stormwater. The City reports the following proprietary funds:

- *Water Operations*

Water Fund. This fund accounts for the financial activities of the city-owned water utility operations. Sales of water and related charges are the major revenue sources.

Water Systems Development Fund. This fund accounts for monies accumulated from water systems development charges for facility expansion or improvement. The use of these funds is restricted by City ordinance.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies, continued

- *Wastewater Operations*

Wastewater Fund. This fund accounts for the financial activities of the city-owned sewer service. Wastewater charges are the major revenue sources.

Wastewater Systems Development Fund. This fund accounts for monies accumulated from wastewater systems development charges for facility expansion or improvement. The use of these funds is restricted by City ordinance.

- *Stormwater Operations*

Stormwater Operations Fund. This fund accounts for the financial activities of the city-owned storm drainage system. Revenues consist primarily of stormwater charges.

Stormwater Systems Development Fund. This fund accounts for monies accumulated from storm drainage systems development charges for facility expansion or improvement. The use of these funds is restricted by City ordinance.

Additionally, the City reports the following nonmajor proprietary funds within the proprietary fund type:

- *Events Center Operations*

Events Center Operations Fund. This fund is used to account for the activities financed and operated for the Florence Events Center.

Events Center Debt Service Fund. This fund is used to account for the payment of the bonded debt incurred to construct the Events Center that opened its doors in 1996. Resources to pay this debt are derived from an Intergovernmental Agreement (IGA) with Lane County that provides the City with resources to pay the debt service requirements each year up to \$190,000. The agreement also states that the amount in excess of debt service payments can be used for the Events Center operations budget.

- *Airport Operations.* This fund administers all airport operations for the City.

Additionally, the City reports an *internal service fund* to account for the service of the Public Works Administration Fund provided to other funds of the City. The City also reports an *agency fund*, which accounts for funds held by the City in trust for the Municipal Court.

The agency funds are used for tracking of activities for the Municipal Court and the Senior Center Agency fund. The assets are held in trust for individuals, private organizations, or other organizations.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. The City allocates charges as reimbursement for services provided by the general fund in support of those functions based on levels of service provided. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. These charges are included in direct program expenses.

Proprietary funds distinguish *operating revenues* and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services. Significant operating expenses include personnel, contracted services, repairs and maintenance, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies, continued

D. Assets, liabilities, deferred inflows of resources and net position or fund balance

1. Cash and investments

For the purposes of the statement of cash flows the City considers all highly liquid investments with an original maturity of three months or less when purchased, to be cash equivalents.

Investments included in cash and cash equivalents are reported at fair value. The City invests in the State of Oregon Local Government Investment Pool, which is authorized by Oregon Revised Statutes. Interest earned from pooled investments is allocated based on a fund's portion of the total investment balance. The City maintains depository insurance under Federal depository insurance funds and state and financial institution collateral pools for its cash deposits and investments, except the Local Government Investment Pool, which is exempt from statutes requiring such insurance.

2. Receivables

Uncollected property taxes receivable collected within sixty days following year end are considered measurable and available and are recognized as revenues. All other uncollected property taxes receivable are offset by deferred inflows of revenues and, accordingly, have not been recorded as revenue. Property taxes are assessed and become a lien against the property as of July 1 each year and are payable in three installments on November 15, February 15, and May 15 following the lien date. Taxes unpaid and outstanding on May 16 are considered delinquent.

Assessments receivable are recognized at the time property owners are assessed for property improvements. Assessments receivable expected to be collected within sixty days following year end and are considered measurable and available and are recognized as revenue. All other assessments receivable are offset by deferred inflows of resources and, accordingly, have not been recorded as revenue.

Receivables for grants and state shared revenues, included in accounts receivable are recorded as revenues in governmental fund types as earned. Receivables of the proprietary fund types are recorded as revenues as earned, including services earned but not billed.

3. Interfund loans receivables/payables

Short-term interfund loans are classified as "Due to and due from other funds". Long-term interfund loans are classified as "interfund loan receivable" and "interfund loan payable".

4. Inventories

Inventories in the Airport, Water and Wastewater Funds consist of aviation fuel held for sale as well as expendable supplies held for maintenance and improvements. Inventories are stated at cost using the first-in-first-out method.

5. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, street lights, etc.) are reported in the applicable governmental or business-type activities column in the governmental-wide financial statements. Capital assets are charged to expenditures as purchased in the governmental fund statements, and capitalized in the proprietary fund statements. Capital assets are recorded at historical cost, or estimated historical cost if actual cost is not available. Donated capital assets are recorded at their estimated fair market value at the time received. Capital assets are defined by the City as assets with an initial, individual cost of \$2,500 or more, and having useful lives extending beyond a single reporting period. Additions or improvements and other capital outlays that significantly extend the useful life of an asset, or that significantly increase the capacity of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. No interest costs were capitalized during the year ended June 30, 2013.

Depreciation on exhaustible assets is recorded as an allocated expense in the Statement of Activities with accumulated depreciation reflected in the Statement of Net Position and is provided on the straight-line basis over the following estimated useful lives:

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies, continued

<u>Asset</u>	<u>Years</u>
Buildings	40
Improvements	25
Infrastructure	25-40
Vehicles	5
Furniture & Equipment	5

Monthly depreciation is taken in the year the assets are acquired or retired. Gains or losses from sales or retirements of capital assets are included in operations of the current period.

6. *Compensated absences*

Accumulated vested vacation pay is accrued as it is earned. For governmental funds, accumulated vested vacation pay is maintained separately and represents a reconciling item between the fund level and government-wide presentations. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits. Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it.

Funds used to liquidate accrued compensated absences included the general fund, street fund, water fund, wastewater fund, event center fund, storm water fund, and public works administration fund.

7. *Long-term obligations*

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, are deferred and amortized over the life of the bonds using the bonds-outstanding method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

8. *Deferred outflows/inflows of resources*

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City did not have any deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes, occupancy taxes, franchise fees and rehabilitation loans. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

9. *Fund balance*

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 1. - Summary of Significant Accounting Policies, continued

Nonspendable – Includes items not immediately converted to cash, such as prepaid items and inventory.

Restricted – Includes items that are restricted by external creditors, grantors or contributors, or restricted by legal constitutional provisions.

Committed – Includes items committed by the City Council, by formal council action. Commitments of fund balance must be made prior to the end of the fiscal year.

Assigned – Includes items assigned for specific uses, authorized by the City. Assignments of fund balance can be done at any time, including after the fiscal year end date.

Unassigned – This is the residual classification used for those balances not assigned to another category.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, followed by committed, assigned, and unassigned fund balance.

10. Accounting estimates

The preparation of financial statements in conformity with accounting principles generally accepted requires that management make estimates and assumptions which affect the reporting amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimated.

11. Stewardship, Compliance, and Accountability

Budgetary Information:

Annual budgets are adopted on a basis consistent with Oregon Revised Statutes (ORS 294 - Local Budget Law).

A budget is prepared in the early winter preceding the fiscal year the budget will be used. The City is required to budget for all funds. The City's budget is prepared for each fund on the modified accrual basis of accounting. The budget committee, with public input, deliberates and approves the budget for transmittal to the City Council in early spring. After public notices and a hearing, the final budget is adopted, appropriations made and a tax levy declared no later than June 30.

The City Council resolution adopting the budget and authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriation. Appropriations lapse as of year-end.

Expenditures cannot legally exceed appropriations except in the case of grants which could not be estimated at the time of budget adoption. Supplemental appropriations and appropriation transfers may occur with notice and City Council action.

Note 2. - Cash and Investments

The City maintains a cash and investment pool for its cash and cash equivalents in which each fund participates. At June 30, 2013 cash and investments comprise the following:

	<u>June 30, 2013</u>
Petty Cash	\$ 1,100
Deposits with financial institutions	1,438,927
Local government investment pool	5,373,564
Oregon Community Foundation	<u>79,741</u>
Total	<u>\$ 6,893,332</u>

A. Interest rate risk

The City of Florence does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates, it has historically invested only in the LGIP. As of June 30, 2013, 71% of the investments in the LGIP mature within 93 days, 9% mature within 94 days to one year, and 20% mature within one to three years.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

B. Credit risk

State statutes authorize the City of Florence to invest in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, and the State Treasurer's Oregon Local Government Investment Pool, among others. The City has no investment policy that would further limit its investment choices.

All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for custodial officer), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this investment policy immediately upon being enacted.

C. Custodial credit risk - deposits

In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the City's deposits with financial institutions up to \$250,000 each for the aggregate of all non-interest bearing accounts and the aggregate of all interest bearing accounts at each institution. Deposits in excess of FDIC coverage with institutions participating in the Oregon Public Funds Collateralization Program are considered fully collateralized. As of June 30, 2013, none of the City's bank balances were exposed to credit risk.

Note 3. - Property Taxes and Assessments Receivable

Property taxes receivable, which have been collected within sixty days subsequent to year end, are considered measurable and available and are therefore recognized as revenue.

All other property taxes receivable are offset by deferred revenue and, accordingly, have not been recorded as revenue. Real and personal property taxes are levied as of July 1 of each fiscal year on values assessed as of that date. Property taxes attach as an enforceable lien on both real and personal property as of July 1 and are due and payable in three installments on November 15, February 15, and May 15. All property taxes are billed and collected by Lane County and remitted to the City.

Assessments receivable are amounts billed to property owners upon completion of the benefiting project.

Uncollected taxes and assessments are deemed to be substantially collectible or recoverable through liens. Therefore, no allowance for uncollectible accounts has been established.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 4. - Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 492,232	\$ -	\$ -	\$ 492,232
Construction in progress	<u>913,769</u>	<u>-</u>	<u>(858,524)</u>	<u>55,245</u>
Total capital assets, not being depreciated	<u>1,406,001</u>	<u>-</u>	<u>(858,524)</u>	<u>547,477</u>
Capital assets, being depreciated:				
Buildings and improvements	7,201,192	1,452,228	(11,685)	8,641,735
Equipment and vehicles	2,080,074	283,040	(530,749)	1,832,365
Infrastructure	<u>9,723,508</u>	<u>675,155</u>	<u>-</u>	<u>10,398,663</u>
Total capital assets being depreciated	19,004,774	2,410,423	(542,434)	20,872,763
Less accumulated depreciation for:				
Buildings and improvements	(2,474,980)	(207,631)	11,685	(2,670,926)
Equipment and vehicles	(1,573,299)	(169,019)	530,755	(1,211,563)
Infrastructure	<u>(3,785,700)</u>	<u>(392,406)</u>	<u>-</u>	<u>(4,178,106)</u>
Total accumulated depreciation	<u>(7,833,979)</u>	<u>(769,056)</u>	<u>(316,084)</u>	<u>(8,060,595)</u>
Total capital assets, being depreciated, net	<u>11,170,795</u>	<u>1,641,367</u>	<u>(858,518)</u>	<u>12,812,168</u>
Governmental activities capital assets, net	<u>\$ 12,576,796</u>	<u>\$ 1,641,367</u>	<u>\$ (858,518)</u>	<u>\$ 13,359,645</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 4. - Capital Assets, continued

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 1,687,327	\$ -	\$ -	\$ 1,687,327
Construction in progress	<u>4,741,707</u>	<u>20,077</u>	<u>(4,741,706)</u>	<u>20,078</u>
Total capital assets, not being depreciated	<u>6,429,034</u>	<u>20,077</u>	<u>(4,741,706)</u>	<u>1,707,405</u>
Capital assets, being depreciated:				
Buildings and improvements	26,591,188	-	-	26,591,188
Utility systems	11,760,742	526,264	-	12,287,006
Equipment and vehicles	2,255,430	594,753	(64,988)	2,785,195
Infrastructure	<u>322,588</u>	<u>6,997,784</u>	<u>-</u>	<u>7,320,372</u>
Total capital assets being depreciated	40,929,948	8,118,801	(64,988)	48,983,761
Less accumulated depreciation for:				
Buildings and improvements	(8,731,787)	(715,319)	-	(9,447,106)
Utility systems	(8,006,184)	(408,154)	-	(8,414,338)
Equipment and vehicles	(1,942,098)	(84,492)	52,192	(1,974,398)
Infrastructure	<u>(10,390)</u>	<u>(17,849)</u>	<u>-</u>	<u>(28,239)</u>
Total accumulated depreciation	<u>(18,690,459)</u>	<u>(1,225,814)</u>	<u>52,192</u>	<u>(19,864,081)</u>
Total capital assets, being depreciated, net	<u>22,239,489</u>	<u>6,892,987</u>	<u>(12,796)</u>	<u>29,119,680</u>
Business-type activities capital assets, net	<u>\$ 28,668,523</u>	<u>\$ 6,913,064</u>	<u>\$ (4,754,502)</u>	<u>\$ 30,827,085</u>

Depreciation expense was charged to functions/programs as follows:

Governmental activities:		
General government		\$ 79,345
Public safety		143,395
Economic development		24,051
Highways and streets		473,112
Culture and recreation		<u>49,153</u>
Total depreciation expense - governmental activities		<u>\$ 769,056</u>
Business-type activities:		
Water enterprise		\$ 109,340
Wastewater enterprise		416,182
Stormwater enterprise		574,739
Events Center enterprise		31,414
Airport enterprise		<u>94,139</u>
Total depreciation expense - business-type activities		<u>\$ 1,225,814</u>

Note 5. - Interfund Receivables, Payables, Transfers, and Loans

A. Interfund receivables and payables

As of June 30, 2013, Nonmajor Governmental Funds owed the General Fund \$49,073 due to negative cash balances in the City's pooled cash account.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 5. - Interfund Receivables, Payables, Transfers, and Loans, continued

B. Interfund transfers

The interfund transfer activity for the year ended June 30, 2013 (on a budgetary basis) was as follows:

	Transfers Out:							Totals
	General Fund	Street Fund	Nonmajor Governmental Funds	Water Operations	Wastewater Operations	Stormwater Operations	Nonmajor Enterprise Funds	
Transfers In:								
General Fund	\$ -	\$ 63,952	\$ 262,300	\$ 296,015	\$ 431,264	\$ 45,680	\$ 49,333	\$ 1,148,544
Florence Debt Service Fund	48,114	22,471	-	45,691	866,914	17,142	-	1,000,332
Public Works Administration	-	48,947	-	166,423	234,950	39,159	-	489,479
Nonmajor Enterprise Funds	28,012	-	203,391	-	-	-	-	231,403
	<u>\$ 76,126</u>	<u>\$ 135,370</u>	<u>\$ 465,691</u>	<u>\$ 508,129</u>	<u>\$ 1,533,128</u>	<u>\$ 101,981</u>	<u>\$ 49,333</u>	<u>\$ 2,869,758</u>

C. Interfund advances

Non-interest bearing interfund advances as of June 30, 2013 were as follows:

Receivable Fund	Payable Fund		
	Street Funds	Stormwater Operations	Totals
Nonmajor Governmental Fund	\$ 240,000	\$ 40,000	\$ 280,000
Water Enterprise	72,000	68,000	140,000
	<u>\$ 312,000</u>	<u>\$ 108,000</u>	<u>\$ 420,000</u>

Note 6. - Long-Term Debt

During the year ended June 30, 2013, long-term liability activity was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Governmental activities:					
Bonds payable	\$ 3,424,736	\$ -	\$ (368,345)	\$ 3,056,391	\$ 378,846
Notes payable	2,446,474	340,000	(253,198)	2,533,276	327,945
Total long-term debt	5,871,210	340,000	(621,543)	5,589,667	706,791
Compensated absences	196,393	9,009	-	205,402	205,402
Total Governmental activities	<u>\$ 6,067,603</u>	<u>\$ 349,009</u>	<u>\$ (621,543)</u>	<u>\$ 5,795,069</u>	<u>\$ 912,193</u>
Business-type activities:					
Bonds payable	\$ 8,515,531	\$ -	\$ (855,266)	\$ 7,660,265	\$ 870,273
Notes payable	5,278,576	1,070,661	(225,823)	6,123,414	481,328
Special assessments	1,590,000	1,476,848	(1,590,000)	1,476,848	164,094
Capital lease payable	71,451	-	(27,057)	44,394	23,621
Total long-term debt	15,455,558	2,547,509	(2,698,146)	15,304,921	1,539,316
Compensated absences	120,120	4,312	-	124,432	124,432
Total Business-type activities long-term liabilities	<u>\$ 15,575,678</u>	<u>\$ 2,551,821</u>	<u>\$ (2,698,146)</u>	<u>\$ 15,429,353</u>	<u>\$ 1,663,748</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

A. Bonds payable

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. These bonds are reported in the proprietary funds if they are expected to be repaid from proprietary fund revenues. General obligation bonds are direct obligations and pledge the full faith and credit of the City. These bonds generally are issued as twenty-year serial bonds with equal amounts of principal maturing each year. General obligation bonds outstanding at June 30, 2013 are as follows:

Governmental Activities

During 2008, the City issued \$1,635,000 of advanced refunded general obligation debt at 3.50% on its 1998 advanced refunded general obligation debt for the justice center. Semiannual payments are made from assessments on the property benefiting from the improvements. Bond principal and interest is payable semiannually through September 2014.	\$ 599,523
During 2010, the City issued \$8,750,000 of full faith and credit & refunding obligations debt with \$8,310,000 at 3.064% and \$440,000 at 3.75%. This bond was used to fund projects for enterprise funds as well as governmental funds. The governmental portion was \$633,247. Semiannual payments are made from assessments on the property benefiting from the improvements. Bond principal and interest is payable semiannually through December 2030.	554,750
During 2010, the City issued \$1,478,000 of limited tax improvement bonds at 3.81% for the Spruce St LID. Semiannual payments are made from assessments on the property benefiting from the improvements. Bond principal and interest is payable semiannually through December 2030.	1,380,000
During 2011, the City issued \$1,245,000 of full faith and credit & refunding obligations debt at 4.14% for the Local Oregon Capital Assets Program (LOCAP). This bond was used to fund projects for enterprise funds as well as governmental funds. The governmental portion was \$562,804. Semiannual payments are made from assessments on the property benefiting from the improvements. Bond principal and interest is payable semiannually through June 2031.	<u>522,118</u>
Total bonds payable	<u>\$ 3,056,391</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

Annual debt service requirements to maturity for bonds payable are as follows:

Fiscal Year	GO Refunding Series 2008		FFC Refunding Series 2010B (Governmental)		Spruce St. LID Bond 2010		LOCAP Series 2011C (Governmental)	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 294,761	\$ 15,575	\$ 23,743	\$ 6,109	\$ 40,000	\$ 48,443	\$ 20,342	\$ 20,589
2015	304,762	5,250	24,244	5,640	45,000	47,887	22,603	20,184
2016	-	-	24,579	4,927	45,000	47,145	22,603	19,511
2017	-	-	25,247	4,316	50,000	46,155	22,603	18,635
2018	-	-	25,749	3,569	50,000	44,955	24,863	17,474
2019-23	-	-	140,743	41,129	325,000	198,451	133,355	73,490
2023-28	-	-	172,805	35,277	460,000	126,296	160,478	44,512
2029-32	-	-	117,640	4,500	365,000	23,849	115,271	8,106
	<u>\$ 599,523</u>	<u>\$ 20,825</u>	<u>\$ 554,750</u>	<u>\$ 105,467</u>	<u>\$ 1,380,000</u>	<u>\$ 583,181</u>	<u>\$ 522,118</u>	<u>\$ 222,501</u>

The City also issues bonds where income derived from acquired or constructed assets is pledged to pay debt service. Revenue bonds outstanding are as follows as of June 30, 2013:

Business-Type Activities

On July 1, 2004, the City issued bonds in the amount of \$1,480,000 at 3.37% (average) for 1995 full faith and credit refunding obligations. Bond principal and interest is payable semiannually through August 2015.	\$ 425,000
During 2010, the City issued \$8,750,000 of full faith and credit & refunding obligations debt with \$8,310,000 at 3.064% and \$440,000 at 3.75%. This bond was used to fund projects for enterprise funds as well as governmental funds. The business type portion was \$8,412,645. Bond principal and interest is payable semiannually through December 2030.	6,594,482
During 2011, the City issued \$1,245,000 of full faith and credit & refunding obligations debt at 4.14% for the Local Oregon Capital Assets Program (LOCAP). This bond was used to fund projects for enterprise funds as well as governmental funds. The business type portion was \$690,713. Bond principal and interest is payable semiannually through June 2031.	<u>640,783</u>
Total bonds payable	<u>\$ 7,660,265</u>

Annual debt service requirements to maturity for bonds payable are as follows:

Fiscal Year	FFC Refunding 2004		FFC Refunding Series 2010B (Business Type)		LOCAP Series 2011C (Business Type)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 135,000	\$ 14,899	\$ 710,307	\$ 191,354	\$ 24,966	\$ 25,268
2015	140,000	9,398	725,314	175,750	27,740	24,772
2016	150,000	3,281	735,318	158,066	27,740	23,945
2017	-	-	755,327	138,266	27,740	22,871
2018	-	-	770,333	117,957	30,306	21,975
2019-23	-	-	2,500,803	238,976	198,367	93,187
2024-28	-	-	230,406	51,375	203,878	58,859
2029-32	-	-	166,674	8,946	100,046	13,180
	<u>\$ 425,000</u>	<u>\$ 27,578</u>	<u>\$ 6,594,482</u>	<u>\$ 1,080,690</u>	<u>\$ 640,783</u>	<u>\$ 284,057</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

B. General obligation notes payable

General obligation notes payable consist of three long-term notes payable and one local improvement district bond anticipation note. The following schedule provides specific information about these notes:

Governmental Activities

On September 27, 2010, the City received proceeds in the amount of \$89,950 from US Bank for an asphalt zipper. Loan principal and interest is payable annually at 4.242% through October 2013.	\$ 22,975
On July 8, 2011, the Florence Urban Renewal Agency received proceeds in the amount of \$2,500,000 from Oregon Pacific Bank to finance the Old Town Infrastructure Project. Loan principal and interest is payable semiannually at 3.75% through October 15, 2015.	2,045,000
On October 3, 2011, the City received proceeds in the amount of \$317,322 from Oregon Pacific Bank. The funds were used to purchase vehicles and equipment for enterprise funds as well as governmental funds. The governmental portion was \$202,322. Loan principal and interest is payable annually at 3.75% through October 2015.	129,957
On November 26, 2012, the City received proceeds in the amount of \$595,000 from Siuslaw Bank to finance the purchase of vehicles and equipment. The government portion was \$340,000. Loan principal and interest is payable semiannually at 3.5% through November 2017.	<u>335,344</u>
Total notes payable	<u>\$ 2,533,276</u>

Annual debt service requirements to maturity for notes payable are as follows:

Fiscal Year	U.S. Bank Asphalt Zipper		FURA Capital Projects		OPB Capital Projects (Governmental)		Siuslaw Bank (Governmental)	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 22,975	\$ 978	\$ 190,000	\$ 118,609	\$ 50,600	\$ 4,474	\$ 64,370	\$ 10,381
2015	-	-	190,000	107,051	52,542	2,532	66,674	8,077
2016	-	-	190,000	95,770	26,815	515	69,047	5,704
2017	-	-	170,000	84,544	-	-	71,533	3,218
2018	-	-	160,000	74,508	-	-	63,720	657
2019-23	-	-	730,000	235,530	-	-	-	-
2024-28	-	-	415,000	37,599	-	-	-	-
	<u>\$ 22,975</u>	<u>\$ 978</u>	<u>\$ 2,045,000</u>	<u>\$ 753,611</u>	<u>\$ 129,957</u>	<u>\$ 7,521</u>	<u>\$ 335,344</u>	<u>\$ 28,037</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

Business-Type Activities

<p>During 1994 the City received 1,147,000 of financing from Special Public Works Fund of the Oregon Economic Development Department (OEDD) to finance expansion of the City's water plant. Annual payments on the 20 year loan are made from revenues from the water users. The annual interest rate is 5.8%. Loan principal and interest is payable annually through December 2014.</p>	<p>\$ 180,881</p>
<p>On June 21, 1995, the City received \$120,000 of financing from Special Public Works Fund of the Oregon Economic Development Department (OEDD) to finance improvements to the City's water system. The annual interest rate is 6%. Loan principal and interest is payable annually through December 2014.</p>	<p>18,871</p>
<p>On September 6, 1996, the City received proceeds in the amount of \$611,000 from the Special Public Works Fund of the Oregon Economic Development Department (OEDD) for systems improvements for the airport business park infrastructure. Loan principal and interest is payable annually at 5.33% through December 2016.</p>	<p>181,328</p>
<p>On August 31, 2010, the City entered into a loan agreement with the Oregon Business Development Department to receive a loan in the amount of \$657,057 to permanently finance the Florence Wastewater Transmission Line & Intersection Improvements. Loan interest rate is variable between 2% and 4%. Loan principal and interest is payable annually through December 2034.</p>	<p>629,143</p>
<p>On February 12, 2010, the City entered into an agreement with the State of Oregon Department of Environmental Quality for a loan in the amount of \$4,923,260 to finance rehabilitation to a major wastewater trunk sewer. Loan principal payments commence upon completion of the project. The loan has a twenty year maturity with loan fees of 0.5% of the outstanding balance payable annually.</p>	<p>4,835,057</p>
<p>On October 3, 2011, the City received proceeds in the amount of \$317,322 from Oregon Pacific Bank. The funds were used to purchase vehicles and equipment for enterprise funds as well as governmental funds. The business type portion was \$115,000. Loan principal and interest is payable annually at 3.75% through October 2015.</p>	<p>73,878</p>
<p>On November 26, 2012, the City received proceeds in the amount of \$595,000 from Siuslaw Bank to finance the purchase of vehicles and equipment. The business-type portion was \$255,000. Loan principal and interest is payable semiannually at 3.5% through November 2017.</p>	<p><u>204,256</u></p>
<p>Total notes payable</p>	<p><u>\$ 6,123,414</u></p>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

Annual debt service requirements to maturity for notes payable are as follows:

Fiscal Year	Water System Improvement		Water System Improvement		Special Public Works Fund - Airport		Special Public Works Fund	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 87,892	\$ 10,491	\$ 9,161	\$ 1,132	\$ 42,215	\$ 9,972	\$ 18,858	\$ 21,551
2015	92,989	5,393	9,710	583	42,611	7,651	18,927	21,181
2016	-	-	-	-	48,030	5,308	23,998	20,811
2017	-	-	-	-	48,472	2,666	24,070	20,337
2018	-	-	-	-	-	-	24,143	19,865
2019-23	-	-	-	-	-	-	122,431	88,811
2024-28	-	-	-	-	-	-	146,156	66,885
2029-33	-	-	-	-	-	-	171,329	36,562
2034-37	-	-	-	-	-	-	79,231	4,811
	<u>\$ 180,881</u>	<u>\$ 15,884</u>	<u>\$ 18,871</u>	<u>\$ 1,715</u>	<u>\$ 181,328</u>	<u>\$ 25,597</u>	<u>\$ 629,143</u>	<u>\$ 300,814</u>

Water Treatment Plant		OPB Capital Projects (Business Type)		Siuslaw Bank (Governmental)	
Principal	Interest	Principal	Interest	Principal	Interest
\$ 246,164	\$ -	\$ 28,761	\$ 2,543	\$ 48,277	\$ 7,786
246,164	-	29,865	1,439	50,006	6,058
246,164	-	15,252	293	51,785	4,278
246,164	-	-	-	53,650	2,413
246,164	-	-	-	538	493
1,230,820	-	-	-	-	-
1,230,820	-	-	-	-	-
1,142,597	-	-	-	-	-
-	-	-	-	-	-
<u>\$ 4,835,057</u>	<u>\$ -</u>	<u>\$ 73,878</u>	<u>4,275</u>	<u>204,256</u>	<u>\$ 21,028</u>

C. Special assessments

The City has issued special assessment debt in past years for construction of streets and water system expansion. These bonds will be repaid from amounts levied against property owners benefited by this construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City must provide resources to cover the deficiency.

Business Type Activities

During 2013, the City issued \$1,460,000 of Water GO bonds for refunding of existing General Obligation Water Bonds for water system improvements. The bond pays interest of 2.11%. The bond matures in June 2022. Loan principal and interest is payable semiannually through June 2022.

\$ 1,476,848

Annual debt service requirements to maturity for special assessment debt are as follows:

Fiscal Year	Water System Improvement	
	Principal	Interest
2014	\$ 164,094	\$ 31,681
2015	164,094	27,699
2016	164,094	24,237
2017	164,094	20,774
2018	164,094	17,312
2019-22	656,378	34,624
	<u>\$ 1,476,848</u>	<u>\$ 156,327</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 6. - Long-Term Debt, continued

Debt refunding

During 2013, the City received \$1,476,848 from U.S. Bank to fund a defeasance of \$1,624,675 of the outstanding 2003 General Obligation bonds with an interest rate of 2.11%. The U.S. Bank funds were used to call the bonds and pay them off early. This resulted in an economic gain of \$161,505 and a cash flow gain of \$173,188 over the remaining bond term to the City.

D. Capital lease

The City has entered into a lease agreement for financing the acquisition of an Elgin Crosswind Sweeper. This lease agreement qualifies as a capital lease for accounting purposes (title transfers at the end of the lease term) and, therefore, has been recorded at the present value of the future minimum lease payments as of the date of inception.

The assets acquired through capital leases are as follows:

Asset:	Business-type Activities
Elgin Crosswind Sweepe	\$ 157,668
Less: accumulated depreciation	(157,668)
Total	\$ -

The following is a schedule of future minimum lease payments under the capital leases, and the present value of the net minimum lease payments at June 30, 2013.

Fiscal Year	Amount
2014	\$ 23,621
2015	23,622
Total minimum lease payments	47,243
Less amount representing interest	(2,849)
Present value of future minimum lease payments	\$ 44,394

Note 7. - Pension Plan

A. Plan description

The City contributes to two pension plans administered by the Oregon Public Employees Retirement System (PERS). The Oregon Public Employees Retirement Fund (OPERF) applies to the City's contribution for qualifying employees who were hired before August 29, 2003, and is a cost-sharing multiple-employer defined benefit pension plan. The Oregon Public Service Retirement Plan (OPSRP) is a hybrid successor plan to the OPERF and consists of two programs: The Pension Program, the defined benefit portion of the plan, applies to qualifying City employees hired after August 29, 2003, and to inactive employees who return to employment following a six-month or greater break in service. Benefits are calculated by a formula for members who attain normal retirement age. The formula takes into account final average salary and years of service. Beginning January 1, 2004, all PERS member contributions go into the Individual Account Program (IAP), the defined contribution portion of the plan. PERS members retain their existing PERS accounts, but any future member contributions are deposited into the member's IAP, not the member's PERS account.

Both PERS plans provide retirement and disability benefits, post employment healthcare benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS is administered under Oregon Revised Statute Chapter 238, which establishes the Public Employees Retirement Board as the governing body of PERS. PERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to PERS, PO Box 23700, Tigard, OR, 97281-3700 or by calling 503-598-7377.

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 7. - Pension Plan, continued

B. Funding policy

Members of PERS are required to contribute 6.00% of their salary covered under the plan, which is invested in the OPSRP Individual Account Program. The City is required by ORS 238.225 to contribute at an actuarially determined rate for the qualifying employees under the OPERF plan, and a general service rate for the qualifying employees under the OPSRP plan.

The OPERF rate in effect for the year ended June 30, 2013 was 10.38% and the annual pension cost was \$427,583. This was comprised of \$259,371 in employer contributions and \$168,212 of employee contributions. The OPSRP rates in effect for the year ended June 30, 2013 were 6.57% for general employees 9.28% for police and fire employees. The contribution requirements for plan members are established by ORS Chapter 238 and may be amended by an act of the Oregon Legislature.

C. Annual pension cost

The following table presents three-year trend information for the City's employee pension plan:

<u>Fiscal Year Ended June 30,</u>	<u>Annual Pension Cost (APC)</u>	<u>% of APC Contributed</u>	<u>Net Pension Obligation</u>
2011	\$ 438,070	100%	\$ -
2012	523,713	100%	-
2013	427,583	100%	-

Note 8. - Intergovernmental Agreement

In December of 2008, the City's Urban Renewal Agency entered into an intergovernmental agreement with Siuslaw Public Library District. The Agency will assist the District in repaying financing obtained by the district in the amount of \$315,000 to fund the Library expansion project. Payments for this financing were \$32,480 for the year ended June 30, 2013.

Note 9. - Risk Management

The City is exposed to various risks of loss related to errors and omissions; automobile; damage to or destruction of assets; bodily injury; and worker's compensation for which the City carries commercial insurance. There has been no significant reduction in insurance coverage from the prior year and settled claims have not reached the level of commercial coverage in any of the past three fiscal years.

Note 10. - Implementation of New Accounting Guidance, Reclassification

In the year ended June 30, 2013 the City implemented GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. One provision of this statement requires debt issuance cost to be expensed in the period incurred. At June 30, 2012 the City reported debt issuance cost of \$166,472. This statement requires retroactively restating financial statements, for all periods presented. Additionally during the year the City changed the Airport fund from a Special Revenue Fund to an Enterprise fund. The cumulative effect of applying this Statement and the change in reporting is reported as a restatement of 2012 beginning net position and bond issuance costs as follows:

	<u>Bond issuance cost net</u>	<u>Airport Operations Fund</u>	<u>2012 Governmental Activities Net Position, beginning of year</u>	<u>2012 Business Type Activities Change In Airport Reporting</u>
As originally stated June 30, 2012	\$ 166,472	\$ 3,562,101	\$ 17,030,816	\$ 12,512,749
Implementation of GASB 65	(166,472)	-	(166,472)	-
Change in Airport reporting	-	(3,562,101)	(3,562,101)	3,562,101
As restated, June 30, 2012	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,302,243</u>	<u>\$ 16,074,850</u>

CITY OF FLORENCE, OREGON

Notes to Financial Statements

June 30, 2013

Note 10. - Implementation of New Accounting Guidance, reclassification, continued

During the year, management implemented GASB Statement 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. The objective of this statement is to establish standards for reporting deferred outflows of resources, deferred inflows of resources, and net position.



REQUIRED SUPPLEMENTARY INFORMATION



Major Governmental Funds

General Fund

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

Street Fund

The Street Fund is used to account for maintenance and construction of the City's streets. State gasoline taxes, Lane County urban transition revenues, and assessments for street improvements are used to finance various street projects and ongoing maintenance.

Florence Urban Renewal Agency Fund

The Florence Urban Renewal Fund is used to account for the revenue and expenditures under the Urban Renewal Plan. The primary source of revenues is taxes.

Florence Debt Service Fund

The Florence Urban Renewal Debt Service Fund is used to account for revenues and expenditures related to the servicing of general long-term debt comprised of the following sub-funds:

Bancroft Bond Sub-Fund

The Bancroft Bond Sub-Fund is used to account for special assessment revenue from local improvement districts and the servicing of related bonded debt incurred in the course of improvement construction

FFC 2010B Bond Sub-Fund

The FFC 2010B Bond Sub-Fund is used to account for the full-faith and credit bonds that were issued in November of 2010. Bond proceeds were used to finance new projects for the Justice Center and Stormwater and Wastewater operations as well as retire the Clean Water State Revolving Loan Fund Debt.

Debt Service Sub-Fund

The Debt Service Sub-Fund is currently used to account only for the LOCAP program series 2011 note.

Spruce St. LID Bond Sub-Fund

This sub-fund is used to account for special assessment revenue from local improvement district and the servicing of related bonded debt incurred for the improvement of Spruce Street.



CITY OF FLORENCE, OREGON

GENERAL FUND (001)

Schedule of Revenues, Expenditures, and Changes in Fund Balance

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Charges for services	\$ 38,250	\$ 38,250	\$ 27,529	\$ (10,721)
Taxes	1,890,638	1,890,638	1,892,694	2,056
Franchise taxes	512,448	512,448	487,205	(25,243)
Intergovernmental	343,390	343,390	334,568	(8,822)
Grants and contributions	65,875	65,875	112,632	46,757
Licenses and fees	256,735	256,735	252,392	(4,343)
Fines and forfeits	234,600	234,600	245,659	11,059
Investment earnings	14,433	14,433	17,765	3,332
Other revenue	<u>11,730</u>	<u>11,730</u>	<u>13,355</u>	<u>1,625</u>
Total revenues	<u>3,368,099</u>	<u>3,368,099</u>	<u>3,383,799</u>	<u>15,700</u>
Expenditures:				
Personal services	3,151,158	3,151,158	2,836,482	314,676
Materials and services	1,126,149	1,126,149	1,067,367	58,782
Capital Outlay	446,000	446,000	233,314	212,686
Debt service:				
Principal	13,608	13,608	21,988	(8,380)
Interest expense	1,772	1,772	3,286	(1,514)
Contingency	<u>450,000</u>	<u>450,000</u>	<u>-</u>	<u>450,000</u>
Total expenditures	<u>5,188,687</u>	<u>5,188,687</u>	<u>4,162,437</u>	<u>1,026,250</u>
Excess revenues under expenditures	<u>(1,820,588)</u>	<u>(1,820,588)</u>	<u>(778,638)</u>	<u>1,041,950</u>
Other financing sources (uses):				
Transfers in	1,322,836	1,322,836	1,148,545	(174,291)
Transfers out	(76,126)	(76,126)	(76,126)	-
Loan proceeds	<u>120,000</u>	<u>120,000</u>	<u>90,000</u>	<u>(30,000)</u>
Total other financing sources (uses)	<u>1,366,710</u>	<u>1,366,710</u>	<u>1,162,419</u>	<u>(204,291)</u>
Net change in fund balances	(453,878)	(453,878)	383,781	837,659
Fund Balance:				
Beginning of year	<u>1,650,000</u>	<u>1,650,000</u>	<u>1,737,564</u>	<u>87,564</u>
End of year	<u>\$ 1,196,122</u>	<u>\$ 1,196,122</u>	<u>\$ 2,121,345</u>	<u>\$ 925,223</u>

CITY OF FLORENCE, OREGON
STREET FUND (002)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Licenses and fees	\$ 265,824	\$ 265,824	\$ 280,379	\$ 14,555
Intergovernmental	1,193,096	1,193,096	1,203,747	10,651
Grants and contributions	800,000	800,000	2,072	(797,928)
Assessments	12,598	12,598	7,158	(5,440)
Investment earnings	3,474	3,474	2,186	(1,288)
Other revenue	<u>1,000</u>	<u>1,000</u>	<u>7,644</u>	<u>6,644</u>
Total revenues	<u>2,275,992</u>	<u>2,275,992</u>	<u>1,503,186</u>	<u>(772,806)</u>
Expenditures:				
Personal services	61,259	61,259	53,422	7,837
Materials and services	246,400	246,400	227,456	18,944
Capital Outlay	2,690,400	2,690,400	1,365,387	1,325,013
Debt service:				
Principal	57,138	57,138	80,429	(23,291)
Interest expense	6,494	6,494	10,711	(4,217)
Contingency	<u>110,000</u>	<u>110,000</u>	<u>-</u>	<u>110,000</u>
Total expenditures	<u>3,171,691</u>	<u>3,171,691</u>	<u>1,737,405</u>	<u>1,434,286</u>
Excess revenues under expenditures	<u>(895,699)</u>	<u>(895,699)</u>	<u>(234,219)</u>	<u>661,480</u>
Other financing sources (uses):				
Transfers in	400,000	400,000	-	(400,000)
Transfers out	(256,106)	(256,106)	(239,370)	16,736
Loan proceeds	<u>450,000</u>	<u>450,000</u>	<u>250,000</u>	<u>(200,000)</u>
Total other financing sources (uses)	<u>593,894</u>	<u>593,894</u>	<u>10,630</u>	<u>(583,264)</u>
Net change in fund balances	(301,805)	(301,805)	(223,589)	78,216
Fund Balance:				
Beginning of year	<u>390,000</u>	<u>390,000</u>	<u>519,094</u>	<u>129,094</u>
End of year	<u>\$ 88,195</u>	<u>\$ 88,195</u>	<u>\$ 295,505</u>	<u>\$ 207,310</u>

CITY OF FLORENCE, OREGON
FLORENCE URBAN RENEWAL AGENCY (980)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Taxes	\$ 291,000	\$ 291,000	\$ 247,868	\$ (43,132)
Investment earnings	6,000	6,000	7,438	1,438
Other revenue	300	300	321	21
Total revenues	<u>297,300</u>	<u>297,300</u>	<u>255,627</u>	<u>(41,673)</u>
Expenditures:				
Materials and services	64,500	64,500	50,451	14,049
Capital Outlay	1,800,000	1,860,000	1,336,657	523,343
Debt service:				
Contingency	<u>338,000</u>	<u>278,000</u>	-	<u>278,000</u>
Total expenditures	<u>2,202,500</u>	<u>2,202,500</u>	<u>1,387,108</u>	<u>815,392</u>
Excess revenues under expenditures	(1,905,200)	(1,905,200)	(1,131,481)	773,719
Other financing sources (uses):				
Transfers out	<u>(311,000)</u>	<u>(311,000)</u>	<u>(310,003)</u>	<u>997</u>
Net change in fund balances	(2,216,200)	(2,216,200)	(1,441,484)	774,716
Fund Balance:				
Beginning of year	<u>2,370,000</u>	<u>2,370,000</u>	<u>1,803,691</u>	<u>(566,309)</u>
End of year	<u>\$ 153,800</u>	<u>\$ 153,800</u>	<u>\$ 362,207</u>	<u>\$ 208,407</u>



OTHER SUPPLEMENTARY INFORMATION



COMBINING STATEMENTS

Nonmajor Governmental Funds



CITY OF FLORENCE, OREGON
NONMAJOR GOVERNMENTAL FUNDS

Combining Balance Sheet

June 30, 2013

	Total Nonmajor Special Revenue Funds	Total Nonmajor Debt Service Funds	Events Center Endowment	Total Nonmajor Governmental Funds
Assets				
Cash and cash equivalents	\$ 619,706	\$ 683,287	\$ 79,741	\$ 1,382,734
Accounts receivable	60,917	-	-	60,917
Taxes	-	24,837	-	24,837
Interfund loan receivable	280,000	-	-	280,000
Notes receivable	99,046	-	-	99,046
 Total assets	\$ 1,059,669	\$ 708,124	\$ 79,741	\$ 1,847,534
 Liabilities and Deferred Inflows of Resources				
Liabilities				
Due to other governmental fund	49,073	-	-	49,073
 Deferred Inflows of Resources				
Unavailable revenue - note receivable	\$ 99,046	\$ -	\$ -	\$ 99,046
Unavailable revenue - property taxes	-	23,576	-	23,576
 Total Liabilities and Deferred Inflows of Resources	148,119	23,576	-	171,695
 Fund Balance				
Nonspendable:				
Endowment	-	-	79,741	79,741
Advances to other funds	280,000	-	-	280,000
Restricted for:				
911 operations	8	-	-	8
Tourism	12,999	-	-	12,999
System development	618,543	-	-	618,543
Debt service	-	684,548	-	684,548
 Total fund balance	911,550	684,548	79,741	1,675,839
 Total Deferred Inflows of Resources and Fund Balance	\$ 1,059,669	\$ 708,124	\$ 79,741	\$ 1,847,534

CITY OF FLORENCE, OREGON
NONMAJOR GOVERNMENTAL FUNDS

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2013

	Total Nonmajor Special Revenue Funds	Total Nonmajor Debt Service Funds	Events Center Endowment	Total Nonmajor Governmental Funds
Revenues:				
Charges for services	\$ 179,331	\$ -	\$ -	\$ 179,331
Taxes	244,075	324,664	-	568,739
Intergovernmental	58,635	-	-	58,635
Investment earnings	7,993	2,546	3,391	13,930
Total Revenues	490,034	327,210	3,391	820,635
Expenditures:				
Debt service				
Principal	-	457,731	-	457,731
Interest expense	-	161,035	-	161,035
Total Expenses	-	618,766	-	618,766
Excess (deficiency) of revenues over expenditures	490,034	(291,556)	3,391	201,869
Other Financing Sources (Uses):				
Transfers in	-	310,003	-	310,003
Transfers out	(462,300)	-	(3,391)	(465,691)
Total other financing sources (uses)	(462,300)	310,003	(3,391)	(155,688)
Change in fund balance	27,734	18,447	-	46,181
Beginning Fund Balance	883,816	666,101	79,741	1,629,658
Ending Fund Balance	\$ 911,550	\$ 684,548	\$ 79,741	\$ 1,675,839

Nonmajor Special Revenue Funds

911 Emergency Fund

The 911 Emergency Fund is used to account for revenue from the 911 telephone tax and user fees from various special districts for operation of the Western Lane County Public Safety Answering Point (PSAP).

Room Tax Fund

The Room Tax Fund is used to account for The City's room tax receipts. These taxes are used to help support the Florence Events Center and to accomplish specific marketing of the City and tourism-related projects.

Street Systems Development Fund

The Street Systems Development Fund is used to account for major street improvements. The primary source of revenues is street system development fees on new construction within the City.



CITY OF FLORENCE, OREGON
NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 2013

	<u>911 Emergency Fund (008)</u>	<u>Room Tax Fund (015)</u>	<u>Street System Development Fund (111)</u>	<u>Total Nonmajor Special Revenue Funds</u>
Assets				
Cash and cash equivalents	\$ 1,163	\$ -	\$ 618,543	\$ 619,706
Accounts receivable	11,836	49,081	-	60,917
Interfund loan receivable	-	-	280,000	280,000
Notes receivable	-	-	99,046	99,046
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 12,999</u>	<u>\$ 49,081</u>	<u>\$ 997,589</u>	<u>\$ 1,059,669</u>
 Liabilities and Deferred Inflows of Resources				
Liabilities				
Due to other funds	\$ -	\$ 49,073	\$ -	\$ 49,073
 Deferred Inflows of Resources				
Unavailable revenue - note receivable	<u>-</u>	<u>-</u>	<u>99,046</u>	<u>99,046</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities and Deferred Inflows of Resources	<u>-</u>	<u>49,073</u>	<u>99,046</u>	<u>148,119</u>
 Fund Balance				
Nonspendable:				
Advances to other funds	-	-	280,000	280,000
Restricted:				
911 operations	12,999	-	-	12,999
Tourism	-	8	-	8
System development	<u>-</u>	<u>-</u>	<u>618,543</u>	<u>618,543</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total fund balance	<u>12,999</u>	<u>8</u>	<u>898,543</u>	<u>911,550</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 12,999</u>	<u>\$ 49,081</u>	<u>\$ 997,589</u>	<u>\$ 1,059,669</u>

CITY OF FLORENCE, OREGON
NONMAJOR SPECIAL REVENUE FUNDS

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2013

	911 Emergency Fund (008)	Room Tax Fund (015)	Street System Development Fund (111)	Total Nonmajor Special Revenue Funds
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Revenues:				
Charges for services	\$ 165,374	\$ -	\$ 13,957	\$ 179,331
Taxes	-	244,075	-	244,075
Intergovernmental	58,635	-	-	58,635
Investment earnings	53	-	7,940	7,993
Total Revenues	<u>224,062</u>	<u>244,075</u>	<u>21,897</u>	<u>490,034</u>
Other Financing Sources (Uses):				
Transfers out	<u>(216,500)</u>	<u>(245,800)</u>	<u>-</u>	<u>(462,300)</u>
Change in fund balance	7,562	(1,725)	21,897	27,734
Beginning Fund Balance	<u>5,437</u>	<u>1,733</u>	<u>876,646</u>	<u>883,816</u>
Ending Fund Balance	<u>\$ 12,999</u>	<u>\$ 8</u>	<u>\$ 898,543</u>	<u>\$ 911,550</u>

CITY OF FLORENCE, OREGON
911 EMERGENCY FUND (008)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
 Budget and Actual (Budgetary Basis)
 For the Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance
Revenues:				
Charges for services	\$ 145,000	\$ 145,000	\$ 165,374	\$ 20,374
Intergovernmental	321,500	321,500	58,635	(262,865)
Investment earnings	-	-	53	53
Total revenues	466,500	466,500	224,062	(242,438)
Expenditures:				
Capital Outlay	250,000	250,000	-	250,000
Excess revenues over expenditures	216,500	216,500	224,062	7,562
Other financing sources (uses):				
Transfers out	(216,500)	(216,500)	(216,500)	-
Net change in fund balances	-	-	7,562	7,562
Fund Balance:				
Beginning of year	5,000	5,000	5,437	437
End of year	\$ 5,000	\$ 5,000	\$ 12,999	\$ 7,999

CITY OF FLORENCE, OREGON
ROOM TAX FUND (015)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
 Budget and Actual (Budgetary Basis)
 For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Taxes	\$ 250,000	\$ 250,000	\$ 244,075	\$ (5,925)
Excess revenues over expenditures	250,000	250,000	244,075	(5,925)
Other financing sources (uses):				
Transfers out	<u>(250,000)</u>	<u>(250,000)</u>	<u>(245,800)</u>	<u>4,200</u>
Net change in fund balances	-	-	(1,725)	(1,725)
Fund Balance:				
Beginning of year	<u>-</u>	<u>-</u>	<u>1,733</u>	<u>1,733</u>
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8</u>	<u>\$ 8</u>

CITY OF FLORENCE, OREGON
STREET SYSTEMS DEVELOPMENT FUND (111)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Charges for services	\$ 14,800	\$ 14,800	\$ 13,957	\$ (843)
Investment earnings	<u>-</u>	<u>-</u>	<u>7,940</u>	<u>7,940</u>
Excess revenues over expenditures	14,800	14,800	21,897	7,097
Other financing sources (uses):				
Transfers in	100,000	100,000	100,000	-
Transfers out	<u>(400,000)</u>	<u>(400,000)</u>	<u>-</u>	<u>400,000</u>
Net change in fund balances	(285,200)	(285,200)	121,897	407,097
Fund Balance:				
Beginning of year	<u>468,172</u>	<u>468,172</u>	<u>496,646</u>	<u>28,474</u>
End of year	<u>\$ 182,972</u>	<u>\$ 182,972</u>	<u>\$ 618,543</u>	<u>\$ 435,571</u>



Nonmajor Debt Service Funds

General Obligation Bond Fund

The General Obligation Debt Service Fund is used to account for general obligation bonds. Currently, a bond for the construction of the Justice Center is accounted for in this fund.

Urban Renewal Agency Debt Service Fund

This fund is used to account for the debt acquired by the Florence Urban Renewal Agency.



CITY OF FLORENCE, OREGON
NONMAJOR DEBT SERVICE FUNDS

Combining Balance Sheet

June 30, 2013

	<u>General Obligation Bond Fund (145)</u>	<u>Urban Renewal Debt Service (981)</u>	<u>Total Nonmajor Debt Service Funds</u>
Assets			
Cash and cash equivalents	\$ 431,368	\$ 251,919	\$ 683,287
Property taxes receivable	<u>24,837</u>	<u>-</u>	<u>24,837</u>
 Total assets	 <u>\$ 456,205</u>	 <u>\$ 251,919</u>	 <u>\$ 708,124</u>
 Deferred Inflows of Resources			
Unavailable revenue - property taxes	<u>\$ 23,576</u>	<u>\$ -</u>	<u>\$ 23,576</u>
 Fund Balance			
Restricted for:			
Debt service	<u>432,629</u>	<u>251,919</u>	<u>684,548</u>
 Total Deferred Inflows of Resources and Fund Balance	 <u>\$ 456,205</u>	 <u>\$ 251,919</u>	 <u>\$ 708,124</u>

CITY OF FLORENCE, OREGON
NONMAJOR DEBT SERVICE FUNDS

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2013

	General Obligation Bond Fund (145)	Urban Renewal Debt Service (981)	Total Nonmajor Debt Service Funds
Revenues:			
Taxes	\$ 324,664	\$ -	\$ 324,664
Investment earnings	<u>1,652</u>	<u>894</u>	<u>2,546</u>
Total Revenues	<u>326,316</u>	<u>894</u>	<u>327,210</u>
Expenditures:			
Debt service			
Principal	282,731	175,000	457,731
Interest expense	<u>26,032</u>	<u>135,003</u>	<u>161,035</u>
Total Expenses	<u>308,763</u>	<u>310,003</u>	<u>618,766</u>
Excess (deficiency) of revenues over expenditures	<u>17,553</u>	<u>(309,109)</u>	<u>(291,556)</u>
Other Financing Sources (Uses):			
Transfers in	<u>-</u>	<u>310,003</u>	<u>310,003</u>
Total other financing sources (uses)	-	310,003	310,003
Change in fund balance	17,553	894	18,447
Beginning Fund Balance	<u>415,076</u>	<u>251,025</u>	<u>666,101</u>
Ending Fund Balance	<u>\$ 432,629</u>	<u>\$ 251,919</u>	<u>\$ 684,548</u>

CITY OF FLORENCE, OREGON
GENERAL OBLIGATION BOND FUND (145)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Taxes	\$ 308,363	\$ 308,363	\$ 324,664	\$ 16,301
Investment earnings	<u>500</u>	<u>500</u>	<u>1,652</u>	<u>1,152</u>
Total revenues	<u>308,863</u>	<u>308,863</u>	<u>326,316</u>	<u>17,453</u>
Expenditures:				
Debt service:				
Principal	282,731	282,731	282,731	-
Interest expense	<u>26,032</u>	<u>26,032</u>	<u>26,032</u>	<u>-</u>
Total expenditures	<u>308,763</u>	<u>308,763</u>	<u>308,763</u>	<u>-</u>
Excess revenues over expenditures	100	100	17,553	17,453
Fund Balance:				
Beginning of year	<u>406,760</u>	<u>406,760</u>	<u>415,076</u>	<u>8,316</u>
End of year	<u>\$ 406,860</u>	<u>\$ 406,860</u>	<u>\$ 432,629</u>	<u>\$ 25,769</u>

CITY OF FLORENCE, OREGON
FLORENCE URBAN RENEWAL AGENCY DEBT SERVICE FUND (981)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Investment earnings	\$ 800	\$ 800	\$ 894	\$ 94
Expenditures:				
Debt service:				
Principal	175,000	175,000	175,000	-
Interest expense	<u>136,800</u>	<u>136,800</u>	<u>135,003</u>	<u>1,797</u>
Total expenditures	<u>311,800</u>	<u>311,800</u>	<u>310,003</u>	<u>1,797</u>
Excess revenues under expenditures	(311,000)	(311,000)	(309,109)	1,891
Other financing sources (uses):				
Transfers in	<u>311,000</u>	<u>311,000</u>	<u>310,003</u>	<u>(997)</u>
Net change in fund balances	-	-	894	894
Fund Balance:				
Beginning of year	<u>250,800</u>	<u>250,800</u>	<u>251,025</u>	<u>225</u>
End of year	<u>\$ 250,800</u>	<u>\$ 250,800</u>	<u>\$ 251,919</u>	<u>\$ 1,119</u>

Permanent Funds

These funds are used to report resources that are legally restricted to the extent that only earning, not principal, may be used for purposes that support the reporting government's programs.

Events Center Endowment Fund

This fund is used to account for an endowment whose earnings are restricted for the Florence Event Center.



CITY OF FLORENCE, OREGON
EVENTS CENTER ENDOWMENT FUND (180)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Investment earnings	\$ 3,500	\$ 3,500	\$ 3,391	\$ (109)
Expenditures:				
Materials and services	<u>1,200</u>	<u>1,200</u>	<u>-</u>	<u>1,200</u>
Excess revenues over expenditures	2,300	2,300	3,391	1,091
Other financing sources (uses):				
Transfers out	<u>(3,500)</u>	<u>(3,500)</u>	<u>(3,391)</u>	<u>109</u>
Net change in fund balances	(1,200)	(1,200)	-	1,200
Fund Balance:				
Beginning of year	<u>81,000</u>	<u>81,000</u>	<u>79,741</u>	<u>(1,259)</u>
End of year	<u>\$ 79,800</u>	<u>\$ 79,800</u>	<u>\$ 79,741</u>	<u>\$ (59)</u>



Nonmajor Enterprise Funds

Events Center Fund

The Events Center Fund is used to account for the operation of the Florence Events Center. The revenue sources consist of admission fees, charges for services, and room tax revenues.

Events Center Debt Service Fund

The Events Center Debt Service Fund is used to account for the lease-purchase financing arrangement for the construction of the Florence Events Center. The debt service fund is financed primarily through a twenty-year intergovernmental agreement with Lane County.

Airport Operations Fund

The Airport Operations Fund is used to account for the development and operation of the City's public airport and Business Park.



CITY OF FLORENCE, OREGON
NONMAJOR ENTERPRISE FUNDS

Combining Balance Sheet

June 30, 2013

	Budgetary Basis				
	Events Center Fund (016)	Events Center Debt Service Fund (018)	Airport Operations Fund (130)	Adjustments to GAAP	Total
Assets					
Cash and cash equivalents	\$ 327,346	\$ 26,494	\$ 25,577	\$ -	\$ 379,417
Accounts receivable	940	-	-	-	940
Note receivable	-	-	8,878	-	8,878
Inventories	-	-	18,248	-	18,248
Capital assets, net	-	-	-	5,211,727	5,211,727
	<u>\$ 328,286</u>	<u>\$ 26,494</u>	<u>\$ 52,703</u>	<u>\$ 5,211,727</u>	<u>\$ 5,619,210</u>
Total Assets	<u>\$ 328,286</u>	<u>\$ 26,494</u>	<u>\$ 52,703</u>	<u>\$ 5,211,727</u>	<u>\$ 5,619,210</u>
Liabilities					
Accounts payable and accrued expenses	\$ 4,180	\$ -	\$ 5	\$ -	\$ 4,185
Accrued payroll liabilities	3,759	-	-	-	3,759
Deferred revenue	-	-	8,878	(8,878)	-
Compensated absences	-	-	-	24,804	24,804
Interest payable	-	-	-	12,332	12,332
Long-term debt	-	-	-	606,328	606,328
	<u>7,939</u>	<u>-</u>	<u>8,883</u>	<u>634,586</u>	<u>651,408</u>
Total Liabilities	<u>7,939</u>	<u>-</u>	<u>8,883</u>	<u>634,586</u>	<u>651,408</u>
Net Position					
Ending Net Position	320,347	26,494	43,820	4,577,141	4,967,802
	<u>\$ 328,286</u>	<u>\$ 26,494</u>	<u>\$ 52,703</u>	<u>\$ 5,619,210</u>	<u>\$ 5,619,210</u>
Total Liabilities and Net Position	<u>\$ 328,286</u>	<u>\$ 26,494</u>	<u>\$ 52,703</u>	<u>\$ 5,619,210</u>	<u>\$ 5,619,210</u>

CITY OF FLORENCE, OREGON
NONMAJOR ENTERPRISE FUNDS

Combining Statement of Revenues, Expenditures, and Changes in Net Position

Year ended June 30, 2013

	<u>Budgetary Basis</u>				Total Nonmajor Enterprise Funds
	Events Center Fund (016)	Events Center Debt Service Fund (018)	Airport Operations Fund (130)	Adjustments to GAAP	
Revenues:					
Charges for services	\$ 237,640	\$ -	\$ 85,732	\$ -	\$ 323,372
Grants and contributions	104,567	-	-	-	104,567
Intergovernmental	-	182,171	-	-	182,171
Interest income	617	-	2,040	-	2,657
Other revenue	4,084	-	4,765	(5,197)	3,652
Total Revenues	<u>346,908</u>	<u>182,171</u>	<u>92,537</u>	<u>(5,197)</u>	<u>616,419</u>
Expenses:					
Personal services	214,838	-	-	663	215,501
Materials and services	223,341	-	74,726	10,948	309,015
Depreciation	-	-	-	203,479	203,479
Capital Outlay	44,318	-	-	(44,318)	-
Debt service					
Principal	-	135,000	43,311	(178,311)	-
Interest expense	-	20,749	12,326	(4,878)	28,197
Total Expenses	<u>482,497</u>	<u>155,749</u>	<u>130,363</u>	<u>(12,417)</u>	<u>756,192</u>
Excess (deficiency) of revenues over expenditures	<u>(135,589)</u>	<u>26,422</u>	<u>(37,826)</u>	<u>7,220</u>	<u>(139,773)</u>
Transfers in (out):					
Transfers in	203,391	-	28,012	-	231,403
Transfers out	(49,334)	-	-	-	(49,334)
Net transfers in (out)	<u>154,057</u>	<u>-</u>	<u>28,012</u>	<u>-</u>	<u>182,069</u>
Change in net position	18,468	26,422	(9,814)	7,220	42,296
Beginning Fund Balance/ Net Position	<u>301,879</u>	<u>72</u>	<u>53,634</u>	4,569,921	<u>4,925,506</u>
Ending Fund Balance / Net Position	<u>\$ 320,347</u>	<u>\$ 26,494</u>	<u>\$ 43,820</u>		<u>\$ 4,967,802</u>

CITY OF FLORENCE, OREGON
EVENTS CENTER FUND (016)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Charges for services	\$ 270,055	\$ 270,055	\$ 237,640	\$ (32,415)
Grants and contributions	124,250	124,250	104,567	(19,683)
Investment earnings	100	100	617	517
Other revenue	<u>500</u>	<u>500</u>	<u>4,084</u>	<u>3,584</u>
Total revenues	<u>394,905</u>	<u>394,905</u>	<u>346,908</u>	<u>(47,997)</u>
Expenditures:				
Personal services	246,415	246,415	214,838	31,577
Materials and services	286,660	286,660	223,341	63,319
Capital Outlay	<u>75,000</u>	<u>75,000</u>	<u>44,318</u>	<u>30,682</u>
Total expenditures	<u>608,075</u>	<u>608,075</u>	<u>482,497</u>	<u>125,578</u>
Excess revenues under expenditures	<u>(213,170)</u>	<u>(213,170)</u>	<u>(135,589)</u>	<u>77,581</u>
Other financing sources (uses):				
Transfers in	203,500	203,500	203,391	(109)
Transfers out	<u>(65,297)</u>	<u>(65,297)</u>	<u>(49,334)</u>	<u>15,963</u>
Total other financing sources (uses)	<u>138,203</u>	<u>138,203</u>	<u>154,057</u>	<u>15,854</u>
Net change in fund balances	(74,967)	(74,967)	18,468	93,435
Fund Balance:				
Beginning of year	<u>200,000</u>	<u>200,000</u>	<u>301,879</u>	<u>101,879</u>
End of year	<u>\$ 125,033</u>	<u>\$ 125,033</u>	<u>\$ 320,347</u>	<u>\$ 195,314</u>

CITY OF FLORENCE, OREGON
EVENTS CENTER DEBT SERVICE FUND (018)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Intergovernmental	\$ 182,171	\$ 182,171	\$ 182,171	\$ -
Expenditures:				
Debt service:				
Principal	135,000	135,000	135,000	-
Interest expense	<u>20,755</u>	<u>20,755</u>	<u>20,749</u>	<u>6</u>
Total expenditures	<u>155,755</u>	<u>155,755</u>	<u>155,749</u>	<u>6</u>
Excess revenues over expenditures	<u>26,416</u>	<u>26,416</u>	<u>26,422</u>	<u>6</u>
Net change in fund balances	26,416	26,416	26,422	6
Fund Balance:				
Beginning of year	<u>-</u>	<u>-</u>	<u>72</u>	<u>72</u>
End of year	<u>\$ 26,416</u>	<u>\$ 26,416</u>	<u>\$ 26,494</u>	<u>\$ 78</u>

CITY OF FLORENCE, OREGON
AIRPORT OPERATIONS FUND (130)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Charges for services	\$ 89,186	\$ 89,186	\$ 85,732	\$ (3,454)
Investment earnings	1,020	1,020	2,040	1,020
Other revenue	5,400	5,400	4,765	(635)
Total revenues	<u>95,606</u>	<u>95,606</u>	<u>92,537</u>	<u>(3,069)</u>
Expenditures:				
Materials and services	86,430	86,430	74,726	11,704
Debt service:				
Principal	43,311	43,311	43,311	-
Interest expense	12,326	12,326	12,326	-
Total expenditures	<u>142,067</u>	<u>142,067</u>	<u>130,363</u>	<u>11,704</u>
Excess revenues under expenditures	(46,461)	(46,461)	(37,826)	8,635
Other financing sources (uses):				
Transfers in	<u>28,012</u>	<u>28,012</u>	<u>28,012</u>	<u>-</u>
Net change in fund balances	(18,449)	(18,449)	(9,814)	8,635
Fund Balance:				
Beginning of year	<u>40,570</u>	<u>40,570</u>	<u>53,634</u>	<u>13,064</u>
End of year	<u>\$ 22,121</u>	<u>\$ 22,121</u>	<u>\$ 43,820</u>	<u>\$ 21,699</u>

CITY OF FLORENCE, OREGON
FLORENCE DEBT SERVICE FUND

Combining Balance Sheet

June 30, 2013

	Spruce Street LID Bond Fund (151)	FFC 2010B Bond Fund (152)	Debt Service Fund (153)	Bancroft Bond Fund (160)	Total
Assets					
Cash and cash equivalents	\$ 270,902	\$ 2,821	\$ 1,422	\$ -	\$ 275,145
Accounts receivable	1,559,495	-	-	-	1,559,495
Total assets	\$ 1,830,397	\$ 2,821	\$ 1,422	\$ -	\$ 1,834,640
Deferred Inflows of Resources					
Unavailable revenue - special assessments	\$ 1,559,118	\$ -	\$ -	\$ -	\$ 1,559,118
Fund Balance					
Restricted for:					
Debt service	271,279	2,821	1,422	-	275,522
Total Deferred Inflows of Resources and Fund Balance	\$ 1,830,397	\$ 2,821	\$ 1,422	\$ -	\$ 1,834,640

CITY OF FLORENCE, OREGON
FLORENCE DEBT SERVICE FUND

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2013

	Spruce Street LID Bond Fund (151)	FFC 2010B Bond Fund (152)	Debt Service Fund (153)	Bancroft Bond Fund (160)	Total Florence Debt Service Fund
Revenues:					
Assessments	\$ 22,664	\$ -	\$ -	\$ -	\$ 22,664
Investment earnings	<u>12,798</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,798</u>
Total Revenues	<u>35,462</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,462</u>
Expenditures:					
Debt service					
Principal	40,000	695,000	45,000	-	780,000
Interest expense	<u>49,283</u>	<u>213,571</u>	<u>46,757</u>	<u>-</u>	<u>309,611</u>
Total Expenses	<u>89,283</u>	<u>908,571</u>	<u>91,757</u>	<u>-</u>	<u>1,089,611</u>
Excess (deficiency) of revenues over expenditures	<u>(53,821)</u>	<u>(908,571)</u>	<u>(91,757)</u>	<u>-</u>	<u>(1,054,149)</u>
Other Financing Sources (Uses):					
Transfers in	9,358	908,575	91,757	-	1,009,690
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(9,358)</u>	<u>(9,358)</u>
Total other financing sources (uses)	<u>9,358</u>	<u>908,575</u>	<u>91,757</u>	<u>(9,358)</u>	<u>1,000,332</u>
Change in fund balance	(44,463)	4	-	(9,358)	(53,817)
Beginning Fund Balance	<u>315,742</u>	<u>2,817</u>	<u>1,422</u>	<u>9,358</u>	<u>329,339</u>
Ending Fund Balance	<u>\$ 271,279</u>	<u>\$ 2,821</u>	<u>\$ 1,422</u>	<u>\$ -</u>	<u>\$ 275,522</u>

CITY OF FLORENCE, OREGON
SPRUCE STREET LID FUND (151)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance
Revenues:				
Assessments	\$ 40,000	\$ 40,000	\$ 22,664	\$ (17,336)
Investment earnings	49,283	49,283	12,798	(36,485)
Total revenues	89,283	89,283	35,462	(53,821)
Expenditures:				
Debt service:				
Principal	40,000	40,000	40,000	-
Interest expense	49,283	49,283	49,283	-
Total expenditures	89,283	89,283	89,283	-
Excess revenues over (under) expenditures	-	-	(53,821)	(53,821)
Other financing sources (uses):				
Transfers in	-	-	9,358	9,358
Net change in fund balances	-	-	(44,463)	(44,463)
Fund Balance:				
Beginning of year	335,000	335,000	315,742	(19,258)
End of year	\$ 335,000	\$ 335,000	\$ 271,279	\$ (63,721)

CITY OF FLORENCE, OREGON
FFC 2010B BOND FUND (152)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Expenditures:				
Debt service:				
Principal	695,000	695,000	695,000	-
Interest expense	<u>213,575</u>	<u>213,575</u>	<u>213,571</u>	<u>4</u>
Total expenditures	<u>908,575</u>	<u>908,575</u>	<u>908,571</u>	<u>4</u>
Excess revenues under expenditures	(908,575)	(908,575)	(908,571)	4
Other financing sources (uses):				
Transfers in	<u>908,575</u>	<u>908,575</u>	<u>908,575</u>	<u>-</u>
Net change in fund balances	-	-	4	4
Fund Balance:				
Beginning of year	<u>2,817</u>	<u>2,817</u>	<u>2,817</u>	<u>-</u>
End of year	<u>\$ 2,817</u>	<u>\$ 2,817</u>	<u>\$ 2,821</u>	<u>\$ 4</u>

CITY OF FLORENCE, OREGON
DEBT SERVICE FUND (153)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Expenditures:				
Debt service:				
Principal	45,000	45,000	45,000	-
Interest expense	<u>46,757</u>	<u>46,757</u>	<u>46,757</u>	<u>-</u>
Total expenditures	<u>91,757</u>	<u>91,757</u>	<u>91,757</u>	<u>-</u>
Excess revenues under expenditures	(91,757)	(91,757)	(91,757)	-
Other financing sources (uses):				
Transfers in	<u>91,757</u>	<u>91,757</u>	<u>91,757</u>	<u>-</u>
Net change in fund balances	-	-	-	-
Fund Balance:				
Beginning of year	<u>-</u>	<u>-</u>	<u>1,422</u>	<u>1,422</u>
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,422</u>	<u>\$ 1,422</u>

CITY OF FLORENCE, OREGON
BANCROFT BOND FUND (160)

Schedule of Revenues, Expenditures, and Changes in Fund Balance
 Budget and Actual (Budgetary Basis)
 For the Year Ended June 30, 2013

	Original Budget	Final Budget	Actual	Variance
Other financing sources (uses):				
Transfers out	-	-	(9,358)	(9,358)
Net change in fund balances	-	-	(9,358)	(9,358)
Fund Balance:				
Beginning of year	-	-	9,358	9,358
End of year	\$ -	\$ -	\$ -	\$ -



INTERNAL SERVICE FUND

These funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

Public Works Administration

The Public Works Administration fund is used to account for all public works general overhead and personnel cost for employees and activities that benefit all the public work type funds (Water, Wastewater, Stormwater and Streets).



CITY OF FLORENCE, OREGON
PUBLIC WORKS ADMINISTRATION FUND (103)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Expenditures:				
Personal services	380,138	380,138	419,500	(39,362)
Materials and services	81,852	81,852	51,842	30,010
Capital Outlay	<u>65,000</u>	<u>65,000</u>	<u>18,296</u>	<u>46,704</u>
Excess revenues under expenditures	(526,990)	(526,990)	(489,638)	37,352
Other financing sources (uses):				
Transfers in	<u>526,990</u>	<u>526,990</u>	<u>489,479</u>	<u>(37,511)</u>
Net change in fund balances	-	-	(159)	(159)
Fund Balance:				
Beginning of year	<u>-</u>	<u>-</u>	<u>159</u>	<u>159</u>
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



FIDUCIARY FUNDS

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds are custodial in nature and do not involve measurement of results.

Municipal Court Agency Fund

This fund is used to account for bail held by the City pending the outcome of judicial action.

Senior Center Tourist & Agency Fund

This fund accepts donations and pays expenses for the Florence Senior Center.



CITY OF FLORENCE, OREGON
AGENCY FUNDS
Schedule of Changes in Assets and Liabilities
For the Year Ended June 30, 2013

Municipal Court Agency Fund	<u>Balances July 01, 2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balances June 30, 2013</u>
ASSETS				
Cash and investments	\$ 45,276	\$ 363,992	\$ 374,230	\$ 35,038
LIABILITIES				
Amounts held for others	\$ 45,276	\$ 363,992	\$ 374,230	\$ 35,038
Senior Center Trust & Agency Fund	<u>Balances July 01, 2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balances June 30, 2013</u>
ASSETS				
Cash and investments	\$ 8,549	\$ 3,111	\$ 10,522	\$ 1,138
LIABILITIES				
Amounts held for others	\$ 8,549	\$ 3,111	\$ 10,522	\$ 1,138
Totals - All Agency Funds	<u>Balances July 01, 2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balances June 30, 2013</u>
ASSETS				
Cash and investments	\$ 53,825	\$ 367,103	\$ 384,752	\$ 36,176
LIABILITIES				
Amounts held for others	\$ 53,825	\$ 367,103	\$ 384,752	\$ 36,176



OTHER FINANCIAL SCHEDULES



CITY OF FLORENCE, OREGON
Schedule of Property Tax Transactions and Outstanding Balances
For the Year Ended June 30, 2013

Fiscal Year	Uncollected Balances July 01, 2012	2011-2012 Levy	Discount	Adjustment and Corrections	Collections	Uncollected Balances June 30, 2013
2011-12	\$ -	\$ 2,293,378	\$ (58,136)	\$ (6,040)	\$ (2,156,306)	\$ 72,896
2010-11	74,819	-	63	(3,848)	(28,518)	42,516
2009-10	48,207	-	9	(1,344)	(15,490)	31,382
2008-09	32,348	-	-	(948)	(11,513)	19,887
2007-08	8,379	-	1	(658)	(4,187)	3,535
2006-07	2,617	-	2	(204)	(417)	1,998
2005-06	1,632	-	2	(188)	(145)	1,301
Prior	4,169	-	1	(86)	(195)	3,889
Totals	\$ 172,171	\$ 2,293,378	\$ (58,058)	\$ (13,316)	\$ (2,216,771)	\$ 177,404



SCHEDULES FOR BUDGETARY COMPLIANCE



**CITY OF FLORENCE, OREGON
GENERAL FUND**

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Taxes	\$ 1,890,638	\$ 1,890,638	\$ 1,892,694	\$ 2,056
Franchise Taxes	512,448	512,448	487,205	(25,243)
License and fees	256,735	256,735	252,392	(4,343)
Intergovernmental	343,390	343,390	334,568	(8,822)
Grants and contributions	65,875	65,875	112,632	46,757
Fines and forfeitures	234,600	234,600	245,659	11,059
Charges for services	38,250	38,250	27,529	(10,721)
Interest revenue	14,433	14,433	17,765	3,332
Miscellaneous revenue	11,730	11,730	13,355	1,625
Total revenues	<u>3,368,099</u>	<u>3,368,099</u>	<u>3,383,799</u>	<u>15,700</u>
Expenditures:				
General program	232,400	232,400	170,051	62,349
Administrative program	1,210,512	1,210,512	870,778	339,734
Police program	2,373,394	2,373,394	2,295,055	78,339
Municipal Court program	257,201	257,201	241,158	16,043
Community development program	575,092	575,092	497,205	77,887
Parks program	166,214	166,214	164,316	1,898
Contingency	450,000	450,000	-	450,000
Total expenditures	<u>5,264,813</u>	<u>5,264,813</u>	<u>4,238,563</u>	<u>1,026,250</u>
Excess revenues under expenditures	<u>(1,896,714)</u>	<u>(1,896,714)</u>	<u>(854,764)</u>	<u>1,041,950</u>
Other financing sources (uses):				
Issuance of debt	120,000	120,000	90,000	(30,000)
Transfers in	1,322,836	1,322,836	1,148,545	(174,291)
Total other financing sources (uses)	<u>1,442,836</u>	<u>1,442,836</u>	<u>1,238,545</u>	<u>(204,291)</u>
Net change in fund balances	<u>(453,878)</u>	<u>(453,878)</u>	<u>383,781</u>	<u>837,659</u>
Fund Balance:				
Beginning of year	<u>1,650,000</u>	<u>1,650,000</u>	<u>1,737,564</u>	<u>87,564</u>
End of year	<u>\$ 1,196,122</u>	<u>\$ 1,196,122</u>	<u>\$ 2,121,345</u>	<u>\$ 925,223</u>

**CITY OF FLORENCE, OREGON
STREETS PROGRAM**

Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Licenses and fees	\$ 265,824	\$ 265,824	\$ 280,379	\$ 14,555
Intergovernmental	1,193,096	1,193,096	1,203,747	10,651
System development fees	14,800	14,800	13,957	(843)
Grants and contributions	800,000	800,000	2,072	(797,928)
Assessments	12,598	12,598	7,158	(5,440)
Interest revenue	3,474	3,474	10,126	6,652
Miscellaneous revenue	<u>1,000</u>	<u>1,000</u>	<u>7,644</u>	<u>6,644</u>
Total revenues	<u>2,290,792</u>	<u>2,290,792</u>	<u>1,525,083</u>	<u>(765,709)</u>
Expenditures:				
Streets Program	<u>3,427,797</u>	<u>3,427,797</u>	<u>1,976,775</u>	<u>1,451,022</u>
Excess revenues under expenditures	<u>(1,137,005)</u>	<u>(1,137,005)</u>	<u>(451,692)</u>	<u>685,313</u>
Other financing sources (uses):				
Issuance of debt	450,000	450,000	250,000	(200,000)
Transfers in	<u>500,000</u>	<u>500,000</u>	<u>100,000</u>	<u>(400,000)</u>
Total other financing sources (uses)	<u>950,000</u>	<u>950,000</u>	<u>350,000</u>	<u>(600,000)</u>
Net change in fund balances	(187,005)	(187,005)	(101,692)	85,313
Fund Balance:				
Beginning of year	<u>858,172</u>	<u>858,172</u>	<u>1,015,740</u>	<u>157,568</u>
End of year	<u>\$ 671,167</u>	<u>\$ 671,167</u>	<u>\$ 914,048</u>	<u>\$ 242,881</u>

CITY OF FLORENCE, OREGON
FLORENCE DEBT SERVICE FUND
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Intergovernmental	\$ 182,171	\$ 182,171	\$ 182,171	\$ -
Assessments	40,000	40,000	22,664	(17,336)
Interest revenue	49,283	49,283	12,798	(36,485)
Total revenues	<u>271,454</u>	<u>271,454</u>	<u>217,633</u>	<u>(53,821)</u>
Expenditures:				
Principal	915,000	915,000	915,000	-
Interest and fees	330,370	330,370	330,360	10
Total expenditures	<u>1,245,370</u>	<u>1,245,370</u>	<u>1,245,360</u>	<u>10</u>
Excess revenues under expenditures	<u>(973,916)</u>	<u>(973,916)</u>	<u>(1,027,727)</u>	<u>(53,811)</u>
Other financing sources (uses):				
Transfers in	<u>1,000,332</u>	<u>1,000,332</u>	<u>1,000,332</u>	<u>-</u>
Net change in fund balances	26,416	26,416	(27,395)	(53,811)
Fund Balance:				
Beginning of year	<u>337,817</u>	<u>337,817</u>	<u>329,410</u>	<u>(8,407)</u>
End of year	<u>\$ 364,233</u>	<u>\$ 364,233</u>	<u>\$ 302,015</u>	<u>\$ (62,218)</u>

CITY OF FLORENCE, OREGON
PUBLIC WORKS ENTERPRISE FUND
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Intergovernmental	\$ 1,785,000	\$ 1,785,000	\$ 1,247,957	\$ (537,043)
System development fees	55,600	55,600	28,677	(26,923)
Grants and contributions	30,000	30,000	20,428	(9,572)
Charges for services	5,315,974	5,315,974	5,267,599	(48,375)
Interest revenue	8,355	8,355	24,238	15,883
Miscellaneous revenue	<u>8,160</u>	<u>8,160</u>	<u>8,835</u>	<u>675</u>
Total revenues	<u>7,203,089</u>	<u>7,203,089</u>	<u>6,597,734</u>	<u>(605,355)</u>
Expenditures:				
Water Program	4,202,137	4,202,137	4,817,499	(615,362)
Wastewater Program	5,330,488	5,330,488	4,003,377	1,327,111
Stormwater Program	632,668	632,668	415,022	217,646
Public Works Administration Program	<u>526,990</u>	<u>526,990</u>	<u>489,638</u>	<u>37,352</u>
Total expenditures	<u>10,692,283</u>	<u>10,692,283</u>	<u>9,725,536</u>	<u>966,747</u>
Excess revenues under expenditures	<u>(3,489,194)</u>	<u>(3,489,194)</u>	<u>(3,127,802)</u>	<u>361,392</u>
Other financing sources (uses):				
Issuance of debt	1,492,000	1,492,000	2,547,510	1,055,510
Transfers in	<u>683,990</u>	<u>683,990</u>	<u>646,479</u>	<u>(37,511)</u>
Total other financing sources (uses)	<u>2,175,990</u>	<u>2,175,990</u>	<u>3,193,989</u>	<u>1,017,999</u>
Net change in fund balances	<u>(1,313,204)</u>	<u>(1,313,204)</u>	66,187	1,379,391
Fund Balance:				
Beginning of year	<u>2,199,705</u>	<u>2,199,705</u>	<u>2,449,347</u>	<u>249,642</u>
End of year	<u>\$ 886,501</u>	<u>\$ 886,501</u>	<u>\$ 2,515,534</u>	<u>\$ 1,629,033</u>

COMPLIANCE SECTION



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *MINIMUM STANDARDS FOR AUDITS OF OREGON MUNICIPAL CORPORATIONS*



Honorable Mayor and City Council
City of Florence, Oregon

An Independently Owned Member
McGLADREY ALLIANCE



We have audited the financial statements and schedules of the City of Florence, Oregon ("City") as of and for the year ended June 30, 2013, and have issued our report thereon dated December 9, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 to 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Highway revenues used for public highways, roads, and streets.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe the City was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the audit committee, and the Honorable Mayor and Council and the Secretary of State, Audits Division, of the State of Oregon. However, this report is a matter of public record and its distribution is not limited.

ISLER CPA

A handwritten signature in black ink that reads "Paul R. Nielson". The signature is written in a cursive style with a long, sweeping tail on the letter "n".

by: Paul Nielson, CPA, a member of the firm

Eugene, Oregon
December 9, 2013