

LANE COUNTY TRANSIENT ROOM TAX

Registration Form

(Lane County Transient Room Tax Program is administered by the City of Eugene)

Business Name (including DBAs) _____

Business Location Address: _____ City _____ Zip _____

Is the business located within the city limits of:

Springfield: Yes/No _____ Eugene: Yes/No _____ Florence: Yes/No _____ Cottage Grove: Yes/No _____

Mailing Address: _____ City/State _____ Zip _____

Which months are the business open? _____

Name of Operator or Manager: _____ Phone # _____

Name of person(s) who will be completing the forms: _____

Email Address _____ Web Site _____

Business ID #: _____ Fed ID #: _____

Type of business: Please check and complete all that apply.

- Bed & Breakfast-Number of rooms: _____ Motel/RV Park-Number of rooms: _____ # of spaces: _____
 Campground-Number of spaces: _____ RV Park-Number of spaces: _____
 Motel/Hotel-Number of rooms: _____ Vacation Rental-Number of rooms: _____

Type of Business Organization: Please check type that applies and complete information below.

Names of Owners, Partners, or Corporation Officers. Please print clearly (use additional sheet if necessary)

- Individual Partnership Corporation LLC Sole Proprietor Government

Name/Title	Mailing Address	City/State/Zip	Telephone #

Date business started operating _____

I declare, under penalty of making a false statement, that I have examined this document and to the best of my knowledge it is true, correct, and complete.

Signature	Date
Print Name Signed Above	Title/Telephone Number

Please mail your completed registration form to: **City of Eugene - Finance Dept
P.O Box 1967
Eugene OR 97440**

**Questions:
Call 541/682-5037**