



DEVELOPING THRIVING COMMUNITIES

### Community Land Trust Screening Form

Please answer all of the questions. Be sure to sign the last page. You may want to keep a copy for your records. If you have any questions or need help filling it out, please call Luis Mendoza at 541.345.7106, ext. 2053. Filling out this form does not obligate you to buy a CLT home or guarantee that you will receive a CLT home. It does indicate your serious interest in being considered as a CLT homeowner. This form will help us determine if you are eligible to purchase a CLT home and help us work with you to determine if you are mortgage-ready.

**Please submit: 1) a completed application form; 2) copies of your last 2 months' worth of paystubs; 3) last 2 years of federal income tax returns (including W2 forms). If self-employed, please include tax returns for the last 2 years and last 2 years of profit/loss.**

Name(s) of Applicant(s) \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Best contact phone number \_\_\_\_\_

#### Income and Family Size

Please list **all household members**, including those with and without income. Gross income is the combined pre-tax income for everyone in the household (regardless of whether or not they will be on the mortgage and/or deed) which includes job earnings, benefit payments (such as Social Security or disability), support payments (such as alimony or child support), and income from assets. Failure to report all household income can have serious consequences, including but not limited to ineligibility to purchase.

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212 Main Street  
Springfield, OR 97477

257 SW Madison Avenue #200  
Corvallis, OR 97333

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Name	Age	Source of Income	Annual Gross Income (before taxes)
Total # in household:			
Total annual income before taxes:			
% of Area Median Income (DevNW to fill out)			

**Homebuyer Education and Credit History**

*\*Please note that answering yes or no on any of these does not necessarily instantly qualify or disqualify you; it just helps us get a better idea of where you're coming from and better helps us work with you to create a plan to become mortgage-ready.*

- 1) Have you attended DevNW homebuying workshop ? \_\_\_Yes \_\_\_No
- 2) Do you have any credit problems that you foresee preventing you from qualifying for a loan at this time? \_\_\_Yes \_\_\_No

If yes, explain

\_\_\_\_\_

\_\_\_\_\_

- 3) Have you ever filed bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when was your bankruptcy discharged?

\_\_\_\_\_

**Housing Status and Needs**

- 1) Have you owned a home before or do you currently own a home? \_\_\_\_\_

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2) How much would you be comfortable paying in monthly housing (not including utilities) expenses if you owned your own home? \_\_\_\_\_

**Mortgage Readiness**

1) How much money do you have in savings? \_\_\_\_\_

3) Do you have any additional money available to you for a down payment/closing cost (gift or loan from family or friend, etc.)? \_\_\_\_\_

4) Please list current monthly debt payments (car loans, credit cards, student loans, mandatory child support, etc.):

Creditor	Monthly Payment	Total Debt Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

The information I (we) have provided here is true and correct to the best of my (our) knowledge. Verification may be obtained from any source included in this application, including, but not limited to, credit-reporting agencies and references from current and previous employers. I (we) understand that more detailed information about my (our) finances, employment, and/or housing situation may be required before my (our) eligibility for a particular housing opportunity can be determined. I (we) agree that this information, or any other information I (we) provide, may be shared with **loan officers** and the **grantor** for the specific home I wish to buy for the purpose of facilitation of our process of buying a house. I (we) also agree that loan officers and grantors can share information with WNHS for the same purpose. This release will survive after closing.

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Signatures: Applicant \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Return documents by April 10th 2020 to DevNW's Springfield office or via email to [luis.mendoza@devnw.org](mailto:luis.mendoza@devnw.org)**

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