



City of Florence

Restaurant Parking Café Permit Program Application

May 2023 - October 2023

The City of Florence has created the Restaurant Parking Café Permit Program (FCC 8-2-4-1-C) to allow restaurants to expand their existing Sidewalk Café into the parking right-of-way to provide more outdoor seating for their restaurant patrons. This program is in coordination with the City of Florence’s current Sidewalk Café program (FCC 8-2-4-1-B), which permits restaurant seating in the pedestrian right-of-way. Restaurants who wish to participate in the Parking Café program must have a current Sidewalk Café permit and business license. **The program will begin on May 1, 2023, and expire on October 30, 2023, weather permitting.** Restaurants may apply for a permit before May 1, 2023; however, barriers will not be placed by the City of Florence’s Public Works department until after May 1, 2023.

Business Name:	
Physical Address:	
Mailing Address:	

Property Owner Information

Name:			
Mailing Address:		City, State, Zip:	
Phone:		Email:	

Requirements *(Please initial after every requirement to acknowledge acceptance):*

- Each table in the expanded outdoor seating area is served using table-service method. _____
- Each table in the expanded outdoor seating area will be within visual sight of the interior of the restaurant. _____
- At the end of the day, chairs will be stacked and tables secured. _____
- This business has an up-to-date business license and has renewed their annual Sidewalk Café permit for 2023. _____
- The restaurant is open at least four days of the week with at least 6 hours open for food and beverage service. _____
- The restaurant holds at least one million dollars in liability insurance. _____
- The 2023 Season for the Parking Café program will end on October 30, 2023 _____
- The City of Florence reserves the right to revoke this agreement at anytime. _____

If you intend to use any kind of heating device and/or a tent or dining pod, please check here:

Hours of Operation: <i>(Including Days of the Week and Hours Open)</i>	
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Primary Contact Information

Name:			
Cell Phone:			
Contact Email:			
Mailing Address:		City, State, Zip:	

By signing below, I certify that:

- I will assume all risks associated with the use of the right-of-way as outdoor dining space
- I will contact the City of Florence should any of the information listed above change.
- My Restaurant Parking Café permit can be revoked by the City of Florence at anytime if:
 - The operator of the parking café violates City Code or state or federal law
 - If the conditions specified in the program requirements (on the City of Florence’s website) are not being met
 - If the operator of the parking café permit presents a danger to person or property

Signature:		Date:	
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Once your application is completed, please return to the City of Florence’s Finance Department by email with all necessary documentation including:

- Program application
- Proof of Liability Insurance (At least \$1,000,000 General Liability Policy)
- Written Permission from Property Owner (if different than business owner)
- \$117 Permit Fee

Complete applications should be submitted to

CityFinance@ci.florence.or.us



CITY OF FLORENCE