



# City of Florence

Community Development Department

250 Highway 101  
Florence, OR 97439

Ph: (541) 997-8237  
planningdepartment@ci.florence.or.us

January 11, 2022

Business Oregon  
Infrastructure Finance Authority  
Attn: Shelby Gonzales  
775 Summer St. NE, Suite 200  
Salem, OR 97301-1280

RE: Environmental Review Record for Florence Housing Rehabilitation Project #H21009

Dear Shelby Gonzales:

The City of Florence's Housing and Rehabilitation Project #H21009 Environmental Review Record was reviewed and completed by myself (Responsible Entity - RE) and prepared by Andy Clay, St. Vincent de Paul (SVdP), Sub-grantee.

The Tiered Environmental Review [per 24 CFR, Part 58] was conducted. The steps included:

- Completion of the Determination of Exemption
- Consultation letters to potentially interested parties, including SHPO and THPO. No significant concerns were raised during the consultation period that would require mitigation.
- Project Area Assessment
- Completion of the Statutory Checklist
- Implementation of a Site Specific Review Procedure for all of the regulation that could not be excluded in the first level of review
- Establishment of an Environmental Review Record

Please see the Environmental Review Record (ERR) for documentation of the above activities.

To ensure that there are no negative environmental impacts from the project, a Site Specific Review will be completed on each project prior to any construction activities for those HUD Environmental Review Standards that could not be excluded in the first level of review. These are: Historic Preservation, Endangered Species, Toxic Chemicals & Radioactive Materials and Flood Disaster Protection.

The initial review will be conducted by staff person from SVdP, then brought to myself, the Certifying Officer/RE, for review. Any concerns identified will be mitigated prior to any construction activities.

The City of Florence will ensure ongoing compliance with the Environmental Review procedures



Public Works  
2675 Kingwood St.  
(541) 997-4106

City Manager /  
City Recorder  
250 Highway 101  
(541) 997-3437

Community Development:  
Planning & Building  
250 Highway 101  
(541) 997-8237

Finance /  
Utility Billing  
250 Highway 101  
(541) 997-3436

Justice Center  
900 Greenwood St.  
(541) 997-3515

Florence Events Center  
715 Quince St.  
(541) 997-1994



throughout the course of the project by completing file review, audits, maintaining ongoing communication with SVdP and complying with all terms and condition of the State and Sub-Recipient Agreement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Henry", is positioned above the typed name.

Joe Henry  
Mayor  
City of Florence

C: Project #H21009 Environmental Review Record