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City Manager's Office
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Public Works
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Police Department
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Florence Events Center
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Inside this issue:

FEC Volunteers	1
Japanese Delegation	1
Employee Spotlight	2
New Employees	2
Understanding the Street Program	3
Xpress Bill Pay	4
PaintCare Program	6
Become a Police Reserve or Auxiliary	7
City Calendar	7



Suslaw Bridge photo courtesy of Joshua Greene, © 2011 All Rights Reserved

September 2014

FEC Volunteer Appreciation

On August 13th the Florence Events Center (FEC) held its annual Volunteer Appreciation Luncheon fit for the royalty that was in attendance. With a renaissance theme, FEC staff entertained volunteers with a skit, games, and their comedic banter. Volunteers were treated to lunch and won raffle prizes from area businesses as thanks for all their hard work in supporting the FEC and the many events throughout the year.



*Bonnie & Bob MacDuffee
 FEC General Manager's Award*

FEC Director Kevin Rhodes provided two awards to outstanding volunteers for their work and dedication to the FEC over the past year. Bonnie and Bob MacDuffee were honored with the General Manager's Award for their efforts that, between the two of them includes working on the set up crew, office receptionist, maintenance projects, president of the Friends of the FEC and Citizens Advisory committee. Bob and Bonnie were also the 2012 FEC Volunteers of the year.



*Cindy Orsted
 FEC Volunteer of the Year*

Cindy Orsted was named Volunteer of the Year for her outstanding contribution to the FEC by providing an endless variety of tasks in the office in addition to working in the ticket office. Cindy also was awarded the 2013 General Managers Award.

Florence Welcomes Japanese Delegation

On August 19th Mayor Nola Xavier met with the delegation from Yamagata City, Japan — Florence's Sister City. Mayor Xavier provided the students with an overview of how the City of Florence operates. The delegation exchanged gifts with Mayor Xavier and the City. Past gifts from Yamagata City can be viewed at City Hall in the display case across from the Council Chambers.



Employee Spotlight

Vicki Soran, Accounting Clerk

Vicki Soran began working at the City of Florence in February 2013 as the Accounting Clerk. She is responsible for accounts payable, accounts receivable, customer service, and a variety of other tasks within the Finance Department. Before Vicki joined the City, her previous position was as a bookkeeper and tax preparer for a local CPA firm. She has been working in the accounting field for over 30 years.

After vacationing in Florence for over 10 years, Vicki, her husband Brian, and their youngest son Josh, moved to Florence in August 2003 from Idaho. Vicki and Brian have 4 children between them and 7 grandchildren, all in Idaho, except Josh who lives in Eugene.

What do you like most about your job?

“What I like most about my job is the people I work with. I felt welcome and at home from my very first day. I couldn’t ask for better co-workers.”



What is the most rewarding aspect of working with the City?

“Being this is my first job in the public sector, I was fairly naïve about how government entities functioned. I find it rewarding learning about government accounting and how a city is managed.”

What is the strangest incident you've had working for the City?

“Not that this is really strange, but we frequently have customers who are currently living out of town. They call to pay their utility bill and want a current weather report.”

What do you enjoy doing in your free time?

“In my free time I like to travel, cook, do jigsaw puzzles, and spend time with our four legged kids—3 pugs. I also took Tai Chi classes this spring in which I learned how hard it is for me to balance on one leg.”



Meet the New Employees

Brandon Bailey, Corrections Officer — Brandon Bailey was sworn in as the City of Florence’s new Correction Officer on July 3rd. Prior to joining the Police Department, Officer Bailey served in the US Army for 6 ½ years, including a one year combat tour in Iraq. Officer Bailey has been married for 7 years and has two children. As the Corrections Officer for the City of Florence, Officer Bailey will be responsible for the day to day operations of the jail, booking and release of inmates, inmate health and nutritional needs, the inmate work release programs, inmate transports, and the reporting needed to insure the facility meets or exceeds the department’s guidelines and policies as well as those of the State of Oregon.

Dan Frazier, Code Enforcement Officer — On July 1st, Dan Frazier started working as the Code Enforcement Officer. Dan has over 21 years of experience in increasingly responsible roles within the lumber industry. In his most recent position Dan was a shift supervisor for Rosboro Lumber. As the City’s Code Enforcement Officer Dan is responsible for educating and gaining compliance from residents, businesses, and visitors on Florence’s city code. Dan brings a can-do, approachable, yet no-nonsense attitude to the position. If you have questions or concerns about city code related to vegetation, animals, property, vehicles, or other issues, you can contact Dan at dan.frazier@ci.florence.or.us, or in the Planning Department located at Florence City Hall, (541) 997-8237.



Robert Opitz Jr., Building Maintenance — The City of Florence is pleased to welcome aboard Robert Opitz Jr. as the City’s new building maintenance worker. As the building maintenance worker, Robert’s many duties include maintenance, repair and custodial services of City buildings as well as grounds maintenance. A graduate of Siuslaw High School, Robert spent 10 years in the Air Force after graduation as a Crew Chief on F-22’s and F-15’s. “Building maintenance isn’t a glamorous job, but it is extremely important to the day-to-day operations of the City” said Public Works Director Mike Miller. “Robert’s enthusiasm (during interviews) really stood out. He’s not afraid to get in and do what needs to be done.”

Understanding the Street Program: Revenues and Expenses



With the complexity of government budgets, it is easy to get confused about how budgeted funds relate to the program work that is being done on the ground. One of our programs, City of Florence’s Street Fund, has been discussed recently and there have been questions regarding what the Street Program encompasses and how those services are paid for. The City of Florence is responsible for 88 lane miles (38 center lane miles) of streets, which represents an investment of over \$70 million in streets alone and an additional \$60 million in curb, sidewalks, drainage and right-of-ways. That infrastructure represents the largest investment made by Florence citizens.

The Street Program administers all street operations for the City. The mission is to provide a safe and efficient multi-modal¹ transportation system. Despite the title of *Street Program*, this program is responsible for all aspects of transportation infrastructure that the City builds and maintains, including streets, sidewalks, bike lanes, and pathways.

The resources for the Street Program are accounted for in two primary categories described further below.

- **Street Operations and Maintenance** – The Street Fund resources are responsible for maintaining the current street network, as well as street lights. Street maintenance is funded through a combination of State and Federal Gas Taxes, the Street Maintenance Utility Fee, Oregon Department of Transportation (ODOT) funding (typically grant funding), loan proceeds, and transfers in from other funds.
- **Street System Development Charges (SDCs)** – The purpose of the Street SDCs is to impose a portion of the public cost of capital improvements upon those developments that create the need for or increase the demands on the transportation system. Street SDC Fund resources are limited to capacity increasing multi-modal transportation projects and are regulated by both State law and City code.

Street Operations and Maintenance (Street Fund)

The Street Fund has a current budget of \$2.9 million for fiscal year (FY) 2014-15, which includes personnel costs, materials and services, capital outlay, transfers, debt service, contingency, and ending fund balance. The FY 2014-15 Street Fund is broken down by resources and expenses to the right.

The FY 2014-15 budget includes the following expenses:

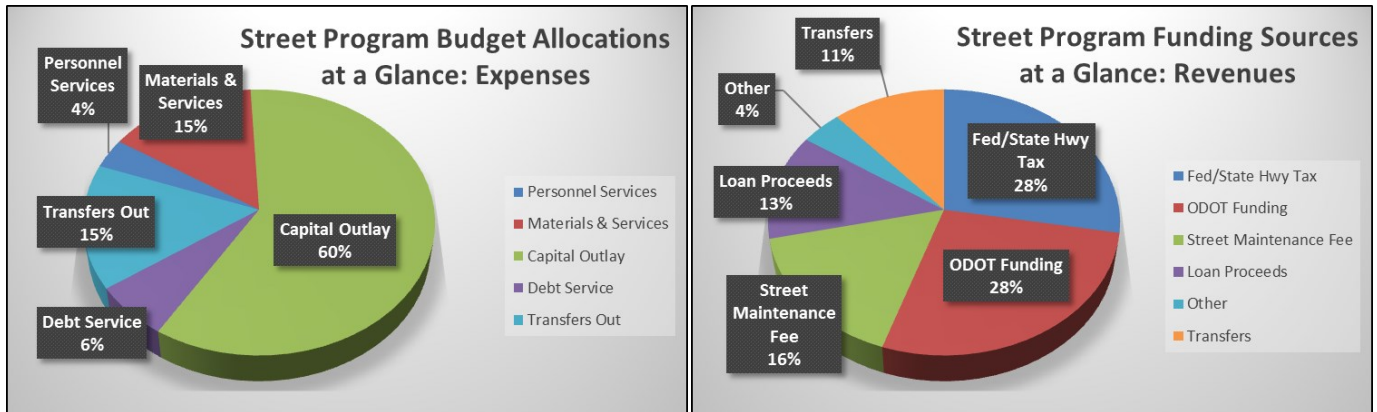
- \$124,000 for routine maintenance including filling potholes, replacing signs, striping, vehicle and equipment maintenance, insurance, etc.;
- \$114,000 for street lights;
- \$75,000 on crack/hot oil chip seal;
- \$50,000 on sidewalks and ADA ramps;
- \$50,000 on the Spruce Street culvert;
- \$1,000,000 on the Rhododendron Drive Multi-Use Path;
- \$250,000 on preservation and improvements (Street Maintenance Fee);
- \$300,000 on new development (budgeted but may not be spent); and
- \$117,000 in debt service, which pays for previous street maintenance projects.

FY 14-15 Street Fund Resources	
Beginning Fund Balance	\$ 322,000
State Hwy Fuel Tax	\$ 515,000
ODOT Funds (Grant)	\$ 1,090,000
Street Maintenance Fee	\$ 280,000
Loan Proceeds	\$ 250,000
Other	\$ 50,812
Transfers In	\$ 400,000
Resources Total	\$ 2,907,812
FY 14-15 Street Fund Expenses	
Personnel Services	\$ 59,774
Materials & Services	\$ 238,184
Capital Outlay	\$ 1,725,000
Debt Services	\$ 146,915
Transfers Out	\$ 214,995
Contingency	\$ 250,000
Ending Fund Balance	\$ 272,944
Expenses Total	\$ 2,907,812

¹Multi-modal refers to various modes of transportation that includes walking, cycling, automobile, public transit, etc.

*STREET PROGRAM, Page 3***Street Program Trends**

When looking at street funding, it is important to remember that each year the City budgets for certain projects based on available funds and prioritized needs of the street network. Since resources and expenses fluctuate year to year, looking at the Street Program's operations and maintenance over several years allows trends in average revenue and spending to be demonstrated. The two charts below depict revenues and expenses for the Street Fund over the previous three fiscal years and the current adopted budget, which includes ODOT grant funding for specific projects such as the Siuslaw River Bridge Interpretive Center and the Rhododendron Multi-Use Path.



Now Taking Utility Payments Online!

IMPORTANT REMINDER!

The **City of Florence** recently teamed up with **Xpress Bill Pay**, a premier provider for online bill pay systems, to bring the customers of the City of Florence a new and convenient way to pay your bill. You can even sign-up to go **PAPERLESS** and stop receiving a paper bill each month!

Join the 240 utility customers who have already signed up!

CITY OF FLORENCE

UTILITY BILLING DEPARTMENT

250 HWY 101; FLORENCE, OR 97439

PH: (541) 997-3436 FAX: (541) 997-6814

UtilityBilling@ci.florence.or.us

www.ci.florence.or.us

Online Bill Payment Facts

- ◆ It's free to sign up for online bill payment via the City's website or directly at www.xpressbillpay.com.
- ◆ You can pay your bills with a credit or debit card, or electronic funds transfer from your bank account.
- ◆ You can pay your bill from anywhere, as long as you have access to the Internet through a Web browser.
- ◆ All transactions are handled on secure servers. Your information is secure as long as you don't share your password with anyone. Your information will not be sold to third parties for marketing purposes.
- ◆ After you complete the transaction, you can receive an e-mail receipt for payment confirmation.
- ◆ You can view up to a year's history of your account online, so you can compare your current bill to a year ago.
- ◆ If you'd like, you can select the auto-pay option and your bill will be paid automatically each month.

Xpress Bill Pay
Innovative Internet Payment Systems

What to Do Next

If you're ready to get started and take advantage of the convenience of online bill pay follow these steps to sign-up to create your personal Xpress Bill Pay account:

1. Go to the City of Florence website at www.ci.florence.or.us
2. Click on the **Xpress Bill Pay** link or icon. To access directly <https://www.xpressbillpay.com>.
3. Select "New to Xpress Bill Pay" and follow the instructions on the screen.
4. If you have any question please call 800-768-7295.

City to Give Away Free Yards of Composted Biosolids

City of Florence Public Works Director Mike Miller has announced that the City's first batch of Class A composted biosolids has received DEQ approval and will soon be ready to distribute for use on local gardens.

FloGro Giveaway

What: Free samples of FloGro

When: September 17th & 18th from 10 a.m. to 2 p.m., while supplies last.

Where: Wastewater Treatment Plant, 794 Rhododendron Dr.

Details: First come, first served. While supplies last. Limit one cubic yard per customer. FloGro is not packaged. Bring own containers or pickup truck.

"We are going to be giving away the first batch to the public on a first come, first served basis Wednesday, September 17th and Thursday, September 18th from 10 am to 2 pm at the Wastewater Treatment Plant located at 794 Rhododendron Drive," said Miller. As long as supplies last, each resident that shows up will get a free cubic yard of the biosolids, nicknamed FloGro.

The Class A Biosolids Composting Project was established by the City's Public Works Department, with the assistance of Kennedy/Jenks Consultants as a pilot project in 2010. Public Works Director Mike Miller saw the program as an environmentally friendly way to reduce the amount of money spent on

hauling biosolids to the Short Mountain landfill, located just outside Eugene. The City spends approximately \$80,000 a year in hauling and disposal costs.

"We're able to produce a Class A biosolids product through a composting process that combines our chipped yard debris with a our biosolids. The end result is a sustainable compost supply for our community which benefits our rate payers by reducing our biosolids costs and producing a great soil amendment," said Miller.



Rich in plant essential nutrients, Flo-Gro is a combination of yard debris and biosolids.

The program was expanded in 2013 after the City was awarded a Waste Diversion Opportunity Grant



Public Works crews turn the compost pile at the Wastewater Treatment Plant.

by Lane County. Class A composted biosolids are a valuable resource rich in plant-essential nutrients and organic matter. Using composted biosolids improves soil health and allows the soil to hold more water while letting it drain and breath better.

"This program allows us to take care of two waste products — yard debris and biosolids — and produce a sustainable soil amendment for our community," said Miller.

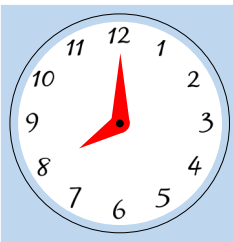
While supplies last, the City will be giving away FloGro samples on Wednesday, September 17th and Thursday, September 18th from 10 am

to 2 pm at the Wastewater Treatment Plant located at 794 Rhododendron Dr. Limit one cubic yard per customer. No early birds please. FloGro is not packaged; members of the public wanting to receive FloGro must bring their own containers or a truck.

For more information on the City's biosolids program, contact Public Works at 541-997-4106.

Office Hour Changes

WILL RETURN



Beginning September 3rd, the Planning and Building Department will close on Wednesdays at 4pm for staff training.

Normal City Hall business hours are Monday through Friday 8am to noon and 1pm to 5pm. For more information please contact the Planning and Building Department at 541-997-8237.



Got Leftover Paint??

Habitat's ReStore, located at 2016 Hwy 101, now offers the PaintCare paint-collection program. This is an important resource for everyone wanting to dispose of partial or full cans of architectural paint sitting around the house. Thanks to ReStore, those cans don't have to clutter up your life while you wait for the hazardous waste disposal day.

What Can I Recycle?:

Architectural Paint, Stain, Primer, Sealers, Lacquers, and Varnishes

How Can I Recycle It?:

On Tuesday through Saturday from 9am to 5pm. Drop off your materials FOR FREE at the collection bin off of Spruce St. behind the ReStore.

Do Not Bring:

Leaking or lidless containers, aerosol paints, paint thinner, mineral spirits, or solvents, auto or marine paints, additives, colorants, tints, resins, roof patch & repair, deck cleaners, caulking or glues, epoxies, adhesives, wood preservatives containing pesticides, 2-compound coatings, tar & bitumen-based products, industrial maintenance coatings, Original Equipment Manufacturer paints and finishes.

What do they do with the material after I drop it off?:

Reuseable materials are sold through the ReStore, thus keeping them out of dumpsites and making it possible for ReStore customers to obtain quality paint at a fraction of the retail cost. This is a win-win for the environment, for the community, and for Habitat, which always needs funds for its house construction and repair programs. Paint that is not re-sellable by the Restore is picked up by PaintCare representatives and transported to a facility for energy recovery, fuel, and reuse.

For more information about local waste reduction and recycling opportunities contact Wendy FarleyCampbell at the Planning Department, 541-997-8237 or at wendy.farleycampbell@ci.florence.or.us.

2014 Florence
RODS 'N' RHODIES
Invitational Car Show

7TH ANNUAL

**SEPTEMBER
5TH-7TH
OLD TOWN
FLORENCE, OR**

**FOR MORE
INFORMATION**

**CONTACT THE FLORENCE AREA
CHAMBER OF COMMERCE**
Call us! (541) 997-3128 or visit
www.florencechamber.com
Come See What We See!

**COMMUNITY
MEET & GREET**

CITY MANAGER RECRUITMENT

Come meet the candidates!

FRIDAY, SEPTEMBER 12, 2014
6:30 PM — 8:30 PM

**HORS D'OEUVRES & NON-ALCOHOLIC
BEVERAGES PROVIDED**

HOSTED BY
CITY OF FLORENCE

FLORENCE EVENTS CENTER
715 QUINCE STREET
FLORENCE, OREGON

EVERYONE IS WELCOME TO ATTEND



From left to right: Councilor Joe Henry, Councilor Brian Jagoe, Mayor Nola Xavier, Councilor Suzanne Roberts, Councilor Joshua Greene

Visit the City of Florence online at www.ci.florence.or.us

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Megan Messmer
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FLORENCE POLICE DEPARTMENT WANTED

Police Reserve Officers

Have you considered a future career in law enforcement? If so, the Florence Police Department would like to hear from you.

Our Reserve Officer Training Program may offer you the opportunity to view firsthand the requirements associated with becoming a law enforcement officer. Reserve Officers serve alongside full-time police officers and perform some of the same duties, providing protection, emergency aid, and security to the citizens of Florence.

Florence Police Reserves are a volunteer organization for the City of Florence and the Florence Police Department.

Young men and women over 21 years of age are qualified to apply. We can use your help!

Police Auxiliary Volunteers

Are you retired or simply looking to be a part of a unique volunteer program? The Florence Police Department is looking for a few good men and women to join our Police Auxiliary.

Florence Police Auxiliary members perform a variety of support functions within the department - including civilian fingerprinting, assisting in the jail, non-police patrol, office assistance, handicap parking enforcement, and much more.

We greatly appreciate our Auxiliary members and would like to thank Janet Catling, Leonard Larson, Gary Stine, Bob Timmons, and Bob & Andi Belk for their years of service. These folks are an indispensable part of our team and we welcome you to join them!


For more information, contact:

Susie Barba, Florence Police Department
(541) 997-3515 susan.barba@ci.florence.or.us

City Calendar

For more information about meetings contact City Hall at 541-997-3437.
For information on events & concerts contact the Florence Events Center at 541-997-1994.

September 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 City Hall and FEC Closed 	2	3 Audit Committee City Hall 1:30 pm	4	5 Rods n' Rhodies Car Show Old Town All Day	6 Indoor Yard Sale @ FEC 8am—2pm Model Car Show FEC 10 am—5pm Rods n' Rhodies Car Show Old Town All Day
7 Rods n' Rhodies Car Show Old Town All Day	8	9 Planning Commission City Hall 7 pm	10	11	12 City Manager Meet & Greet FEC 6:30 pm	13
14	15 City Council Meeting 7 pm	16	17	18 EMAC City Hall 2 pm	19	20 Yard Debris Disposal Day 27th St. 9am—2pm ... Florence Dance Festival FEC 10 am—9 pm
21 Cascadia Concert Opera FEC 2 pm	22	23 Planning Commission City Hall 7 pm	24 TAC City Hall 1:30 pm	25	26 Best-Selling Author Teresa Rhyne FEC Book Signing 6 pm Presentation 7 pm	27 Florence Festival of Books FEC 10 am—4 pm
28	29	30	