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**City Manager's Office**  
 541-997-3437

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 541-997-2141

**Code Enforcement**  
 541-902-2180

**Finance Department**  
 541-997-3436

**Florence Events Center**  
 541-997-1994

**Municipal Court**  
 541-997-3123

**Planning Department**  
 541-997-8237

**Police Department**  
 541-997-3515

**Public Works**  
 541-997-4106

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Siuslaw Bridge photo courtesy of Joshua Greene, © 2011 All Rights Reserved

March 2015

## City Welcomes New City Manager



*Mayor Henry and new City Manager Erin Reynolds*

On March 2<sup>nd</sup>, Mayor Henry and the Florence City Council officially welcomed Erin Reynolds as the new City Manager. Ms. Reynolds has served the Florence community since 2011 as the City's Finance Director, during which she has assisted the City in maintaining a strong financial position and increased communication with citizens. "I was very proud to swear in Erin Reynolds as our new City Manager at our Monday council meeting. I believe that she has the talent, energy, and enthusiasm to take the reins and work with the Council to make our recently adopted 2015 Work Plan a reality. We are already seeing progress toward several of our goals and I think you will see much more in the next few months," said Mayor Henry.

"I am excited to work with the Mayor and City Council in coordinating the efforts of our City employees, volunteers, and citizens in accomplishing the City's adopted Work Plan Goals. As a City in Motion, I look forward most to helping the Mayor and the City Council achieve their goal of building community trust by forming positive relationships. I intend to increase partnerships with various individuals and entities in town and throughout the State. We have many challenges and opportunities before us and I look forward to working with everyone in our community to keep the forward momentum." - City Manager Erin Reynolds

Come meet Erin Reynolds at the City Manager Meet and Greet on March 17<sup>th</sup> from 4 pm to 6 pm at the Florence Events Center. Visit [www.ci.florence.or.us](http://www.ci.florence.or.us) for more information.

## City Wide Volunteer Appreciation Luncheon

The City of Florence honored its volunteers during the 4th Annual Volunteer Appreciation event at the Florence Events Center on February 25th. Over 14 volunteer groups came together over lunch to meet and greet one another and have a little bit of fun.

The event culminated with Mayor Henry's announcement of Bob Timmons as Volunteer of the Year. Bob works with the Florence Police Auxiliary by patrolling neighborhoods, businesses, and gated communities, but most importantly serving as the City's specialist on fingerprinting and sex offender registration. Bob was honored through a perpetual plaque on display at Florence City Hall and with a plaque to take home as well. For more information on volunteering with the City of Florence contact City Recorder Kelli Weese at 541-997-3437.



*Mayor Henry, Volunteer of the Year Bob Timmons, and Interim Police Chief Lamm*



## EMPLOYEE SPOTLIGHT

### Jake Krieger Streets Utility Worker

Jake Krieger, pictured above using a heat gun to apply the bike lane symbol to a street, has served as the Utility Worker for the Streets Program since July 2012. Prior to joining the Public Works Department, Jake worked for Knife River Paving.

You can find Jake out around Florence most days performing various tasks to ensure the safety and efficient maintenance of our City streets. In addition to taking care of the street utility, Jake assists in many other Public Works projects that impact streets such as water, waste water, and storm water.

#### What are your main job functions?

*"My main job functions include maintenance of streets, signage, street landscaping, and other duties relating to the street network."*

#### What do you enjoy most about your job?

*"I enjoy being able to work on different tasks each day. There is a wide variety in the projects I get to work on."*

#### What do you like to do in your free time?

*"In my free time, I enjoy camping, outdoor activities, and spending time with my 5 year old son and 3 year old daughter."*

### Officer Bailey Graduates from the Corrections Academy

City of Florence Corrections Officer Brandon Bailey graduated from the Oregon Department of Public Safety Standards and Training (DPSST) Basic Corrections Academy on January 30th. Officer Bailey was hired in July 2014 and is responsible for

the day to day operations of the municipal jail, booking and release of inmates, inmate health and nutritional needs, the inmate work release programs, inmate transports, and the reporting needed to insure the facility meets or exceeds the department's guidelines



and policies as well as those of the State of Oregon. *Left to Right: Sergeant James Macfarlane, Interim Chief Lynn Lamm, Corrections Officer Brandon Bailey, & Lieutenant John Pitcher*

## NEW EMPLOYEES

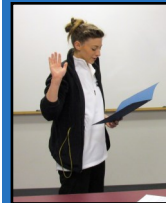
### James Macfarlane Police Sergeant

James Macfarlane was sworn in as Sergeant with the Florence Police Department on January 21<sup>st</sup>. Sergeant Prior to coming to Florence, Sergeant Macfarlane served the communities of Gladstone and Beaverton.



### Nicole Boggs Communication Officer

Nicole Boggs is a Florence native. She graduated from Siuslaw High School and was sworn in on February 9<sup>th</sup> as a Florence Police Department Communications Officer. Nicole will attend the Basic Telecommunications Academy in June.



### Veve Popplewell-Walker Planning Admin. Assistant

Veve Popplewell-Walker joined the Planning Department on February 24<sup>th</sup>. Prior to joining the City, Veve worked for the Confederated Tribes of Coos, Lower Umpqua, and Siuslaw Indians as a Human Resources Assistant. Veve was born in North Bend and is a native Oregonian.



## Sidewalk Maintenance—Who Does It?

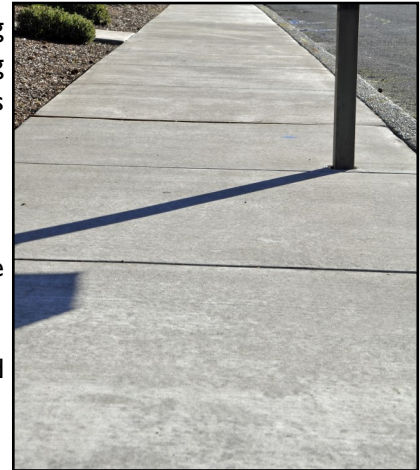
Spring is just around the corner, and the Public Works Department is receiving inquiries regarding the City's sidewalks and who is responsible for maintaining them. It is ultimately the property owner's responsibility to maintain the sidewalks regardless of who installs them (FCC 8-2-3-5).

If the sidewalk adjoins private property, property owners must maintain it.

- ◆ If the property owner is the City (unless it is leased property), then the City maintains the sidewalk.
- ◆ In addition to the sidewalks, the landscaped area between the curb and sidewalk are maintained by the adjoining property, including street trees.
- ◆ If the property is along Highway 101, the property owner is responsible.

Sidewalks have a way of tying together neighborhoods and adding curb appeal. When sidewalks are good, the neighborhood becomes a more desirable place to live. Sidewalks serve so many purposes: recreation and exercise space for joggers or for families to play — whether children are in strollers or on tricycles and push toys — an informal meeting place for neighbors, and encouragement for people to make use of the most basic form of transportation—walking.

Common defects of sidewalks include separation or elevation changes. Of primary importance are the things that cause people to trip and fall or stub toes where the sidewalk is raised. An elevated grade change as little as 1/4 inch can cause a person to trip and fall. Other defects may include holes, spalled (surface erosion) chipped areas, wide cracks, deterioration, and areas damaged by tree roots.



*Property owners are responsible for maintaining sidewalks in the City of Florence.*



*Eroded and uneven sidewalks create hazards and are dangerous.*

### Join Us Online!

The City of Florence and the Florence Events Center are both on Social Media. You can find us on Facebook, Twitter, and Vimeo. Watch for updates on meetings, events, videos, and important information.

Like Us On  **facebook**

[www.facebook.com/CityofFlorenceOregon](http://www.facebook.com/CityofFlorenceOregon)  
[www.facebook.com/FlorenceEventCenter](http://www.facebook.com/FlorenceEventCenter)

Follow Us On **twitter**

[www.twitter.com/CityFlorenceOR](http://www.twitter.com/CityFlorenceOR)  
[www.twitter.com/FloEventsCenter](http://www.twitter.com/FloEventsCenter)

Watch Us On **vimeo**

[www.vimeo.com/florenceoregon](http://www.vimeo.com/florenceoregon)

Hazardous sidewalk conditions can be reported to Public Works by calling 541-997-4106, or by reporting a concern at [www.ci.florence.or.us](http://www.ci.florence.or.us). Click on "Contact Us" at the top and fill out the form.

Information received regarding hazardous sidewalk conditions in the City right-of-way at a specific location is directed to the Public Works Department. A sidewalk inspection will be performed within 5 working days of a complaint, and the property owner(s) for the address(es) in which the hazard is located will be notified and given 60 days to repair the sidewalk. If the complaint is based upon someone having tripped and fallen, the property owner will be given 20 working days to begin the repairs. Be proud of your sidewalks—take care of them and enjoy them!



*Well-kept sidewalks and boulevards create a safe transportation pathway and add to the City's curb appeal.*



# EARTH DAY 2015



## \*GREENER FLORENCE AWARD\*

Are you or do you know a Florence Area business or service organization that is mindful of its impact on the environment?

**Nominate yourself or another for the  
2015 Greener Florence Award!**

The City of Florence wants to support and recognize those businesses and organizations giving that little extra effort to **Reduce, Reuse, Recycle or Compost**.

The winning nominee will be announced in April 2015  
& will RECEIVE:

- *Certificate* signed & presented by the Florence Mayor
  - *Media* promotion & recognition
- *Plaque Inscription* on view in the City Hall lobby

Nomination forms are available under the Business Tab at [www.ci.florence.or.us](http://www.ci.florence.or.us) or by contacting Wendy Farley at 541- 997-8237 or [wendy.farleycampbell@ci.florence.or.us](mailto:wendy.farleycampbell@ci.florence.or.us). The completed nominations must be submitted to Wendy Farley or the Planning Department by March 25, 2015.





## Recorder's Corner

### News from the February Council Meetings

The City Council met for five different meetings in February and if we had to pick a theme it would have to be Medical Marijuana. The City Council reviewed the potential locations for the facilities and what kinds of regulations would be applied to those businesses. These items were discussed these items at the meetings on February 2<sup>nd</sup>, February 9<sup>th</sup>, and Ordinance No. 1, Series 2015 and Ordinance No. 2, Series 2015 were passed on February 17<sup>th</sup>. These ordinance amendments will go into effect on March 17, 2015.

Also this month, the City Council approved a request from the Downtown Revitalization Team (DRT), a subset of the Florence Area Chamber of Commerce, to place banners in the right-of-way along Hwy 101, Hwy 126, and in specific locations in Historic Old Town. We look forward to seeing these banners placed and encouraging passersby to stop and visit Florence.

Other actions in February included:

- The City Council amending the catering services practices at the beautiful Florence Events Center in order to allow for a list of approved caterers to be available for events at the FEC.
- Amendments to allow the Environmental Management Advisory Committee (EMAC) to have up to nine members (Ordinance No. 3, Series 2015).
- Appointments to the City's Boards and Committees.
- Approval of the Florence Urban Renewal Agency Annual Report.
- Contract approval for interim Finance Director Andrew Parks.
- Approval of two contracts for services for engineering work for the placement of gravity sewer lines, and for the roof replacement at the Florence Events Center.
- Preliminary discussions on the City's FY15/16 budget, economic development and homelessness.

For more information about Florence City Council meetings and actions, please contact City Recorder Kelli Weese at 541-997-3437, or via email at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us). Information on all Council meetings and actions taken can be found on the City of Florence website at [www.ci.florence.or.us](http://www.ci.florence.or.us).



## State of the City Address

Mayor Joe Henry presented the State of the City Address at the February 18<sup>th</sup> Florence Area Chamber of Commerce Forum. During his presentation, Mayor Henry highlighted some of the projects that the City has been working on as well as the many projects that are included in the City's Work Plan for the coming years. He asked the audience in attendance to "Look at us now because we are a City in Motion!" If you would like to view the State of the City address, visit <https://vimeo.com/florenceoregon>.

## Munsel Road Park Beautification



*New concrete pad and ADA drinking fountain.*



**Above:** The playground was updated in 2005 with new playground equipment.

**Right:** FloGro for the new turf area. The front fence will be replaced with a 4 foot high fence.

**Far Right:** Volunteers will be planting Rhododendrons to improve the vegetation.

Munsel Road Park is getting ready for busy summer play days. The work-in-progress beautification project has so far consisted of the Parks Division pouring a concrete pad and installing an ADA accessible water fountain. Crews will be replacing the street-facing chain link fence with a four foot tall fence to make the park more inviting. Crews have also removed sand and fill dirt surface in a portion of the park and have spread “FloGro” (the City of Florence’s Class A composted biosolids) to create a new turf area. Once completed, the park will be ADA accessible and have a nice, grassy play area.

Volunteers from BSA (Boy Scouts of America) will be planting Rhododendrons along the fence in the coming weeks. These upgrades compliment the 2005 playground upgrades. Munsel Road Park is currently the only park serving the Munsel Lake Road area and the beautification will add to the curb appeal of the neighborhood it serves.



## Call Before You Dig

In Oregon, State Law requires that you call before you dig, no matter the size of your planned dig—from a large scale excavation to digging in your own yard.

The One-Call Locator Service was established to prevent damage to underground infrastructure and keep you safe from harm.

When you call the service, they will send the information they receive from you about your worksite to all of the underground facility owners in your area. The City of Florence Public Works Department will be notified if your worksite is inside the city limits.

While some facility owners will locate underground utilities to your home (for example, power will locate to the electrical meter at/on the home), it is important for you to know that the City will only locate services within our right-of-way and/or easements. We cannot locate

private sewer and water lines. The City’s responsibility for water services end at the water meter location and at the property line for sewer services.

If you are concerned that your excavation project will impact the water line that is between the meter box and your home and sewer service that is on your private property, One Call can refer you to a locator service in your area that can mark your privately owned lines.

The Utility Notification Center in Oregon (OUNC) is available 24 hours a day, 7 days a week at 1-800-332-2344 (or 811). Please allow 2-5 days (not counting weekends or holidays) from the time you call to having the underground lines marked.

Remember, EVERY digging job requires a call—even small projects like planting trees and shrubs, or installing a fence or a deck.



## Citing the Municipal Code



Starting this month Code Enforcement will have a monthly segment highlighting a different part of City or State Code. This is another opportunity to help educate the public about little known policies established to address issues that may become a nuisance or create an unsafe situation for your neighbors or other public if left unaddressed. Many residents and business owners have little or no background in City Code. The purpose for having the City Code is to set fair guidelines to keep our community looking and feeling like a place you would like to live or do business in.



Lately, I've been asked about people parking facing the wrong direction on our streets. Oregon Revised Statutes (ORS) 811.570 covers parallel parking restrictions. Violation of this section of code is a Class D violation, and carries a \$110 fine. To address the situation a warning will be placed on vehicles violating this code and repeat offenders will receive citations. It is my sincerest hope that by placing the warnings on vehicles, it will make people aware that there is a state law regulating on-street parking, and no citations will ever be necessary. There is a safety factor involved in regulating the on-street parking, so let us all do our part in being safe in our parking habits.

I look forward to sharing City Codes with you each month. Feel free to contact me with any concerns or questions you may have concerning the City Code. I can be reached at 541-997-8237 or [dan.frazier@ci.florence.or.us](mailto:dan.frazier@ci.florence.or.us).

Dan Frazier, City of Florence Code Enforcement Officer

### WHAT TO BRING:

- Tree clippings
- Leaves
- Grass clippings
- Weeds
- Prunings
- Brush

### DO NOT BRING:

- Food & Household waste
- Animal waste
- Plastics
- Construction debris
- Hazardous waste

## 2015 Yard Debris Disposal

### YARD DEBRIS DISPOSAL DAYS RETURN IN MARCH

The City of Florence's Yard Debris Disposal Day returns again in March and will take place through October (weather permitting).

Bring your yard debris to the Kingwood entrance of the airport (Kingwood and 27<sup>th</sup> St.) from 9am until 2pm on collection days.

Collection days will be the third Saturday of each month, with the exception of May, in which it will be held on May 9th due to Rhody Days.

Disposal costs are \$10 for a standard pickup truck load or small utility trailer (single axle) or less; \$15 for a medium utility trailer (10-12 feet in length); and \$20 for a large utility trailer (12-18 feet). Over 20 cubic yards is \$20 plus \$5 for each additional cubic yard. Please bring cash for payment.

Scotch broom cannot be accepted after the June collection date due to the possible spread of seeds during transport to the disposal site.



### 2015 COLLECTION DATES

Yard debris collection is from **9AM to 2PM** at the Kingwood entrance to the airport, located at **Kingwood and 27th St.**

**MARCH 21                      APRIL 18                      MAY 9                      JUNE 20**  
**JULY 18                      AUGUST 15                      SEPTEMBER 19                      OCTOBER 17**

For questions, please contact the City of Florence Public Works Department at 541-997-4106.

### COST

Pickup Load	\$10
Small Utility Trailer (single axle)	\$10
Medium Utility Trailer (10-15 ft)	\$15
Large Utility Trailer (12-18 ft)	\$20
Greater than 20 cubic yards	\$20 + \$5/yd over

## City E-mail Addresses

City Manager Erin Reynolds  
erin.reynolds@ci.florence.or.us

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kelli.weese@ci.florence.or.us

Interim Finance Director  
Andy Parks

Planning Director  
Wendy FarleyCampbell  
wendy.farleycampbell@ci.florence.or.us

Public Works Director Mike Miller  
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FEC Director Kevin Rhodes  
kevin@eventcenter.org

Interim Police Chief Lynn Lamm  
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Newsletter Editor Megan Messmer  
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Visit the City of Florence  
online at  
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# FLORENCE CITY COUNCIL



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**Vice-President**  
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**Councilor**  
**Susy Lacer**  
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**Councilor**  
**George Lyddon**  
george.lyddon@ci.florence.or.us

## City Council Meetings

### Council Chambers

City Hall, 250 Hwy. 101  
(unless otherwise noted)

### Work Session

Wed., Mar. 18, 10:00 PM

### Regular Meetings

Monday, Mar. 2, 6:00 PM  
Monday, Mar. 16, 6:00 PM

City Council regular meetings are open to the public, televised on cable Channel 191, and available for online viewing the following day. For the most current agenda and materials call 541-997-3437 or visit [www.ci.florence.or.us](http://www.ci.florence.or.us).

## 2015 COUNCIL GOALS

Deliver efficient and cost effective City services. ■ Expand and diversify the Florence economy. ■ Improve the City's livability and quality of life. ■ Sustain the City's strong financial position. ■ Strengthen and Improve the City's Organization and Capital Plant. ■ Improve the City's communication program to better tell the City's story and strengthen citizen trust where possible. ■ Improve the community's safety and perception of safety.

# CITY CALENDAR: MARCH 2015

## Questions?

Contact City Hall at 541-997-3437.  
Contact the Florence Events Center at 541-997-1994.

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 City Council 7 pm, City Hall	3	4	5	6 Home & Garden Show 2 pm—6 pm, FEC	7 Home & Garden Show 10 am—6 pm, FEC
8 Home & Garden Show 11 am—3 pm, FEC	9 Siuslaw High School Band 7 pm, FEC	10 Planning Commission 7 pm, City Hall	11	12 Siuslaw Elementary Talent Show 7 pm, FEC	13 Siuslaw Elementary Talent Show 7 pm, FEC	14 Rotary Auction 5 pm, FEC
15 Voetberg Family Band 2 pm, FEC	16 City Council 6 pm, City Hall	17 City Manager Meet & Greet 4 pm—6 pm, FEC Siuslaw High School Choir 7 pm, FEC	18 Work Session 10 am, City Hall TAC 1:30 pm, City Hall	19 EMAC 1 pm, City Hall	20 LRP's Ourtown 7 pm, FEC	21 LRP's Ourtown 7 pm, FEC
22 LRP's Ourtown 2 pm, FEC	23	24 Planning Commission 7 pm, City Hall	25 FURA Meeting 6:30 pm, City Hall	26 FEC Advisory Committee 3:30 pm, FEC	27 LRP's Ourtown 7 pm, FEC	28 LRP's Ourtown 7 pm, FEC
29 LRP's Ourtown 2 pm, FEC	30 Budget Committee Orientation 6 pm, City Hall					