

**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 9**  
**Meeting Date: November 4, 2019**  
**Department: All**

**ITEM TITLE: Commission, Committee & Volunteers Report – September 2019**

**DISCUSSION/ISSUE:**

| <b>Airport Volunteers</b>  |   |
|--|---|
| <u>Department:</u> Public Works  | <u>Staff:</u> Mike Miller – Public Works Director |
| The Airport Volunteer Group provided 248 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office. |   |
| <b>Audit Ad-Hoc Committee</b>  |   |
| <u>Department:</u> Finance   | <u>Staff:</u> TBD                                 |
| No report.   |   |
| <b>Budget Committee</b>  |   |
| <u>Department:</u> Finance   | <u>Chairperson:</u> TBD                           |
| No report.   |   |
| <b>Community &amp; Economic Development Committee</b>  |   |
| <u>Department:</u> Administration  | <u>Chairperson:</u> Robbie Wright                 |
| The September meeting of the CEDC was cancelled as many sub-committees are continuing to work on projects. The housing sub-committee met to review the upcoming survey of the rental market in Florence as well as initial discussions on the creation of a short-term rental policy. Sub-committees will be meeting in the coming weeks and deliver a report to the full committee in October.  |   |
| <b>Environmental Management Advisory Committee (EMAC)</b>  |   |
| <u>Department:</u> Planning  | <u>Chair:</u> Maureen Miltenberger                |
| No Report.   |   |
| <b>Florence Events Center Volunteers / Friends of the FEC</b>  |   |
| <u>Department:</u> Florence Events Center  | <u>President:</u> Kirk Mlinek                     |
| No Report.   |   |

| <b>Florence Urban Renewal Agency</b>  |  |
|---|--|
| <u>Department:</u> Administrative   | <u>Staff:</u> Kelli Weese – City Recorder / Eco. Devo. |
| <p>At its meeting on September 18<sup>th</sup> the Florence Urban Renewal Agency discussed the Quince Street property including the process for marketing and developing the site. The Agency elected to appoint a Quince Street Property Ad-Hoc Steering Committee to review potential development opportunities for the site and determine next steps. At the September 18<sup>th</sup> meeting, the agency also approved a single source agreement for purchase of street furnishings for the ReVision Florence project.</p> |  |

| <b>Florence Urban Renewal Agency Budget Committee</b> |                   |
|---|-------------------|
| <u>Department:</u> Finance                            | <u>Staff:</u> TBD |
| No report.  |                   |

| <b>Parks Volunteers</b>  |   |
|--|---|
| <u>Department:</u> Public Works  | <u>Staff:</u> Mike Miller – Public Works Director |
| <p>Old Town Park (Gazebo Park). Two (2) volunteers provided a total of 10.75 hours of labor trimming vegetation, pruning, picking up liter, weeding, and sweeping the plaza.</p> <p>Singing Pines Dog Park. A volunteer provided a total of 5.25 hours of labor cleaning/picking up trash, cleaning dog watering stations, removing left behind dog toys, filling holes and picking up dog droppings within Singing Pines Dog Park.</p> <p>Singing Pines Park. Twelve (12) volunteers provided a total of 12 hours of labor picking up litter and trash from the park, including the trails within the park.</p> |   |

| <b>Planning Commission</b>  |  |
|-----------------------------|--|
| <u>Department:</u> Planning | <u>Staff:</u> Wendy FarleyCampbell – Planning Director |
| No report.                  |  |

| <b>Police Auxiliary</b>   |                             |
|---------------------------|-----------------------------|
| <u>Department:</u> Police | <u>Director:</u> Len Larson |
| No report.                |                             |

| <b>Police Reserve Officers</b> |   |
|--------------------------------|---|
| <u>Department:</u> Police      | <u>Staff:</u> Tom Turner – Police Chief |
| Program not active             |   |

| <b>Public Arts Committee</b>  |                                     |
|---|-------------------------------------|
| <u>Department:</u> Administrative   | <u>Chairperson:</u> Harlen Springer |
| 1st Week of September - Art Exposed Cooper Leaf Tree SOLD (Images & Dedication to Come)   |                                     |
| <p><b>9/7/2019 Florentine Estates Presentation at Coffee Club.</b><br/>           Harlen &amp; Jo Presented information about the PAC to a crowded room at the Florentine Estates Club House. Information handouts were provided as well as where to access information in the future. Invitation to attend meetings was also stressed. Overall amazingly positive attitude and support for the arts.</p> |                                     |
| <p><b>9-23-2019 - PAC Work Session</b></p> <ul style="list-style-type: none"> <li>• Worked on Guidelines</li> <li>• Approved new ArtExposed Work to be installed once Copper Leaf Tree is taken by new owner</li> <li>• Working on Art Exposed Article</li> <li>• Make New plaque for The Crystal Tree</li> </ul>   |                                     |
| <p>Down the Pipe Line is<br/>           October 1 &amp; 2 photo ops for Art Exposed</p>   |                                     |
| <p><b>Other Arts Related Activities in Florence</b><br/>           All doing good :)</p>  |                                     |
| <ul style="list-style-type: none"> <li>• 9/11/2019 - Michael Woods Phone Book Cover Award Winner</li> <li>• 9/11/2019 - Crow Looking for Sponsors for Halloween Maze</li> <li>• 9/13/2019 Joint Art Event - Odd-umns and John Leasure &amp; Student Art Reception at Florence Events Center</li> <li>• 2nd Saturday Gallery Tour</li> <li>• SeaCoast Season Starting Soon</li> </ul>                      |                                     |

| <b>Transportation Committee (TC)</b>                    |                                |
|---|--------------------------------|
| <u>Department:</u> Planning                             | <u>Chairperson:</u> Bob Steele |
| The Transportation Committee did not meet in September. |                                |

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**FISCAL IMPACT:**

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost-effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

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**AIS PREPARED BY:** Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** None

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