

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 9
Meeting Date: December 10, 2018
Department: All

ITEM TITLE: Board and Committee Report – October / November 2018

DISCUSSION/ISSUE:

| Airport Advisory Committee | |
|--|---|
| <u>Department:</u> Public Works | <u>Staff:</u> Mike Miller – Public Works Director |
| The Airport Advisory Committee did not meet during October. The next AAC meeting is scheduled for November 14, 2018 at 2pm at the FEC. | |

| Airport Volunteers | |
|---|---|
| <u>Department:</u> Public Works | <u>Staff:</u> Mike Miller – Public Works Director |
| Airport Volunteer Group (AVG) provided 248 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office. | |

| Ad-Hoc Finance Committee | |
|---------------------------------|-------------------|
| <u>Department:</u> Finance | <u>Staff:</u> TBD |
| No report. | |

| Audit Committee | |
|----------------------------|-------------------|
| <u>Department:</u> Finance | <u>Staff:</u> TBD |
| No report. | |

| Budget Committee | |
|----------------------------|-------------------|
| <u>Department:</u> Finance | <u>Staff:</u> TBD |
| No report. | |

| Economic Development Committee (EDC) | |
|---|-------------------|
| <u>Department:</u> Administration | <u>Staff:</u> TBD |
| No report. | |

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

EMAC met September 5th to discuss the community survey and interview questions for the plastic bag regulation project, discuss ideas for the 2019/2020 City Work Plan, contamination education report/actions, foam regulation compliance update, and coordinate on the Rock the Block Neighborhood clean-up project. Their next meeting is scheduled for October 2nd at 6pm.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kirk Mlinek, Friends of FEC President

Winter Music Festival (WMF). The WMF committee is ramping up marketing efforts related to the 2019 Winter Music Festival. Tickets are selling well with 102 sold-to-date for the Saturday night headliner, John McEuen and the String Wizards. Fundraising is going well and will continue into January 2019. The Friends thank all financial and in-kind sponsors, without whom the festival would not be possible.

Rebranding the Friends. As mentioned last month, the Friends board has undertaken a self-evaluation for purposes of understanding our purpose, role, relationships, viability, and attractiveness to prospective members. Scott Steward of Creative Wave Marketing is facilitating this effort. Progress will continue to be reported in the months ahead.

Director's request. Director Rhodes asked the Friends to consider purchasing two new wireless microphones costing a total of \$2,110. The request is being considered.

Purchases recently funded by the Friends include 50 new tables (\$900) and enhancements to the video security system (\$9,950 to be paid in February 2019).

Events. The Friends have agreed to bring the WWII-style variety show, Pin-ups on Tour, to the FEC in 2019, date to be determined. The Friends will seek sponsors and will reach out to local veterans' organizations as possible partners.

Florence Urban Renewal Agency

Department: Administrative

Staff: Erin Reynolds – City Manager

FURA did not meet in October. FURA met on November 20th to review the potential contract with the artist for the Siuslaw Bridge Steps project and the 2019 Florence Urban Renewal Agency calendar. The group also reviewed the construction bids from the Oregon Department of Transportation for ReVision Florence.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: TBD

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Singing Pines Park: Shoreline Christian School volunteers provided 7.68 hours of labor picking up litter and other trash at the park.

Munsel Road Park: Volunteers from Boy Scouts of America, Troop 721 provided 13 hours of labor weeding around the rhododendrons, sweeping the hardscape areas, weeding the sand areas, and cleaning the relief joints in the concrete sidewalks and play areas.

Old Town Park (Gazebo Park): Volunteer provided 8 hours of labor cleaning the flowerbeds, pruning, weeding and sweeping the brick plaza at the park.

Gallagher Park: Volunteers from the Florence Garden Club provided 20 hours pruning and weeding at the park in October.

Planning Commission

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

On October 9th, the Planning Commission held two public hearings: Commissioners voted to approve recommendations to the City Council for approval for both the Booth-May Annexation and Zone Assignment and the Beat the Wave Code Amendments project. Planning Commission met again on October 23rd to discuss the Buildable Lands Inventory, Housing Needs Analysis, and Economic Opportunities Analysis Comprehensive Plan Amendments. The Planning Commission voted to approve a recommendation to the City Council for approval for these Comprehensive Plan amendments as well.

The Planning Commission held two public hearings on November 13th to discuss a setback variance for the Justice Center and a recommendation to City Council for the Peterson Annexation and Zone Assignment. Both were approved unanimously by those in attendance, 4-0. On November 27th, the Planning Commission met to discuss the Port of Siuslaw Rip Rap Repair project and Subdivision Modifications for Fairway Estates. Both applications were approved unanimously, 6-0.

| Police Auxiliary | |
|--|---|
| <u>Department:</u> Police | <u>Staff:</u> Len Larson – Auxiliary Director |
| <p>12 Auxiliary Officers contributed 263 volunteer hours in the month of September for a total of 2,556 hours YTD.</p> <p>On opening day of school, September 5th, we provided 4 Auxiliary officers for cross walk duty. On September 8th and 9th we provided 6 Auxiliary officers for patrol duty during the Rods & Rhodies Auto Show & Shine on Bay Street.</p> <p style="text-align: center;">AUXILIARY REGULAR DUTIES</p> <ul style="list-style-type: none"> -Neighborhood patrols and vacation checks -Pick up found property -Check on dog complaints, dogs left in cars -Check handicapped parking for violations/issue warnings and tickets -Jail checks and meal service -Fingerprinting for the public and the court -Sex offender registration -Filing of tickets and incident reports -Shredding documents -Home security inspections and neighborhood watch -Purchase of immediate needs for the PD and jail -Monthly Auxiliary meeting | |

| Police Reserve Officers | |
|--------------------------------|---|
| <u>Department:</u> Police | <u>Staff:</u> Tom Turner – Police Chief |
| Program not active | |

| Public Art Committee | |
|--|--|
| <u>Department:</u> Administrative | <u>Staff:</u> Sarah Moehrke – Community & Economic Development Assistant |
| <p>The Public Art Committee is at a pivotal point in two large-scale projects. First, PAC has chosen an artist to complete the Siuslaw Bridge Steps beautification project and are in the process of finalizing a contract with the artist. Hopefully, the project will be completed and installed before Rhody Days 2019. The second project is the Central Lincoln PUD building mural at the corner of Quince St. and Highway 126. During the last week of October, PAC alerted the three artists that were chosen as finalists for the mural. These three artists will each create three different ideas for the mural which will be presented to the selection committee in December. The Public Art Committee is at a crucial time in our committee's history. If you would like to be part of the public art legacy in Florence, please apply to be on the Public Art Committee! Applications for PAC can be found on the city's website, www.ci.florence.or.us</p> | |

Transit Advisory Committee (TAC)

Department: Planning

Staff: Glen Southerland – Associate Planner

The Transit Advisory Committee met at 1:30 p.m. on November 28, 2018 at the FEC. They discussed Transportation Committee plans, Transit needs and goals and received updates on coastal connectivity for the Florence/Yachats connection and analysis for a Florence to Eugene route.

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ERReynolds

ITEM'S ATTACHED: None

Florence City Council Calendar - 2019

January

| M | Tu | W | Th | F | Sa/Su |
|---|------------------------|---|----|----|---------|
| | 1 New Years Holiday | 2 | 3 | 4 | 5 & 6 |
| 7 Council Meeting | 8 | 9 Council Work Session - Rescheduled | 10 | 11 | 12 & 13 |
| 14 Council Goal Setting Session | 15 | 16 | 17 | 18 | 19 & 20 |
| 21 Martin L. King Jr. Day Holiday Council Meeting Rescheduled | 22 | 23 Council Orientation - Tentative | 24 | 25 | 26 & 27 |
| 28 Council Meeting - Tentative | 29 | 30 State of the City | 31 | | |

February

| M | Tu | W | Th | F | Sa/Su |
|---|----|--|----|----|---------|
| | | | | 1 | 2 & 3 |
| 4 Council Meeting | 5 | 6 Council Work Session - Tentative | 7 | 8 | 9 & 10 |
| 11 | 12 | 13 | 14 | 15 | 16 & 17 |
| 18 Presidents Day Holiday Council Meeting Rescheduled | 19 | 20 Council Work Session - Tentative | 21 | 22 | 23 & 24 |
| 25 Council Meeting - Tentative | 26 | 27 | 28 | | |