

**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 9  
**Meeting Date:** July 15, 2019  
**Department:** All

**ITEM TITLE:** Commission, Committee & Volunteers Report – June 2019

**DISCUSSION/ISSUE:**

**Airport Volunteers**

Department: Public Works

Staff: Mike Miller – Public Works Director

The Airport Volunteer Group provided 240 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.

**Audit Ad-Hoc Committee**

Department: Finance

Staff: TBD

No report.

**Budget Committee**

Department: Finance

Chairperson: TBD

No report.

**Community & Economic Development Committee**

Department: Administration

Chairperson: Robbie Wright

CEDC has the final meeting with 3J Consulting to review the final proposed changes after the open house and community survey. Some critical items were concern about on-street parking credit and height of buildings. The wording was changed slightly in regards to height from an average height of 35 feet to a peak height of 35 feet, effectively lowering the maximum possible height of a residential house from a full three stories to two stories with a loft.

On street parking credit generally won't be an issue in a single family detached home and it was made slightly more difficult for multi-family to claim on-street parking with the additional of "long term" bicycle storage as a requirement to claim on-street credit. In order to qualify for on-street credit however, the street must meet many requirements, including being at least 34 feet wide and be classified as something less than a "collector" street as referenced in the TSP.

Next steps for the committee are to prepare a summary presentation to City Council and Planning Commission to deliver in work session.

**Environmental Management Advisory Committee (EMAC)**

Department: Planning

Chair: Maureen Miltenberger

The July EMAC meeting was called to order at 6:02 PM on July 18th with a quorum and 3 excused absences. A spokesperson from each committee updated information so that our 2019, 2020 work plan could be approved. A motion was made and passed to approve the work plan and prior year activities report. Members discussed participation in this year's Power of Florence and the beginning planning for the Lane County System Benefit Fee, that in the past has been used for the annual black and white event. The meeting was adjourned 7:50. Pictures were then taken of members to be included in the activities report.

**Florence Events Center Volunteers / Friends of the FEC**

Department: Florence Events Center

President: Kirk Mlinek

No Report.

**Florence Urban Renewal Agency**

Department: Administrative

Staff: Kelli Weese – City Recorder / Eco. Devo.

FURA met on June 26<sup>th</sup> at which time it approved Resolution No. 2, Series 2019 to adopt a the 2017-19 Supplemental budget, and also received an update on the Public Arts Committee, the ReVision Florence project, and the Boathouse Brewing predevelopment project.

**Florence Urban Renewal Agency Budget Committee**

Department: Finance

Staff: TBD

No report.

**Parks Volunteers**

Department: Public Works

Staff: Mike Miller – Public Works Director

No report.

**Planning Commission**

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

Planning Commission met on June 25<sup>th</sup> to hold two public hearings. They passed both Elks Lodge Storage containers and Hanson Mixed Used 7-0. They also received preliminary housing code proposal and approved a work plan and prior years activity report.

## Police Auxiliary

Department: Police

Director: Len Larson



10 Auxiliary members contributed 201.50 volunteer hours in the month of June, totaling 1,174.25 for the year so far.

We provided traffic control for both before school and at dismissal. This was our major activity in June. We continue to have a membership meeting on the first Wednesday of the month. We anticipate a very active summer schedule the next two months. We have one new individual completing the application process.

### Auxiliary Regular Duties

- Neighborhood patrols and vacation checks
- Pick up found property
- Check on dog complaints/dogs left in cars
- Check handicapped parking for violations and issue warnings/tickets
- Jail checks and meal service
- Fingerprinting for the public and the court
- Sex offender registration
- Filing of tickets and incident reports
- Shredding documents
- Home security inspections and neighborhood watch
- Purchase of immediate needs for the jail and department
- Monthly Auxiliary meeting

## Police Reserve Officers

Department: Police

Staff: Tom Turner – Police Chief

Program not active

## Public Arts Committee

Department: Administrative

Chairperson: Harlen Springer

- PAC & SubCommittees has been working on their workplans.
  - Committees are meeting and reporting back to the main group
  - Siuslaw Bridge Steps: The Public Arts Committee has continued to work with Oregon Department of Transportation to coordinate the installation of the artwork. The Call and selection of the artist was completed in 2018. Since the property is currently in ODOT right-of-way, coordination and approval with both the safety division and historical division of ODOT has been necessary. The Committee's goal is to start installation of this project in early Fall. The artist has told the committee that the installation process will take less than a month in total once the project is started.
  - Outreach
    - Plans are in the works to have a table at the Florence Celebration on July 19th
    - The Public Art Committee has also recently made a presentation to the Kiwanis Club and is working to schedule a presentation at the Green Trees homeowners meeting. The Public Outreach subcommittee is in the early stages of planning a community forum to hear feedback on what type of public art the community wants to see in the future.
    - Members of the Community are enthusiastically invited to attend all Public Art Committee Meetings, as well as other City Council and Committee meetings. Please check the City of Florence website ([ci.florence.or.us](http://ci.florence.or.us)) calendar for the most current meeting dates and materials. Meeting materials are located within the Calendar Event Listing. See you there!
- PAC provided FURA Update on June 27th, 2019 Meeting and well as a Commemorative Thank You Brush
  - Copy of Report:  
[https://www.ci.florence.or.us/sites/default/files/fileattachments/urban\\_renewal\\_fura/meeting/packets/9361/6.26.19\\_fura\\_meeting\\_materials\\_-\\_amended.pdf](https://www.ci.florence.or.us/sites/default/files/fileattachments/urban_renewal_fura/meeting/packets/9361/6.26.19_fura_meeting_materials_-_amended.pdf)
  - Siuslaw News Coverage of Meeting: <https://thesiuslawnews.com/article/councilor-conflict-dominates-discussion>
  - Coast News Coverage of Meeting: <https://kcfmradio.com/2019/06/28/dissension-over-art-permeates-fura-meeting-local-loggers-join-rally-city-has-easy-adu-process/>

- Local Artist Michael F. Woods has completed retouching the ICM Mural (<https://thesiuslawnews.com/article/sea-life-mural-sees-new-life>)



- Local TV Coverage on the Mural Progress - “Art in fact should create a conversation,” said Harlen Springer, the Public Art Committee Chair. “Art should cause a discussion. Art should make you think. And that’s what this is doing. But we’re very proud of what this represents.”



- Mural dedication ceremony during the first two weeks of August will be scheduled. Doodle polls have been sent out to various parties to secure attendance. More information to come.

## Transportation Committee (TC)

Department: Planning

Chairperson: Bob Steele

The Transportation Committee held its meeting on 6-27-19. One member of the public was present, John Escher. He was at the meeting primarily to observe. He did have questions and comments later concerning the Florence to Yachats Connector. Subcommittee work plans were briefly discussed and it was decided that now that the initial duties of the TC had progressed to a satisfactory point that this would allow for the subcommittees to focus more on their concerns. The subcommittees are as follows:

1. Airport
2. Public Transportation
3. Bicycles and Pedestrians
4. Old Town Parking
5. New Transportation System Plan

It was recommended that each of the subcommittee chairpersons schedule a meeting to include city staff: Glen Southerland and Sarah Moehrke.

Glen Southerland provided an update for the Statewide Transportation Improvement Fund (STIF). Funding for the Florence-Yachats Connector and the Florence-Eugene Intercommunity Route were ranked #1 and #2 in the STIF Intercommunity Discretionary Prioritized Funding Recommendation for FY 2019-21. Lane Council of Governments (LCOG) is listed as the applicant.

Old Town parking was again discussed. It has become apparent that much more analysis needs to be done in order to gain a clearer picture of the needs.

Hangar lease agreement work continues. A lease agreement should be forth coming in the next few months.

The Transportation Growth Management Grant Application (for the Transportation System Plan) has been submitted. A decision should be made by late summer.

The next meeting of the TC will be held on July 25<sup>th</sup> at 10:00 a.m.

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### **FISCAL IMPACT:**

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

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**AIS PREPARED BY:** Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**  Approve       Disapprove       Other

Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** None

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