

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 10
Meeting Date: August 19, 2019
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – July/August 2019

DISCUSSION/ISSUE:

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
The Airport Volunteer Group provided 248 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	
Audit Ad-Hoc Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
No report.	
Budget Committee	
<u>Department:</u> Finance	<u>Chairperson:</u> TBD
No report.	
Community & Economic Development Committee	
<u>Department:</u> Administration	<u>Chairperson:</u> Robbie Wright
No Report.	

Environmental Management Advisory Committee (EMAC)

Department: Planning	Chair: Maureen Miltenberger
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The July 16th meeting of EMAC included discussion of the council's approval of the EMAC work plan, participation of our subcommittees in the Power of Florence, as well as allocation of the \$1,500 Lane County System Benefit fee. Public comments included Mike Allen and Ivy Medow on climate related issues. Miltenberger to follow-up with both to learn how they felt EMAC could best work with them.

The August 20th meeting included a presentation from Eli Tome of the Siuslaw Watershed Council on current activities of the council. Public Comments included Mike Allen mentioning his meeting Miltenberger and then asking that EMAC become a resource for City Council regarding climate crisis issues. Karin Radke spoke regarding ODOT spraying glyphosate along the Siuslaw River which could affect water quality.

The Committee recommended Council authorize the City to apply for DEQ Materials Management program grant to buy equipment to improve the marketability of FloGro. Titmus reported that the Tree, Noxious Weed, and Native Vegetation subcommittee was in communication with the state and local schools regarding planting trees for climate change and participation in Arbor Day. Meller reported the Bio Solids subcommittee spoke with 22 people during Power of Florence, surveying their interest in curbside yard debris collection and use of Flo-Gro compost. 14 people were willing to pay for yard debris collection and to purchase FloGro. All of the subcommittees participated in Power of Florence. Prosser reported on her efforts to get all of Highway 101 adopted through Adopt a Highway. A motion was made and passed for EMAC members to adopt a portion of 101, pending HR reply on ability and liability. Kirsch led discussion on use of the Lane County System Benefit fee of \$1,500 for a community clean-up. It was decided to apply to Lane County to serve 4 locations in the community on November 2nd from 9 am to 2 pm. with assistance of from the haulers. Miltenberger announced that Beth Hatcher had resigned from EMAC for personal reasons.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center	President: Kirk Mlinek
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No Report.

Florence Urban Renewal Agency

Department: Administrative	Staff: Kelli Weese – City Recorder / Eco. Devo.
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At it's meeting on July 24th the Florence Urban Renewal Agency elected a new Chairperson and Vice-Chairperson with Bill Meyer to serve as Chairperson and Mike Webb to serve as Vice-Chairperson. On August 28th, the Agency reviewed it's work plan for the 2019-2021 years including the upcoming projects and initiatives set for the agency over this duration.

Florence Urban Renewal Agency Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
No report.	

Parks Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<p>Power of Florence Event – 45 volunteers providing 145.9 hours of labor. Here is the breakdown:</p> <ul style="list-style-type: none"> • Gallagher’s Park. Eleven individuals provided a total of 33.4 hours of labor pruning, fertilizing and removing brush at the park. This work was completed during Power of Florence. • Rolling Dunes Park. Eleven volunteers provided a total of 22 hours of labor spreading bark dust, weeding and raking of the planter beds at the park. • Singing Pines Dog Park. Twenty-three (23) volunteers provided 90.5 hours of labor during Power of Florence spreading new engineered wood fiber chips; installing permeable pavers; trimming vegetation; raking out the old wood mulch; sanding and painting benches; installing new gates; and helped City season staff mix and pour concrete for one of the dog watering stations. <p>Regular Volunteer Activity:</p> <ul style="list-style-type: none"> • Old Town Park (Gazebo Park), including Maple Street plaza and landscape strip under the Siuslaw River Bridge, volunteers provided 11.5 hours of labor weeding, pruning and repainting a bench. • Singing Pines Dog Park. In addition to the work completed on Power of Florence, the following weekend four volunteers provided a total of 16 hours of labor trimming vegetation; painting tree stumps (to be used as seats); and continued to remove the old wood mulch from areas in the park. • Singing Pines Park. Volunteers from Shoreline Christian School provided 1 hour of labor picking up trash at the park. 	

Planning Commission	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
<p>In July Planning Commission met on the 9th and 15th to hold a PC and joint work sessions, respectively on the residential code update. In August they met on the 13th to hold a public hearing on a temporary office building for Hyak/Siuslaw Broadband, which they passed 7-0 and on the 19th in a joint work session with Council to continue discussion on the draft residential code.</p>	

Police Auxiliary

Department: Police

Director: Len Larson

10 Auxiliary members contributed 244.75 volunteer hours in the month of July, totaling 1,648.25 for the year so far.

During July we provided an additional 47.5 hours of service for the City Block Party, a presence at the Verizon store for their Backpack Giveaway and staffed the Wings and Wheels Event on July 6th.



Auxiliary Regular Duties

- Neighborhood patrols and vacation checks
- Pick up found property
- Check on dog complaints/dogs left in cars
- Check handicapped parking for violations and issue warnings/tickets
- Jail checks and meal service
- Fingerprinting for the public and the court
- Sex offender registration
- Filing of tickets and incident reports
- Shredding documents
- Home security inspections and neighborhood watch
- Purchase of immediate needs for the jail and department
- Monthly Auxiliary meeting

Police Reserve Officers

Department: Police

Staff: Tom Turner – Police Chief

Program not active

Public Arts Committee	
<u>Department:</u> Administrative	<u>Chairperson:</u> Harlen Springer
<p>The Public Art Committee (PAC) continued its commitment to increase public outreach and made a presentation to the Board at Greentrees Village on July 8. In addition to 9 Board members, there were approximately 30 people in the audience. We reviewed the history of PAC, our current projects and next steps. We also answered questions from the audience and left handouts.</p> <p>On August 7, PAC hosted the Mural Dedication Ceremony at the site of the PUD building on Quince Street. Over 100 people attended and the reception was enthusiastic. Following opening remarks by Mayor Henry, we recognized many distinguished guests in the audience; including the Confederated Tribes of the Coos, Lower Umpqua and Siuslaw Indians, the Oregon Arts Commission, the Oregon Coast Council for the Arts, Travel lane County, and the Cultural Director of the City of Eugene. We also read remarks from State Representative Caddy McKeown (who is very supportive of Public Art) and gave all attendees a program which included a poem by poet Tim Barnes. The Artist team, Marino-Heidel Studios was also recognized by the audience.</p> <p>Going forward, the PAC is focused on updating the Public Art Guidelines and Work Plan per the direction of the City Council.</p>	

Transportation Committee (TC)	
<u>Department:</u> Planning	<u>Chairperson:</u> Bob Steele
<p>The Transportation Committee held its meeting on 8-29-19. There was just one public comment discussed. A citizen (not present) was concerned about the noise from a small airplane that was flying early in the morning. This issue is not the responsibility of the TC. However, in general discussion, it appears that there is no Florence noise regulation governing aircraft.</p> <p>The majority of discussion involved parking in Old Town. Staff presented to the TC the history of Old Town Parking Policy, 1997 to present. The TC will review all the historical material before the next TC meeting in September. The TC is not sure of the exact nature or the magnitude of the parking problem. At first glance, it seems a lot of previous effort has been done to analyze this parking issue. The TC is not sure if another analysis is needed. The TC needs to examine all the previous work and determine what the role of the TC is regarding this issue.</p> <p>The Transportation Growth Management Grant Application (for the Transportation System Plan) has been rejected. This item is now removed from the TC Work Plan. An explanation of the Adopt-a-Street Program was presented to the TC by Staff. This was for information only. The next meeting of the TC will be held on September 26th at 10:00 a.m.</p>	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments: *ER Reynolds*

ITEM'S ATTACHED: None
