

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO:
Meeting Date: November 18, 2019
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – October 2019

DISCUSSION/ISSUE:

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
15 volunteers from the Airport Volunteer Group provided 248 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	
Audit Ad-Hoc Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
No report.	
Budget Committee	
<u>Department:</u> Finance	<u>Chairperson:</u> TBD
No report.	
Community & Economic Development Committee	
<u>Department:</u> Administration	<u>Chairperson:</u> Robbie Wright
The CEDC has been busy with many sub-committee meetings, including Economic Development and Housing. Updates from both will be provided at the next full committee meeting. Sadly, we've had two CEDC members resign from the committee in order to dedicate more time to a personal economic development project. While we're sad to lose their expertise and passion on the committee, we're equally excited about the possibilities of the project they're working on.	
Environmental Management Advisory Committee (EMAC)	
<u>Department:</u> Planning	<u>Chair:</u> Maureen Miltenberger
No Report.	
Florence Events Center Volunteers / Friends of the FEC	
<u>Department:</u> Florence Events Center	<u>President:</u> Kirk Mlinek
No Report.	

Florence Urban Renewal Agency	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Eco. Devo.
The Florence Urban Renewal Agency did not meet in October.	

Florence Urban Renewal Agency Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
No report.	

Parks Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<p>Old Town Park (Gazebo Park). Two (2) volunteers provided a total of 14 hours of labor trimming vegetation, pruning, picking up liter, weeding, painting the gazebo, and sweeping the plaza.</p> <p>Munsel Road Park. 17 volunteers provided a total of 17 hours of labor weeding, mulch clean up and removal of grass from the sand areas of the park.</p> <p>Singing Pines Park. Twelve (11) volunteers provided a total of 8.25 hours of labor picking up litter and trash from the park, including the trails within the park.</p>	

Planning Commission	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
No report.	

Police Auxiliary

Department: Police

Director: Len Larson

6 Auxiliary members contributed 140 volunteer hours for the month of October, totaling 2,166.50 for the year so far.

Extra activity involved traffic control for the Plastic collection at the Methodist Church on the 27th and we had our annual Halloween at the Justice Center on the 31st.

We have two new individuals completing the application to join our program.

Auxiliary Regular Duties

- Neighborhood patrols and vacation checks
- Pick up found property
- Check on dog complaints/dogs left in cars
- Check handicapped parking for violations and issue warnings/tickets
- Jail checks and meal service
- Fingerprinting for the public and the court
- Sex offender registration
- Filing of tickets and incident reports
- Shredding documents
- Home security inspections and neighborhood watch
- Purchase of immediate needs for the jail and department
- Monthly Auxiliary meeting



Police Reserve Officers

Department: Police

Staff: Tom Turner – Police Chief

Program not active

Public Arts Committee

Department: Administrative

Chairperson: Harlen Springer

Continuing Education - [How to Sound like You Understand](#)

[Art](#) (<https://www.youtube.com/watch?v=OzMVvLKnJxs>)

Public Arts Committee put on 90 HOLD from City Council

10-1-2019 - Photo Op with the Purchase of ArtExposed Copper Leaf Tree with City Council (past and present), Public Art Committee members (past and present), New owners, Artist, City Staff and community members.



10-2-2019 - Photo Op with Installation of New replacement work - The Crystal Tree by Pancho Clark



Navigating the Public Art Process

Kate Ali, City of Eugene
Public Art Manager



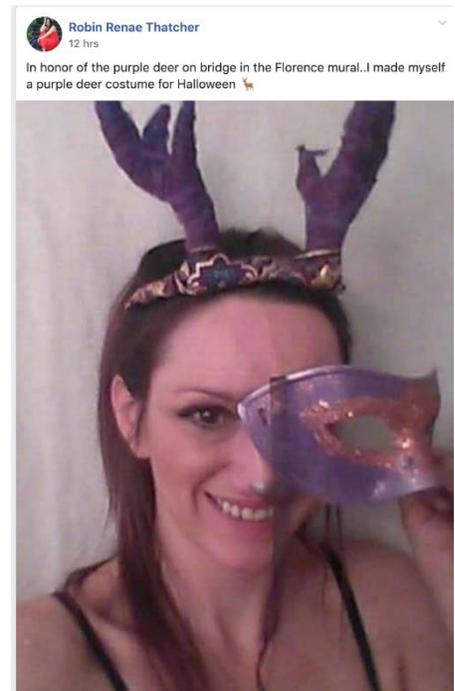
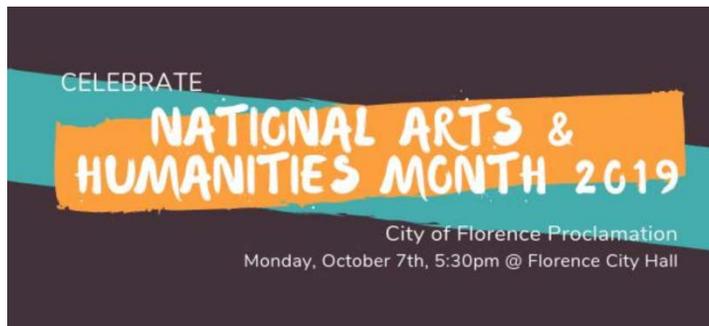
Posted on Various Social Media Sites - How to Navigate the Public Art Process from the Lane County Arts Council & the City of Eugene (Event Date is 10/7/2019).

10/7/2019 - Work Session with City Council: <https://www.ci.florence.or.us/council/city-council-public-arts-committee-joint-work-session-0>

Siuslaw News Coverage: <https://thesiuslawnews.com/article/public-art-committee-submits-new-workplan>

October Arts & Humanities Month

Facebook Event: <https://www.facebook.com/events/364183861126729/>



Oregon Main Street Conference 10/4/2019 -
Presentation to Main Street Conference to various Cities
across Oregon in Tillamook

Halloween, people dressed up as the PURPLE DEER:

Transportation Committee (TC)	
<u>Department:</u> Planning	<u>Chairperson:</u> Bob Steele
<p>The Transportation Committee held its meeting on 10-31-19. No citizens were present. There was just one public comment discussed. A citizen asked, by email, if the City was going to post parking restrictions on Maple Street near the Home Grown Restaurant. Megan Messmer responded, by email, stating that at this time the City has no plans to do so.</p> <p>The majority of discussion, again, involved parking in Old Town. This will be the main topic of discussion at the Council's work session with the TC on Monday, November 4th. A memorandum from the TC was prepared for Council by Sarah Moehrke and approved for the TC by Bob Steele, Chairman.</p> <p>A Florence-Eugene Route Advisory Committee, Route 126, has been established. Bob Steele and Sarah Moehrke will be attending the first meeting on November 20th, 1-3 PM, at the Lane Council of Governments building in Eugene.</p> <p>With the departure of David Montes, CEDC Ex-Officio, there is a need to fill this vacancy.</p> <p>There is a need to complete the new lease agreement process for the Airport. This is an ongoing concern of the TC.</p> <p>The next meeting of the TC will be held on November 21, 2019 at 2:30 p.m. The time was changed to accommodate George Henry's work schedule.</p>	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost-effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
 Comments:

ITEM'S ATTACHED: None