
AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: May 20, 2019
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – April 2019

DISCUSSION/ISSUE:

Airport Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

The Airport Volunteer Group provided 240 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.

Audit Ad-Hoc Committee

Department: Finance

Staff: TBD

No report.

Budget Committee

Department: Finance

Chairperson: TBD

No report.

Community & Economic Development Committee

Department: Administration

Chairperson: Robbie Wright

The CEDC continued discussions regarding updates to the housing code and the upcoming work session. The works sessions during the month of May will cover many items of the updated code and be returned to the larger committee for review. With assistance from the City of Florence, OEDA hosted an economic development professional training at the FEC for business retention and expansion as well as marketing with a great turnout from across the state.

Environmental Management Advisory Committee (EMAC)

Department: Planning

Chair: Maureen Miltenberger

The EMAC committee met April 16th with all members present. After going into executive session to review rates, a motion was made for a rate increase for solid waste and recycling services to be reviewed and approved by the city council on May 6th. The City of Florence Work Plan was reviewed and three subcommittees were defined which included objectives and tasks. The subcommittees are Biosolids Program, Litter and Waste Reduction and Tree City/Native Vegetation. Members chose committees and will meet before our May EMAC meeting. A PSA regarding Scotch Broom was approved and upcoming Earth and Arbor Day events were discussed. A very successful Earth Day celebration was held on April 20th. EMAC had a very popular booth with 3 volunteers putting in over ten volunteer hours.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

President: Kirk Mlinek

No Report.

Florence Urban Renewal Agency

Department: Administrative

Staff: Kelli Weese – City Recorder / Eco. Devo.

FURA did not meet in April.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: TBD

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

10 volunteers from Shoreline Christian School provides a total of 7.5 hours of labor picking up trash at Singing Pines Park.

Planning Commission

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

The Planning Commission met April 9th to hear the continued public hearing for the Cannery Station Planned Unit Development, Subdivision and three Design Reviews for an Assisted Living Facility. The PC voted 6-1 to approve the Cannery Station PUD and Subdivision and 6 to 1 to approve the Design Reviews. The PC met April 23rd to hold a worksession on the 2019-2020 Workplan and the DLCD Technical Assistance Housing Code Update Project. The PC's next meeting will be held May 14th where they will hold a public hearing on the Oak St. Commons Townhome project.

Police Auxiliary

Department: Police

Director: Len Larson



11 Auxiliary members contributed 263.50 volunteer hours in the month of April, totaling 990.25 for the year so far.

During April we lost one Auxiliary member. Our efforts for May will be the Rhody Parade on Sunday May 19th and continuing with monthly trainings.

Auxiliary Regular Duties

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| <ul style="list-style-type: none"> • Neighborhood patrols and vacation checks • Check on dog complaints, dogs left in cars • Jail checks and meal service • Sex offender registration • Shredding documents • Purchase of immediate needs for the Police Department and Jail | <ul style="list-style-type: none"> • Pick up found property • Check handicapped parking for violations / issue warnings and tickets • Fingerprinting for the public and the court • Filing of tickets and incident reports • Home security inspections and neighborhood watch • Monthly Auxiliary Meeting |
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Police Reserve Officers

Department: Police

Staff: Tom Turner – Police Chief

Program not active

Public Art Committee

Department: Administrative

Chairperson: Harlen Springer

No Report.

Transportation Committee (TC)

Department: Planning

Chairperson: Bob Steele

The Transportation Committee held its meeting on 4-25-19. There were no public comments. City staff presented a review of the 7-1-19 to 6-30-21 City Work Plan. The various City Work Plan transportation priorities were discussed. City staff will coordinate with the TC to develop the annual Transportation Work Plan and prepare for a work session to discuss the draft Transportation Work Plan with the City Council in June. Bob Steele and Terry Tomney will attend this work session. Several members of the TC will attend the May 6th City Council meeting to demonstrate the TC's support for the Bike Month Proclamation. City staff is preparing a Transportation Growth Management Grant Application. The TC will assist in soliciting letters of support for the Grant. If this grant is received it will be used to replace the current 2012 Transportation Systems Plan which is outdated and contains errors. This application will be presented to City Council on May 20th as a consent agenda item. The Rhody Express ordinance is currently being reviewed by City staff. The next meeting of the TC will be held on May 30th at 10:00 a.m.

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ER Reynolds

ITEM'S ATTACHED: None
