

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: March 18, 2019
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – February 2019

DISCUSSION/ISSUE:

Airport Volunteers

Department: Public Works Staff: Mike Miller – Public Works Director

The Airport Volunteer Group provided 224 (from 19 different individuals) hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.

Audit Committee

Department: Finance Staff: TBD

No report.

Budget Committee

Department: Finance Staff: TBD

No report.

Community & Economic Development Committee

Department: Administration Staff: Lindsey White – Administrative Assistant II

The Community and Economic Development Committee had their inaugural meeting at the end of February. At this meeting, the committee elected Robbie Wright as committee chairperson and Bill Prosser as committee co-chairperson. They also were introduced to their first project which will be to work with the Community Development department in updating the Residential Housing Codes. The consultants that are working with staff will be presenting to the committee at the March meeting about the code updates and the future of residential housing in Florence.

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

EMAC met February 7th to welcome its new members Sherry Harvey, Elizabeth Hatcher, Katie Prosser and Michael Titmus, approve minutes, recap the proposed biennial workplan items provided to City Council, discuss the solid waste rate updates needing EMAC review and recommendation to Council. Recommendation will be made at April's meeting to be heard by Council in May and become effective July 1st. EMAC also selected Miltenberger and Kirsch as their Chair and Vice Chair respectively. EMAC's next meeting was scheduled for March 7th and moved to March 14th at 6pm to ensure everyone could receive board and committee training and accommodate committee & staff commitments.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kirk Mlinek, Friends of FEC President

No Report.

Florence Urban Renewal Agency

Department: Administrative

Staff: Kelli Weese – City Recorder / Eco.
Devo.

FURA met on January 30, 2019 to review the Public Art Committee recommendation of approval of a contract with the artist for installation of a mural at the Central Lincoln PUD building. The Agency also discussed their bylaws and appointment process. The Agency did not meet in February.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: TBD

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Singing Pines Park: Shoreline Christian School volunteers provided 7.5 hours of labor picking up litter and other trash at the park.

Old Town Park (Gazebo Park): Volunteers provided 2 hours of labor cleaning the plaza, flowerbeds, pruning and weeding at the park.

Planning Commission	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
<p>The Planning Commission met February 5th to hold three public hearings: Mustard Seed Community Center, Driftwood Shores Maintenance Building, and Sand Master Park Relocation. The PC voted 6-0 approve Mustard Seed and Sand Master Park. They continued the Driftwood Shore Maintenance Building to March 5th. The PC met February 26th to hold three public hearings: Pine St. at 32nd St. vacation request, Crossroads Church Zone Change and Farnsworth Zone Change and Zone Text Change. The PC voted 6-0, 6-0 and 5-1 respectively to approve the requests.</p>	

Police Auxiliary	
<u>Department:</u> Police	<u>Staff:</u> Len Larson – Auxiliary Director
	<p>10 Auxiliary members contributed 228.75 volunteer hours in the month of February, totaling 461.00 for the year so far.</p> <p>In February we have begun the training of one new individual. This training will involve 16-20 hours doing ride-a-longs and learning what is involved with becoming a Florence Police Department volunteer.</p>
Auxiliary Regular Duties	
<ul style="list-style-type: none"> • Neighborhood patrols and vacation checks • Check on dog complaints, dogs left in cars • Jail checks and meal service • Sex offender registration • Shredding documents • Purchase of immediate needs for the Police Department and Jail • Pick up found property • Check handicapped parking for violations / issue warnings and tickets • Fingerprinting for the public and the court • Filing of tickets and incident reports • Home security inspections and neighborhood watch • Monthly Auxiliary Meeting 	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
Program not active	

Public Art Committee	
<u>Department:</u> Administrative	<u>Staff:</u> Sarah Moehrke – Community & Economic Development Assistant
<p>During the month of February, the Public Art Committee met with the new committee of 11 people. During PAC's first meeting, they elected Harlen Springer as committee chairperson and Jo Beaudreau as committee co-chairperson. The committee also approved the next round of design modifications to reflect the changes made to the mural to be culturally sensitive of the Siuslaw Native traditions. The PAC is still waiting to hear back from ODOT regarding the Siuslaw Bridge Steps Beautification project but are excited about the project's hopeful installation this summer.</p>	

Transportation Committee (TC)	
<u>Department:</u> Planning	<u>Staff:</u> Glen Southerland – Associate Planner
<p>The Transportation Committee had their first meeting on February 28th. The Committee met to discuss and receive training regarding their proposed responsibilities and roles. The Committee elected a Chairperson, Robert Steele, and Vice-Chairperson, Terry Tomeny. The next meeting of the Transportation Committee will be held on March 28th at 10:00 a.m.</p>	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
 Comments:

ITEM'S ATTACHED: None