



Request to Address the Florence HIP SAT (Speaker's Card)

City of Florence
A City in Motion

Name: _____

(Please Print)

HIP SAT Meeting Date: _____ Agenda Item No.: _____

☐ Proponent ☐ Opponent ☐ Neutral

Brief Overview of What You Wish to Discuss: _____

Do you represent an organization? ☐ Yes ☐ No Name of Org.: _____

Residence Address: _____

City, State, Zip: _____

Email (Optional): _____ Phone No. (Optional): _____

Would you like to be added to the City of Florence Email Distribution Lists?

☐ Newsletter ☐ Florence HIP SAT

NOTE: ONCE COMPLETED, THIS CARD BECOMES A PUBLIC DOCUMENT

(See Reverse Side for Instructions)

INSTRUCTIONS

Please fill out and submit to City Recorder Lindsey White. The City Recorder will advise the HIP SAT when requests to speak are in hand. If filling the card out in advance, please submit:

1. Via email to cityrecorder@ci.florence.or.us,
2. Via mail to Florence City Hall – Attn: City Recorder; 250 Hwy 101; Florence, OR, 97439
3. In Person at Florence City Hall (250 Hwy 101) – Attn: City Recorder (Front Desk or Drop Box)
4. Online at <https://www.ci.florence.or.us/boardsandcommissions/request-address-florence-housing-implementation-plan-hip-stakeholder-advisory>

The Speaker's Card must be submitted at least one hour before the meeting is scheduled to begin.

To maximize time for speakers of varying topics, time limits have been set for speakers wishing to address the HIP SAT, and each speaker may only speak once to each agenda item. Under normal circumstances, those time limits are listed below. Speakers may not yield their time to others. For more information, visit the City of Florence website at <http://www.ci.florence.or.us/council/rules-procedure>.

General Public Comments - 3 minutes

NOTE: In special circumstances, the Presiding Officer may establish longer and / or shorter time limits.