

**CITY OF FLORENCE
RESOLUTION NO. 2, SERIES 2022**

**A Resolution Establishing the City of Florence Housing Implementation Plan
Project Ad-Hoc Committee**

RECITALS:

1. The City of Florence City Council established the 2021-2023 Work Plan for the City of Florence.
2. The City Council established multiple objectives and tasks related to housing implementation and support.
3. The Florence Housing Implementation Plan Project Ad-Hoc Committee is a working committee striving to inform future housing development programs in the city and consider code updates which are most suitable locally and needed to support City's planned land uses.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The City of Florence approves establishment of the Housing Implementation Plan Project Ad-Hoc Committee, hereinafter referred to as the Stakeholder Advisory Team (SAT) as set forth in Exhibit A.
2. This Resolution takes effect immediately upon adoption.

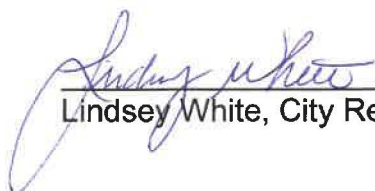
ADOPTION:

This Resolution is passed and adopted on the 10th day of January, 2022.



Joe Henry, Mayor

Attest:



Lindsey White, City Recorder

Exhibit A

Housing Implementation Plan Project Stakeholder Advisory Team

- 1: **Membership:** The Housing Implementation Plan Project Stakeholder Advisory Team (SAT) shall be composed of members to be appointed in the manner provided in Chapter 1 of Title 2 of Florence City Code.

Committee membership shall strive to represent a broad spectrum of community stakeholders and technical staff, including but not limited to:

Local resident(s) representing each of following: youth, Title VI (race, color, or national origin), and ADA.

Representative(s) of a local or state government agency tasked with or impacted by housing initiatives including but not limited to Lane Community College, Florence Urban Renewal Agency, Department of Land Conservation and Development, Senior and Disabled Services, Confederated Tribes of the Coos Lower Umpqua and Siuslaw Indians, Siuslaw Valley Fire and Rescue, Western Lane Ambulance, Florence Community and Economic Development Committee, and Siuslaw School District 97J

Representatives(s) of housing providers and advocates including but not limited to Siuslaw Outreach Services, Developers, Habitat for Humanity, Florence Ministerial Association, First Step, Florence Cold Weather Shelter, and local healthcare.

Representative(s) of the Florence Area Chamber of Commerce

In addition, up to two (2) City Councilors, up to two (2) Planning Commissioners and department representatives from Planning, Public Works, Police, and City Management, may serve as ex-officio members without vote.

- 2: **Term of Office:** The members shall be appointed for a term length commensurate with the length of time necessary to complete the duties as assigned to the committee.
- 3: **Vacancies and Removals:** Appointments to fill vacancies shall be in the manner provided in Chapter 1 of Florence City Code Title 2, and shall be appointed for the remainder of the unexpired term of the member being replaced. Members serve at the pleasure of the City Council, and may be removed by the City Council, for misconduct or nonperformance of duty as indicated in Florence City Code 2-1-4. The position of any member who is absent from three (3) consecutive meetings without an excuse, as approved by the SAT Chairperson, is presumed to be in nonperformance of duty, and the City Council shall declare the position vacant.
- 4: **Presiding Members:** Upon establishment, the Committee shall elect a chair and vice-chair to serve for the duration of the project timeline. In the event of resignation, vacancy, or removal, the Committee shall designate a chair, or vice-chair, to serve for the remainder of the project timeline.
- 5: **Meetings:** A majority of the members of the Committee shall constitute a quorum. The Chairperson or three (3) members may call a previously unannounced special meeting to be held not earlier than twenty four (24) hours after the notice is given as required by the Oregon Public Meeting Laws.

- 6: **Duties:** The Committee shall serve as an advisory committee providing input to inform completion of the Housing Implementation Plan Project. The Committee shall serve in an advisory capacity to the City Council and/or Staff as appropriate in matters pertaining to the project. Specific duties include...

Review work products as presented by consultants and city staff including providing recommendations on key project issues and decisions, providing guidance on scenarios and policy options and guiding stakeholder and community engagement strategies.

Serve as liaisons between the project and their represented constituencies including seeking input from other agency representatives, citizens and interested parties through direct engagement.

- 6: **Conflict of Interest and Bias:** During their tenure, members of the SAT shall refrain from activities that represent a conflict of interest. A member must not undertake any action or any decision or recommendation as a committee member, the effect of which would be to the private pecuniary benefit or detriment of the person or the person's relative or any business within which the person or a relative of the person is associated. Members of the SAT shall follow the requirements of Oregon Revised Statutes Chapter 244 relating to ethics for public officials and shall also follow the Oregon State Guidelines for Public Officials published by the Secretary of State's office.