

## Exhibit A

### Transportation Systems Plan Update Project Stakeholder Transportation Advisory Committee

- 1: Membership:** The Transportation Systems Plan Update Project Stakeholder Transportation Advisory Committee (STAC) shall be composed of members to be appointed in the manner provided in Chapter 1 of Title 2 of Florence City Code.

Committee membership shall strive to represent a broad spectrum of transportation related agencies, businesses, and volunteers and local residents, including but not limited to:

Local resident(s) representing each of following: youth, Title VI (race, color, or national origin), transportation disadvantaged (unable to obtain transportation due to a disability, age, or income), ADA, active transportation advocates (human-powered transportation) and freight.

Representative(s) of a local or state government agency tasked with or impacted by transportation initiatives including but not limited to Lane Community College, Florence Urban Renewal Agency, US Coast Guard, Port of Siuslaw, Lane County Public Works Transportation, Department of Land Conservation and Development, Oregon Transportation Growth Management, Senior and Disabled Services, Confederated Tribes of the Coos Lower Umpqua and Siuslaw Indians, Siuslaw Valley Fire and Rescue, Western Lane Ambulance, Oregon Department of Transportation, Florence Transportation Committee, and Siuslaw School District 97J

Representatives(s) of local and regional transit providers including but not limited to Lane Council of Governments, Coos County Transit Connection, Lane Transit District

Representative(s) of the Florence Area Chamber of Commerce

In addition, up to two (2) City Councilors, up to two (2) Planning Commissioners and department representatives from Planning, Public Works, Police, and City Management, may serve as ex-officio members without vote.

- 2: Term of Office:** The members shall be appointed for a term length commensurate with the length of time necessary to complete the duties as assigned to the committee.
- 3: Vacancies and Removals:** Appointments to fill vacancies shall be in the manner provided in Chapter 1 of Florence City Code Title 2, and shall be appointed for the remainder of the unexpired term of the member being replaced. Members serve at the pleasure of the City Council, and may be removed by the City Council, for misconduct or nonperformance of duty as indicated in Florence City Code 2-1-4. The position of any member who is absent from three (3) consecutive meetings without an excuse, as approved by the STAC Chairperson, is presumed to be in nonperformance of duty, and the City Council shall declare the position vacant.
- 4: Presiding Members:** Upon establishment, the Committee shall elect a chair and vice-chair to serve for the duration of the project timeline. In the event of resignation, vacancy, or removal, the Committee shall designate a chair, or vice-chair, to serve for the remainder of the project timeline.
- 5: Meetings:** A majority of the members of the Committee shall constitute a quorum. The Chairperson or three (3) members may call a previously unannounced special meeting to be held not earlier than twenty four (24) hours after the notice is given as required by the Oregon Public Meeting Laws.

- 6: Duties:** The Committee shall serve as an advisory committee providing input to inform completion of the Transportation Systems Plan Update project. The Committee shall serve in an advisory capacity to the City Council and/or Staff as appropriate in matters pertaining to the project. Specific duties include...

Review work products as presented by consultants and city staff including providing recommendations on key project issues and decisions, providing guidance on scenarios and policy options and guiding stakeholder and community engagement strategies.

Serve as liaisons between the project and their represented constituencies including seeking input from other agency representatives, citizens and interested parties through direct engagement.

- 6: Conflict of Interest and Bias:** During their tenure, members of the STAC shall refrain from activities that represent a conflict of interest. A member must not undertake any action or any decision or recommendation as a committee member, the effect of which would be to the private pecuniary benefit or detriment of the person or the person's relative or any business within which the person or a relative of the person is associated. Members of the STAC shall follow the requirements of Oregon Revised Statutes Chapter 244 relating to ethics for public officials and shall also follow the Oregon State Guidelines for Public Officials published by the Secretary of State's office.