

*Building Permits and Related Fees*

**All Building Permit Fees are based upon valuation** as determined by multiplying the square footage of the dwelling, garage, carport, and covered walks and patios by the "per square foot cost factor" identified in the Building Valuation Data Table

	Unit	FY 2023
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Sign Fee Schedule

**Illuminated (Electric) Signs**

Fascia, freestanding, wall, marquee, projecting signs or reader boards with direct (neon), internal or changing image lighting, words or other electrical components.

Up to 20 square feet	Flat fee	143.06
Over 20 square feet and up to 40 square feet	Flat fee	178.01
Over 40 square feet and up to 60 square feet	Flat fee	205.31
Over 60 square feet and up to 80 square feet	Flat fee	224.97
Over 80 square feet and up to 100 square feet	Flat fee	245.72
Over 100 square feet and up to 120 square feet	Flat fee	273.02
Over 120 square feet and up to 140 square feet	Flat fee	287.22

**Non-Illuminated Signs**

Fascia, freestanding, wall, marquee or projecting signs without direct or internal lighting or other electrical components.

Up to 20 square feet	Flat fee	110.63
Over 20 square feet and up to 40 square feet	Flat fee	152.66
Over 40 square feet and up to 60 square feet	Flat fee	180.33
Over 60 square feet and up to 80 square feet	Flat fee	187.01
Over 80 square feet and up to 100 square feet	Flat fee	193.60
Over 100 square feet and up to 120 square feet	Flat fee	207.99
Over 120 square feet and up to 140 square feet	Flat fee	214.61

**Wall Painted Signs, Adhered Signs**

These are based on the square footage, and shall be computed the same way as fee is charged for sign permits (i.e., vinyl, paper or similar material)

<b>Additional Plan Review Fee</b>		
Plan Review Time 1/2 hour or less	Flat fee	58.19
Plan Review Time Greater than 1/2 hour	Hourly rate or fraction thereof	111.09
<b>Appeals and Adjustments</b>		
Appeal Fees	Per appeal	214.34
Adjustment Fees	Per adjustment	803.79
<b>Re-Inspections or Inspections Outside of Normal Business Hours</b>		
Other Inspections Not Specifically Identified Elsewhere	Per hour or fraction thereof	91.68
<b>Investigation Fee For commencement of work before obtaining a sign permit</b>		
Equal to permit fee or the actual investigation costs per hour, whichever is greater, plus \$250.00	Per hour	111.09
<b>Permit Reinstatement Processing Fee</b>		
Fee for renewal of a permit that has expired shall be equal to the cost of a new permit	Amount per Sign Permit Schedule	Amount for new permit

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**Structural Alteration**

Structural alterations will be subject to a New Build Permit and a Plan Review Fee of 65% of the Building Permit Fee.

Per Building  
Permit Fee  
Schedule

Per Building  
Permit Fee  
Schedule

**Signs that Require a Building Permit are, but not limited to:**

- Fascia signs over 400 pounds
- All projecting signs
- All freestanding signs over 6 feet in height
- All pitched roof signs

**Temporary Banners**

Registration of all banners must be made at the Building Department.

**Consultant Review**

Applications or documents necessitating review from consultants (i.e., city attorney, Lighting consultant, etc.) shall be charged the consultant cost to the City. The City will bill the applicant for charges incurred as a pass-through charge.