

Mechanical Permit Application

City of Florence

250 Highway 101, Florence, OR 97439

Phone 541 997-2141 Fax 541 997-4109 **Insp. Line 541-997-2141 ext 3**

www.ci.florence.or.us



TYPE OF WORK		
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition/alteration/replacement	
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other:	
CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> 1- and 2- family dwelling	<input type="checkbox"/> Commercial/industrial	<input type="checkbox"/> Accessory building
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Master builder	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION		
Job site address:		
City/State/ZIP		
Suite/bldg/apt no:	Project name:	
LP GAS INSTALLER		
Name:		
Address:		
City:	State:	
Fire Marshal LP Gas Installer #:	Phone:	
Florence City License #:		
DESCRIPTION OF WORK		
<input type="checkbox"/> PROPERTY OWNER	<input type="checkbox"/> TENANT	
Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
APPLICANT/ CONTACT PERSON		
Business name:		
Contact name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
CONTRACTOR		
Business name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
CCB lic:	City lic:	
Authorized signature:		
Print Name:	Date:	

COMMERCIAL FEE SCHEDULE – USE CHECKLIST

Mechanical permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit. \$

RESIDENTIAL EQUIPMENT / SYSTEMS FEES

For special information use checklist.

Description	Qty	Ea.	Total
Heating/cooling			
Furnace or add-on air conditioning		See fee schedule	
Heat pump		62.70	
Air Handler		34.32	
Residential boiler (radiator or hydronic)		See fee schedule	
Unit heaters (fuel-type, not electric), in-wall, in-duct, suspended, etc.		48.00	
Flue/vent for any of above		24.00	
Duct work		24.00	

Other fuel appliances

Water heater (gas)		34.32	
Gas fireplace or stove w/flu		34.32	
Appliance vent other than water heater		24.00	
Log lighter (gas)		24.00	
Wood/pellet stove w/ flu		34.32	
Wood fireplace/insert		34.32	
Chimney/liner/flu/vent		34.32	
Other:		24.00	

Environmental exhaust and ventilation

Range hood/other kitchen equipment		34.32	
Clothes dryer exhaust		34.32	
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)		24.00	
Attic/crawl space fans		24.00	
Other:		24.00	

Fuel piping

\$14.70 for first, \$4.20 for each additional

Furnace, etc		#/outlets	
Gas heat pump		#/outlets	
Wall/suspended/unit heater		#/outlets	
Water heater		#/outlets	
Masonry Fireplace		96.00	
Range		#/outlets	
Barbecue		#/outlets	
Clothes dryer (gas)		#/outlets	
Other:		#/outlets	

MECHANICAL PERMIT FEES

Subtotal	
Minimum permit fee	\$91.68
Commercial plan review (25% of permit fee)	
State surcharge (12% of permit fee)	
TOTAL PERMIT FEE	

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and are also required to obtain a City of Florence business license prior to start of work.

*See Mechanical Valuation sheet

Rev 01/23