

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: July 16, 2018
Department: All

ITEM TITLE: Board and Committee Report – June 2018

DISCUSSION/ISSUE:

Airport Advisory Committee	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
The Airport Advisory Committee did not meet in June. The next meeting is scheduled for July 18, 2018 at the FEC.	

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
One Airport Volunteer Group (AVG): Volunteers provided 240 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	

Ad-Hoc Finance Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Audit Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Economic Development Committee (EDC)	
<u>Department:</u> Administration	<u>Staff:</u> TBD
No report.	

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

EMAC met June 5th to review the solid waste rate review final decision and discuss next steps with plastic bag regulation. They also met June 19th in a work session with a Surfrider representative to discuss current trends in plastic bag regulation and review proposed code language. Their next meeting is scheduled for July 17th at 6pm.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kirk Mlinek, Friends of FEC
Chairperson

FEC Indoor Yard Sale -- The next FEC Indoor Yard Sale is scheduled for August 4, 2018. Revenue from this event is derived from admission fees, vendor fees, and the Friends booth sales.

Florence Festival of Books -- The Festival of Books Committee reports that booth sales are brisk in advance of the event scheduled for September 28-29.

Power of Florence – The Friends recently voted to participate in the annual Power of Florence, scheduled for July 21, 2018, by purchasing and spreading bark mulch in the shrubbery beds in front of, and around, the Florence Events Center. Volunteers will spread approximately 20 cubic yards of material valued at approximately \$1,000.

Florence Urban Renewal Agency

Department: Administrative

Staff: Erin Reynolds – City Manager

FURA met in on June 27th to consider an amendment to the agreement with MurraySmith given the outcome of the ReVision Florence construction bids. The Agency discussed potential amendments to the overall project design and timelines to provide for lower overall costs to maintain current project budget. The Agency also discussed the FURA 3rd Quarter Financials.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: Andy Parks – Finance Director

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Gallagher Park: Volunteers from the Siuslaw Chapter of American Rhododendron Society provided eight hours of labor pruning rhododendrons and other shrubs in the park, and power washing sidewalks.

Veterans Memorial Park: Volunteers provided 14 hours of labor cleaning and weeding at the park.

Old Town Park (Gazebo Park): Volunteers provided six hours of labor cleaning the flowerbeds, pruning and weeding at the park.

Singing Pines Park: Shoreline Christian School volunteers provided three hours of labor picking up litter and other debris at the park.

Planning Commission

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

On June 12th, the Planning Commission held three public hearings: The Commissioners voted 6 to 1 to approve the SDA Modular Building, 7-0 to recommend adoption of the Housing and Tsunami Comp Plan amendments to City Council, and they continued the Cannery Station PUD in order to obtain more information and provide the opportunity to testify.

On June 26nd the Planning Commission held three public hearings: Cannery Station was approved 6-1, Driftwood Shores temporary building extension was approved 7-0 and the 19th St. 4-unit cluster was approved 7-0.

The Planning Commission will meet again on July 12th at 5:30 p.m. at the Florence Events Center.

Police Auxiliary

Department: Police

Staff: Merrilee Mager – Auxiliary Director



11 Auxiliary members contribute 282 volunteer hours in the month of June for a total of 1637 hours YTD. We have one trainee and one candidate currently being vetted.

On June 22, the annual “Aging in Place” event was held at the FEC. 3 Auxiliary members greeted attendees at our booth sharing information on Senior Safety, Senior Fraud scams, and Neighborhood Watch. We handed out plenty of great give-a-ways too!

AUXILIARY REGULAR DUTIES

- Neighborhood patrols and vacation checks
- Pick up found property
- Check on dog complaints, dogs left in cars
- Check handicapped parking for violations/issue warnings and tickets
- Jail checks and meal service
- Fingerprinting for the public and the court
- Sex offender registration
- Filing of tickets and incident reports
- Shredding documents
- Home security inspections and neighborhood watch
- Purchase of immediate needs for the PD and jail
- Monthly Auxiliary meeting

Police Reserve Officers

Department: Police

Staff: Tom Turner – Police Chief

Program not active

Public Art Committee

Department: Administrative

Staff: Kelli Weese – City Recorder / Economic Development Coordinator

Due to summer conflicts, PAC did not meet in the month of June. The next PAC meeting is scheduled for July 16, 2018.

Transit Advisory Committee (TAC)

Department: Planning

Staff: Glen Southerland – Associate Planner

The Transit Advisory Committee met at 1:30 p.m. on June 20, 2018 at the FEC. They discussed ridership and count operations, upcoming community service hours for Wings and Wheels and National Night Out and received updates on coastal connectivity for the Florence/Yachats connection, Pacific Crest Bus, and analysis for a Florence to Eugene route. TAC will meet again at 1:30 p.m. on July 18, 2018, location to be determined.

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ER Reynolds

ITEM'S ATTACHED: None
