

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 10
Meeting Date: April 16, 2018
Department: All

ITEM TITLE: Board and Committee Report – March 2018

DISCUSSION/ISSUE:

Airport Advisory Committee	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
The Airport Advisory Committee did not meet during March. The next meeting is scheduled for April 18, 2018 at the FEC.	

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Volunteer Group (AVG) provided 248 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	

Ad-Hoc Finance Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Audit Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Economic Development Committee (EDC)	
<u>Department:</u> Administration	<u>Staff:</u> Jesse Dolin – Economic Development Catalyst
No report.	

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

EMAC met on March 6th. Kelli Weese provided EMAC orientation and training. The committee also discussed solid waste licensees and rate review both in executive and open sessions with materials provided by Chris Bell from Bell and Associates. Due to the length of the meeting the agenda items regarding food and beverage foam container and plastic bag regulation was postponed to the next meeting scheduled for April 3rd.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kevin Rhodes – FEC Director

No Report.

Florence Urban Renewal Agency

Department: Administrative

Staff: Erin Reynolds – City Manager

FURA met in on March 28th. The group approved amendments to two different contracts to continue efforts toward the ReVision Florence project. Amendments were made to the districts contract with the Oregon Department of Transportation intergovernmental agreement and the agreement with the engineering firm Murraysmith. In addition, the agency reviewed the long-term funding of the district as well as the ReVision Florence project.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: Andy Parks – Finance Director

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Gallagher Park: Siuslaw Chapter of American Rhododendron Society volunteers provided 67.4 hours of labor pruning rhododendrons and other shrubs in the park.

Old Town Park (Gazebo Park): Volunteers provided 8 hours of labor cleaning the flowerbeds, pruning and weeding at the park.

Munsel Road Park: BSA Troop 721 provided 11 hours of volunteer hours cleaning the flower beds, weeding and mulching the rhododendrons.

Veterans Memorial Park: Volunteers provided 7 hours of labor cleaning and weeding at the park.

Singing Pines Park: Shoreline Christian School volunteers provided 2.5 hours of labor picking up litter and other trash at the park.

Planning Commission	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
<p>Planning Commission met March 26th in a joint worksession with the City Council to discuss proposed comprehensive plan and code changes related to housing. They also met on March 27th to hold a public hearing on a request for annexation of the Heceta Beach Campground. The Planning Commission unanimously recommended approval to the City Council. Planning Commission’s next meeting will be held on April 11, 2018 at 5:30 were they will hold a worksession on Accessory Dwelling Units and other code proposals related to SB 1051.</p>	

Police Auxiliary	
<u>Department:</u> Police	<u>Staff:</u> Merrilee Mager – Auxiliary Director
No Report	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
Program not active	

Public Art Committee	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Economic Development Coordinator
<p>PAC met on March 19th and discussed decided the following:</p> <p><u>Art Exposed:</u></p> <p>The team invited the public to attend to review the proposals from the subcommittee on the Art Exposed project and sent out letters to old town area residents, business owners, and property owners. The Public Art Committee received applications for five Bay Street locations and reviewed potential options for each location at the meeting (<i>see attached</i>). The committee elected to work with artists to select the following pieces:</p> <ul style="list-style-type: none"> • Site 5: Maple Street Park – Expose Time • Site 4: Old Town Park – Copper Leaf Tree • Site 3: East Side of Interpretive Center – Transformation • Site 2: Rain Garden – Peer • Site 1: River Roasters – Sitting Wave <p>The next steps will be for the committee to coordinate terms and installation logistics with each of the artists.</p> <p><u>Trash Cans:</u></p> <p>The group discussed the potential to purchase new trash cans for the Bay Street / Old Town area and prepare art pieces for those cans in a style of project similar to the Dancing with Sea Lions. The subcommittee is preparing cost estimates for the potential project.</p>	

Work Plan Amendments

PAC elected to make amendments to their work plan to include the ReVision Florence project art pieces as both additional 'Art Exposed' gallery locations as well as featured pieces. These additional amendments will require additional funding and this led the group to amend the work plan to include funding to hire a contract grant writer to prepare a work plan to outline the potential grants available for the project (and all art projects) and to potentially help write some of the grants. In addition, the group approved staff to submit an application to obtain an intern through the Resource Assistance for Rural Environments (RARE) program for the 18-19 school year.

Siuslaw Bridge Steps

The group reviewed progress toward the Siuslaw Bridge Steps project. The subcommittee received 23 applications for the project and finalized the selection committee for the project to include two public art committee members and three members of the public (Jo Beaudreau, Susan Tive, Nancy Archer, Mike Swartz and Dan Lofy). The subcommittee will review the submitted applications and will come to the Public Art Committee with a recommendation at a future meeting date.

Marketing

The public art committee is continuing its monthly article in the Siuslaw News. Stay tuned for additional information! The Committee also participated in Our Town on KCST Coast Radio so tune in on April 4th at 4:05 p.m. to hear that segment.

Transit Advisory Committee (TAC)

Department: Planning

Staff: Glen Southerland – Associate Planner

The Florence/Yachats Connector Pilot Project was released for bid by transportation providers the week of March 26th. The service organizers, LTD and ODOT, are aiming to begin providing service on July 1, 2018 through at least June 30, 2019. The route is currently planned to operate four daily round-trip routes five days per week. The 25.1 mile stretch is the only section of coastal highway in the western United States not currently serviced by public transportation. More information should be available prior to June.

The Needs Assessment Survey for the Florence/Yachats Connector service is still open to public input at <https://www.ltd.org/connector/>

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments:

ERReynolds

ITEM'S ATTACHED: None
