

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 8
Meeting Date: September 18, 2017
Department: All

ITEM TITLE: Board and Committee Report – August 2017

DISCUSSION/ISSUE:

Airport Advisory Committee	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Advisory Committee did not meet in August. Next scheduled meeting is September 13, 2017 at 2pm.	

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<u>Airport Volunteer Group</u> (AVG) provided 248 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	

Ad-Hoc Finance Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Audit Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
No report.	

Economic Development Committee (EDC)	
<u>Department:</u> Administration	<u>Staff:</u> Jesse Dolin – Economic Development Catalyst
The team is set to meet again on October 17 th .	

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

No Report.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kevin Rhodes – FEC Director

The City of Florence and the Friends of the Florence Events Center will team up for the Florence Chamber Business After Hours on Thursday August 3rd from 5pm - 7pm. The reception will be held on the FEC stage where the Friends will feature a dazzling "behind the scene" look from the technical perspective for performances held at the FEC. The City will feature displays on the Housing and Economic Opportunity Project (HEOP) and Revision Florence. Delicious Hors d'oeuvres and a variety of beverages will be provided by Pavilion Catering.

Florence Urban Renewal Agency

Department: Administrative

Staff: Erin Reynolds – City Manager

FURA met on August 23rd to review the next steps for ReVision Florence, as well as hear reports concerning the Housing and Economic Opportunities Project, Public Art Committee, and the Downtown Revitalization Team.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: Andy Parks – Interim Finance Director

No report.

Housing and Economic Opportunities Project Ad-Hoc Committee

Department: Community & Economic
Development

Staff: Wendy FarleyCampbell, Planning
Director & Kelli Weese, City Recorder /
Economic Development Coordinator

The Committee met on August 1st to meet with the consultant team and review the initial findings for the buildable land inventory and the economic opportunity analysis. The next meeting is scheduled for October 10th.

Parks Volunteers

<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<u>Old Town Park (Gazebo Park):</u> Volunteers completed 12.5 hours of volunteer labor cleaning the flowerbeds, pruning and weeding at the park during August.	
<u>Gallagher Park:</u> Siuslaw Chapter of American Rhododendron Society volunteers provided 23 hours of labor pruning rhododendrons and other shrubs in the park along Spruce Street.	
<u>Munsel Road Park:</u> BSA Troop 721 provided 18 hours of volunteer hours cleaning the flower beds.	
<u>Veterans Memorial Park:</u> Volunteers provided 6 hours of labor cleaning and weeding at the park in August.	

Planning Commission

<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
No Report.	

Police Auxiliary

<u>Department:</u> Police	<u>Staff:</u> Merrilee Mager – Auxiliary Director
<p>It was another busy summer month for the Auxiliary. We currently have 12 Auxiliary volunteer’s who contributed a total of 295 volunteer hours in August. While there were no special events, our members continued to serve the community by performing a variety of regular duties as described below.</p> <p>Also in August, Director Gary Stine stepped down after 4 years in this leadership role. Thankfully, Gary will continue to serve as a volunteer of the Auxiliary. Merrilee Mager was offered the position of Director by Chief Turner and accepted. She has been a resident of Florence for 3 years and a member of the Auxiliary for just over 1 year.</p>	



AUXILIARY REGULAR DUTIES

Neighborhood patrols and vacation checks	Pick up found property
Check on dog complaints, dogs left in cars	Check handicapped parking for violations/issue warnings and tickets
Jail checks and meals	Fingerprinting for the public and the court
Sex offender registration	Filing of tickets and incident reports
Shredding documents	Home security inspections
Neighborhood Watch	Purchase of immediate needs for the PD and jail
Monthly Auxiliary meeting	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
Program not active	

Public Art Committee	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Economic Development Coordinator

PAC met on August 7th to continue working toward projects. The following is the status of the PAC projects.

- Trash Cans: The plaques for each of the cans have been installed.
- Gallery in Old Town: The group reviewed and approved a call to artist process for the project.
- Public Art Donations: The totem pole is up! Check it out at Gallagher park! Feedback from the community has been very positive so far.
- Hwy 101 & 126 Mural: The Team has been working to reach an agreement with Central Lincoln PUD to place the mural on their building. Next steps will be to get the call to artists prepared and published.
- Siuslaw Bridge Steps: The Call to artists has been published on Café.

• Public Outreach / Marketing:

The team and the projects were featured in the Siuslaw News on August 2nd in preparation for the public art forum held on August 14th at City Lights Cinemas. The Forum brought together between 40 and 50 community members to learn more about the public art committee and their projects. The team is also presented to the Florence Urban Renewal Agency at their meeting on August 23rd.



Transit Advisory Committee (TAC)	
<u>Department:</u> Planning	<u>Staff:</u> Glen Southerland – Associate Planner
No Report.	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City's Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments:

ITEM'S ATTACHED: None
